

1. Agenda And Packet

Documents:

[01-15-19 PARK AND REC AGENDA.PDF](#)

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City of Excelsior
Park and Recreation Commission

Agenda

Tuesday, January 15, 2019

Former Library
6:15 p.m.

1. CALL TO ORDER/ROLL CALL
2. AGENDA APPROVAL
3. APPROVAL OF MINUTES
 - a) None
4. CITIZEN REPORTS or COMMENTS
 - a) None
5. UNFINISHED BUSINESS
 - a) None
6. NEW BUSINESS
 - a) Water/Oak Street Gateway Master Plan
7. VERBAL REPORTS FOR DISCUSSION
 - a) Partnership with Historical Society for Electrical Boxes and Ticket Booth Proposal
 - c) Eagle Scout Project
8. UPDATES/INFORMATION
 - a) Ice Castles
 - b) Community Gardens
 - c) Concerts in the Park
 - d) Excelsior Park Maintenance Log
 - e) Discussion on Port Bell
 - f) Studer Park
 - g) Gazebo/Mitten Pond
9. MONTHLY FINANCIAL REPORTS
 - a) December Financial Reports
10. MISCELLANEOUS / COMMISSIONER COMMENTS
 - a) Recent City Council Action
11. ADJOURNMENT

Notice: Some items on this agenda are important enough to City Councilmembers that a quorum of the Council may be present to receive information leading to their future deliberations and eventual decision.

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MEMORANDUM

P&R Meeting Item 6(a)
Water Street/Oak Street Gateway

Re: Master Plan

Date: 1/15/2019

Tim Amundsen

To: Park and Recreation Commission

From: Public Works Superintendent

WSB and Associates will be working with City staff on developing a master plan for the gateway intersection of Oak Street and Water Street. Roadway improvements have been completed; this study is for the northeast greenspace of the intersection. The master plan will highlight both short-term and long-term visions for the gateway intersection. Our goal is to obtain additional information on what your Commission would like to see or expect as part of this master plan.

The following is a sample of comments or questions for discussion:

- Salvage and/or reinstall existing flagpole?
- Salvage and/or reinstall trellis structure?
- Installation / maintenance of plantings?
- Level and quantity of plantings (more, less, about the same)?
- Footing / patio space for art work (boat, etc.)?
- Are there any programmed uses for the space or future planned uses of the space?
- If architectural elements are included, what architectural style would be most representative for the community?

Bob Slipka, Landscape Architect from WSB, will be present at the meeting to discuss and gain feedback to aide in developing concepts for the gateway master plan.



January 2, 2019

Re: Water Street / Oak Street Gateway Master Plan

Dear Stakeholder Group:

The City of Excelsior, along with WSB, are at the start of a master planning process for the Water Street / Oak Street Gateway. The purpose of this master plan is to develop a vision for the south gateway of Excelsior at the northeast corner of Water Street and Oak Street. Over the course of the next few months, a master plan will be developed based upon feedback from City Council, Park and Recreation Commission, key stakeholder groups, and the public.

The City of Excelsior has identified your group as a potential stakeholder group for the development of Water Street / Oak Street Gateway Master Plan. We would like to meet with each invited stakeholder group to hear their ideas, needs, and visions for the south gateway. A meeting will be planned for late January to meet with representatives of each stakeholder group. Following the stakeholder meetings, meetings will be held with the Park and Recreation Commission, City Council, as well as a larger public open house to gain feedback and comments of the proposed master plan.

What we are currently asking of you is to identify between one and three representatives from your group that can attend a stakeholder meeting with WSB and City of Excelsior staff. Each stakeholder meeting will run 30-45 minutes to ensure enough time to hear each group's specific wants, needs, and desires for the gateway corner. Prior to January 17, 2019, please contact me via phone or email, provided below, with your stakeholder group representatives contact information. Once I have everyone's contact information, I will send out a brief survey with multiple dates and times listed to help identify the best time to meet for each group.

Sincerely,

WSB

Bob Slipka, Sr. Landscape Architect
701 Xenia Avenue South, Suite 300
Mpls., MN 55416
763-231-4844
rslipka@wsbeng.com

cc: Tim Amundsen, City of Excelsior

**City of Excelsior
Park Capital Improvement Fund
As of 12/31/2018 (Unaudited)**

	<u>2018 Budget</u>	<u>Dec 2018 Actual</u>	<u>2018 YTD Actual</u>
PARK IMPROVEMENT FUND			
Park Improvements			
Revenue			
Park Dedication Fees	-	-	10
Interest Earnings	1,300	-	-
Charitable Gambling - Designated Donations	6,700	-	9,184
Transfers From Other Funds	125,000		300,000
	<u>133,000</u>	<u>-</u>	<u>309,194</u>
Expenditures			
Park Dedication Fees	-	-	-
Professional Services	-	-	360
Improvements Other Than Bldgs	25,000	6,000	6,000
Improvements - Playground Equip	-	-	-
Improvements - Charitable Gambling	-	-	-
Transfers To Other Funds	-	177,000	177,000
	<u>25,000</u>	<u>183,000</u>	<u>183,360</u>
Net Change in Fund Balances	<u>108,000</u>	<u>(183,000)</u>	<u>125,834</u>
Cash Balances			
Cash Balance - 12/31/18			395,864
Fund Balances			
Designated for Playground Equipment			6,155
Designated for Charitable Gambling Projects*			75,411
Balance Available for Park Projects			<u>322,630</u>
			<u>395,864</u>

* Current designated project is a Cemetery Gate and Fence and Gazebo area by TCF Bank