

1. Agenda And Packet

Documents:

[APRIL 23, 2019 WORK SESSION AGENDA.PDF](#)
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City of Excelsior

City Council Work Session

AGENDA

Tuesday, April 23, 2019

NEW LOCATION – FORMER LIBRARY

343 Third Street

5:30 P.M.

1. Call to Order/Roll Call
2. Agenda Approval
3. Council Goal Setting Session
4. Adjournment

Note: The purpose of a Work Session is for the Council to discuss matters informally and in greater detail than is allowed at formal Council meetings. All meetings of the Council including Work Sessions will be open to the public. While the privilege of participating in these discussions is generally limited to the Council, staff, and consultants, the Mayor may open a discussion from the floor.

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MEMORANDUM

Re: 2019 Goal Setting Session

Date: April 23, 2019

To: City Council

From: Kristi Luger, City Manager

The Council discussed the progress that was made on the 2018 objectives and potential goals for 2019 at their goal setting session on April 8th. At the end of the session, the Mayor had requested that Councilmembers look at the remaining goals and send their top five priorities and any items they don't want to discuss to staff. Staff received two responses which are noted next to the goal items. The remaining Councilmembers can still send their feedback to staff prior to the goal setting session if they want their comments included.

The purpose of tonight's work session is to discuss the 'Other Potential Goal Items' that begin on page 3, along with one goal that was neglected during the initial goal setting session, which is 'Install a Sidewalk Along College Lake and Improve the Water Street and Oak Street Intersection'.

It should be noted that the City Council has already identified 13 tasks as high priority and there are approximately 13 work sessions available to discuss the 2020 budget and goals. At some point in time, it would be helpful for the Council to rank the high priority items, so staff knows where to focus their time.

**2019 CITY OF EXCELSIOR OBJECTIVES
DRAFT**

Goal #1: Promote Excelsior as a Destination by Enhancing Public Assets

	Goal	Tasks	Priority		
			High	Medium	Low
CC	Review Additional Single-Family Standards, a Residential Overlay District, and Zoning Changes		X		
CC	Evaluate Options for Improving the Safety at all Pedestrian Crossings and Research Potential Grant Funds	Construct Water Street Trail Crossing		X	
		Complete the Mill Street Trail Feasibility Study	X		
CC	Implement The Commons Master Park Plan	Clarify the Commissions' role with the review process	X		
		Identify the top three project priorities within the Plan	X		
		Develop a financial plan for implementing a capital project utilizing a combination of \$100,000/year in dock revenue, an approximate balance of \$300,000 in the park improvement fund, grant funding, and philanthropic donations.	X		
CC	Determine How to Expedite the Pavement Management Program while Maintaining Manageable Levy Increases	Explore solutions to temporarily repair streets that will not be addressed in the near future.	X		
		Determine scope and timing of Area 2 (currently defined as Grant Street, Lafayette Avenue, and West Lake Street)	X		
		Determine scope and timing of Area 3 (currently defined as Third Street)	X		
PR	Research Options for the Gazebo by TCF Bank			X	

Goal #2: Align and Simplify City Processes

	Goal	Tasks	Priority		
			High	Medium	Low
CC PC	Amend the 2018 Comprehensive Plan	Clarify the East Side Small Area Plan.	X		
		Create a workplan to make the Comprehensive Plan more futuristic.		X	
CC PC	Consider Modifications to the Planned Unit Development Ordinance				
PC	Consider Incentives for Preserving 'Cottage Commercial' Properties			X	
PC	Evaluate Reducing the Size of 'For Lease' Signs			X	

Goal #3: Increase Revenue/Decrease Costs

	Goal	Tasks	Priority		
			High	Medium	Low
CC	Evaluate Best Uses for the 810 Excelsior Boulevard Building and the Adjacent Cemetery Property		X		
CC	Consider Options for City Hall		X		
CC	Explore Installing Parking Meters in New Areas		X	X	
CC	Work with State Representatives on Funding Partnerships		X		
PR	Explore Installing a Trail in Excelsior-Studer Park				X

2020 Goals

- Evaluate Potential Usage of Mitten Pond
- Assess Development Opportunities for the East and/or West Parking Lot(s)

Still Need to Discuss

	Goal	Status
CC	Install a Sidewalk Along College Lake and Improve the Water Street and Oak Street Intersection	<p>Discuss – The best title for this goal to accurately depict what the Council wants to accomplish this year, it could be broadened to:</p> <p>Improve the College Lake Neighborhood</p> <ul style="list-style-type: none"> • Evaluate potential pedestrian facility options on Water Street • Complete traffic study and discuss what options to further explore • Review TIF balance and decide how to utilize the remaining funds

Other Potential Goal Items for the Council to Consider

Item	Description	Carlson	Dierking
City Hall Staffing	All the City Hall staff (except for the City Manager) has been employed by the City for less than a year and half. With an increasing rate of staff turnover, the Mayor has requested that this item be added to the list of goals for the Council to consider.	2	High
Special Event Policy and Ordinance	Staff is in the process of revising the special policy and ordinance to address some of the Council's comments/concerns and make it more content neutral. Community for The Commons has also expressed an interest in rethinking the City's approach to special events. Since staff is actively working on this item, staff recommends the Council add this item as a goal.	3	Medium
Water Street Trees	The City has received a tree inventory and assessment from Bartlett who is recommending that many of the trees on Water Street be removed. Not only do the trees need to be removed, but large sections of the sidewalk need to be addressed as well as heaving has created significant trip hazards. With so many necessary changes, the Council will need to decide whether to just resolve the immediate issues or look at a larger project that includes resurfacing Water Street (and possibly the east & west parking lots), removing and replanting the trees, fixing sidewalk and curb, and exploring self-watering planters.	4	High
Formula Business Ordinance	This item has been an ongoing goal. Staff had previously indicated that once the Comp Plan was complete, a potential ordinance could be explored. With the Comp Plan expected to be complete this year, the Council could direct the Planning Commission to start working on this ordinance.	5	PC continue their work
Inflow and Infiltration	The City continues to have issues with its inflow and infiltration levels despite all the upgrades that have been made to the system. Some cities have adopted a policy that requires a sewer line be inspected when a property is sold, remodeled, or demolished. If the inspection reveals that the line is not in good condition, the property owner is required to line or replace the sewer line. The Council should discuss whether to add this item as a goal to reduce future Metropolitan Council mitigation requirements.		High
Expanding Public Transit Options	There have been previous discussions between the City and the Metropolitan Council about connecting Excelsior to the future light rail system either in Hopkins or Eden Prairie. Staff has been recently informed that if this is an option the City is interested in exploring, the Council would need to adopt a resolution of support to study the feasibility of offering a shuttle bus to a light rail station. The Council should discuss whether they are interested in exploring additional public transit options.	Remove	High
Consent Agenda	At the last City Council meeting, Councilmember Kurschner requested that the Council discuss how the consent agenda is set. The Council agreed to address this item during the goal setting process.	Remove	Low

Lake Street One-Way System Test	The Commons Master Park Plan includes a suggestion to make Lake Street a one-way to make it safer for pedestrians and bikers, among other reasons. Community for The Commons has discussed whether to test a one-way system at some point in the summer to see how it works. Councilmember Caron has requested that this item be added to the list of goals for the Council to consider.		Low
Polyphosphate Addition to Water Supply	Last year, the City conducted water quality testing and assessed the water treatment plant due to the discolored water issues the City is experiencing in certain areas. One of the recommendations of the study was to add polyphosphate to the water supply for six months, which Public Works has been hesitant to do since most of the water complaints are in dead ends and much of the City is not experiencing discolored water. A phosphate addition to the outgoing water supply could cause scouring of existing plumbing in older homes, potentially creating more city-wide issues such as plugging and dislodging of sediment. Public Works has worked extensively with their chemical provider and determined that an ortho/polyphosphate blend could potentially be beneficial at low dosages. The Council should discuss whether to add this item to a future Council agenda to gain more information and to determine whether they would like to pursue this option.	Remove	
St. Alban's Bay Bridge	With the bridge not needing to be replaced in the near future, the Council typically delays this item to make time for more pressing issues. Staff recommends the Council continue to delay this item.		Defer to 2020
Fund Balance Transfer Policy	The City has not updated a fund balance transfer policy (specifically for parking meter revenue and dock revenue). The Council should discuss whether to add this item as a goal.		
Mooring Policy and Ordinance	The Council agreed to have the Park and Recreation Commission revisit the Mooring Policy and Ordinance during or after their end of the season dock review and present any recommended changes to the Council. The Council should discuss whether to make this item a goal of the Park and Recreation Commission.		
Parking Passes for Private Events	Last summer, the Council thought about creating an ordinance that allows residents who live in parking meter zones to request temporary parking passes for a private event that can be approved administratively. The Council should discuss whether to add this item as a goal.		
Utilizing City Resources	At the January 7 th Council meeting, Councilmember Kurschner requested that the City explore how to best utilize its resources with its Commissions and residents. The Council should discuss whether to add this item as a goal.		
Vacant Buildings and Lots	During open forum at the last City Council meeting, the Council was asked to address the 18 vacant lots and buildings. The Council requested that this item be added to the list of goals for their consideration.		