

1. Agenda And Packet

Documents:

[JUNE 3, 2019 WORK SESSION AGENDA.PDF](#)  
[JUNE 3, 2019 WORK SESSION PACKET.PDF](#)

City of Excelsior

City Council Work Session

AGENDA

Monday, June 3, 2019

NEW LOCATION – FORMER LIBRARY

343 Third Street

5:30 P.M.

1. Call to Order/Roll Call
2. Agenda Approval
3. Joint Session with Council and Planning Commission
4. Adjournment

Note: The purpose of a Work Session is for the Council to discuss matters informally and in greater detail than is allowed at formal Council meetings. All meetings of the Council including Work Sessions will be open to the public. While the privilege of participating in these discussions is generally limited to the Council, staff, and consultants, the Mayor may open a discussion from the floor.

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# MEMORANDUM

Work Session Item 1 – Joint Work  
Session of the City Council and the

**Re:** Planning Commission

**Date:** June 3, 2019

**To:** City Council

**From:** Emily Becker, City Planner

## BACKGROUND

The City Council and the Planning Commission meet annually to discuss goals and other pertinent issues.

## DETAILS/ANALYSIS

**Goals.** At their March and April meetings, the Planning Commission prepared a list of goals that they would like to work on for 2019. This list is attached. During its goal setting sessions on April 8, 2019 and April 23, 2019, the Council outlined the following goals for the Planning Commission in 2019:

### Goal #1: Promote Excelsior as a Destination by Enhancing Public Assets

	Goal	Action	Priority		
			High	Medium	Low
PC	Formula Business Ordinance	Consider implementing a formula business ordinance to protect Excelsior's character	X		

### Goal #2: Align and Simplify City Processes

	Goal	Action	Priority		
			High	Medium	Low
CC PC	Amend the 2018 Comprehensive Plan	Clarify the East Side Small Area Plan.	X		
		Create a workplan to make the Comprehensive Plan more futuristic.		X	
CC PC	Modify the Planned Unit Development Ordinance		X		
PC	Consider Incentives for Preserving 'Cottage Commercial' Properties			X	
PC	Evaluate Reducing the Size of 'For Lease' Signs			X	

The Council and Planning Commission should discuss which goals the Planning Commission should work on in 2019.

## ATTACHMENTS

- Draft 2019 Planning Commission Goals

## Planning Commission Goals

Year	Goal	Status
<b>2019</b>	<ul style="list-style-type: none"> <li>• Cottage Commercial incentives</li> <li>• Revise Business Districts</li> <li>• Formula Businesses</li> <li>• For Lease Signs</li> <li>• Amend Comprehensive Plan</li> <li>• Become a GreenStep City</li> <li>• Vacant and unoccupied buildings and lots</li> <li>• Single Family Scale Standards</li> </ul>	<ul style="list-style-type: none"> <li>- Staff has been researching</li> <li>- Staff has prepared a draft ordinance and will bring to a future meeting for the Commission's review</li> <li>- Staff has been researching</li> <li>-This ordinance is on the Council agenda for a second reading</li> <li>-Council is looking for feedback from the Planning Commission on what should be changed and a timeline as to when this could be completed</li> <li>-Not started</li> <li>-Not started</li> <li>-Task Force almost complete and ordinances being brought to Council at a future meeting</li> </ul>
<b>2018</b>	<ul style="list-style-type: none"> <li>• Single-family scale standards</li> <li>• Regulating curb cuts along Water St</li> <li>• Revise PUD ordinance to require public benefit</li> <li>• Communication Plan</li> </ul>	<ul style="list-style-type: none"> <li>- 75% complete</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> </ul>
<b>2017</b>	<ul style="list-style-type: none"> <li>• Comprehensive Plan 2018</li> <li>• Initiated the Excelsior Design Award</li> <li>• Outdoor Noise Ordinance</li> <li>• East Side Small Area Plan</li> </ul>	<ul style="list-style-type: none"> <li>- 95% complete</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> </ul>
<b>2016</b>	<ul style="list-style-type: none"> <li>• Single-Family Scale Standards</li> <li>• Revised the Landscape and Tree Preservation Ordinance</li> <li>• Revised the parking requirements for restaurants</li> <li>• Revised the Outdoor Noise Ordinance</li> <li>• Revised the Non-Conforming Ordinance</li> <li>• Developed new language for the Design Standards Review</li> </ul>	<ul style="list-style-type: none"> <li>- completed</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> </ul>
<b>2015</b>	<ul style="list-style-type: none"> <li>• Developed Regulations for Food Trucks</li> <li>• Single-Family Scale Standards</li> <li>• Revised the PUD ordinance to include HPC review and streamline the review process</li> <li>• Review Fourth of July traffic controls</li> <li>• Revised the Design Standards</li> </ul>	<ul style="list-style-type: none"> <li>- completed</li> <li>- completed in 2016</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> </ul>
<b>2014</b>	<ul style="list-style-type: none"> <li>• Single-Family Scale Standards</li> <li>• Revise the PUD ordinance</li> <li>• Revised the Recreational Vehicle Ordinance</li> <li>• Review new parking meters</li> <li>• Developed construction management requirements</li> <li>• Developed regulations for Food Trucks</li> </ul>	<ul style="list-style-type: none"> <li>- completed in 2016</li> <li>- completed in 2015</li> <li>- completed</li> <li>- completed</li> <li>- completed</li> <li>- completed in 2016</li> </ul>

