

City of Excelsior  
Hennepin County, Minnesota

MINUTES  
EXCELSIOR CITY COUNCIL MEETING

March 4, 2019  
Council Chambers

6:30 p.m.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 7:04 p.m.

2. ROLL CALL

Present: Councilmembers Caron, Dierking, Kurschner, Miller, and Mayor Carlson

Absent: None

Also Present: City Manager Luger, City Attorney Staunton, City Engineer Dawley, Public Works Superintendent Amundsen, Event Planner Edwards, and City Clerk Orlofsky

3. APPROVAL OF MINUTES

(a) February 19, 2019 Work Session Meeting Minutes

Caron moved, Kurschner seconded, to approve the February 19, 2019 Meeting Minutes. Motion carried 5/0.

(b) February 19, 2019 City Council Meeting Minutes

Caron moved, Miller seconded, to approve the February 19, 2019 City Council Meeting Minutes as amended. Motion carried 5/0.

4. OPEN FORUM

(a) RECOGNITION-

Mayor Carlson presented a Certificate of Appreciation to the following Commissioners for their service:

Cindy Busch, Planning Commission

Adam Honzl, Park and Recreation Commission

Beth Robertson, Excelsior Elementary PTO, addressed the City Council.

Katie McCarty, Excelsior Elementary PTO, addressed the City Council.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Ice Castle Update

Edwards provided an update on the Ice Castle Event.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS - CONTINUED

(b) 810 Excelsior Boulevard Update

This item was moved to Item 14(c) on the Regular Agenda.

(c) Excelsior Fire District Update

Councilmember Miller provided an update.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS - CONTINUED

(d) Metropolitan Council Update on Wastewater Valve Issue

The Metropolitan Council provided an update.

(e) Sales Tax Request Update

Mayor Carlson provided an update.

6. MEET EXCELSIOR

Evelyn Miller, Owner of Epitome, addressed the City Council.

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Miller seconded, to remove item 11(a) Adoption Programs Annual Report with Community for The Commons and to continue Item 12(b) Contracting with the City of Shorewood for Building Inspector and to rearrange the Items under Item 9 – Petitions Requests and Communications changing 9(a) to 9(d), changing 9(b) to 9(c), changing 9(c) to 9(a), and changing 9(d) to 9(b) and approve the March 4, 2019 Regular City Council Agenda as amended. Motion carried 5/0.

(b) Consent Agenda

Caron moved, Kurschner seconded, to approve the February 4, 2019 consent agenda. Motion carried 5/0.

1. Approve Verified Claims - Approve for Payment Manual Checks 085040 – 085065

Action – Approved for Payment Manual Checks 085040- 085065.

2. Accept Andrew Punch’s Resignation from the LMCD

Action – Accepted Andrew Punch’s resignation and declared a vacancy on the Lake Minnetonka Conservation District and directed staff to advertise for Citizen Inquiry Forms to be submitted no later than Thursday, April 25, 2019.

(b) *Consent Agenda - Continued*

3. Lake Minnetonka Half Marathon

Action – Approved the Special Event Permit for the Lake Minnetonka Half Marathon on Sunday, May 5, 2019 and adopt Resolution No. 2019-12 – A Resolution Imposing Temporary Street Closure on May 5, 2019.

4. Our Savior Church & School Annual Easter Egg Hunt 2019 Special Event Permit

Action – Approved the Special Event Permit for the 2019 Our Savior Lutheran Church & School Easter Egg Hunt.

5. Farmers Market Event Permit

Action – Approved the Special Event Permit for the 2019 Excelsior Farmer's Market at the one-time fee of \$500.00 and adopt Resolution No. 2019-11 – A Resolution Imposing Temporary Street Closure on Water Street on Tuesday's starting in May through September.

6. Fourth of July 2019 Special Event Permit

Action – Approved the Special Event Permit for the Minnetonka Community Education Firecracker Run and adopt Resolution No. 2019-13 – A Resolution Imposing Temporary Parking Restrictions for July 4, 2019.

7. Tour de Tonka 2019 Special Event Permit

Action – Approved Minnetonka Community Education's 2019 Tour de Tonka event permit.

8. 10,000 Lakes Concours D' Elegance 2019 Special Event Permit

Action – Approved the Special Event Permit for the 2019 10,000 Lakes Concours D'Elegance.

9. Continue the Planned Unit Development (PUD) Ordinance – Ord. No. 592 to the March 18, 2019 City Council Meeting

Action – Continued the public hearing for Ordinance No.592, an Ordinance to amend Appendix E, Article and 65 – PUD District, to the April 1st, 2019 Council meeting.

10. Adding a Single-Family Standards Task Force Member

Action – Appointed Steve Finch to the Single-Family Standards Task Force.

11. Letter of Support for a Bridge Over County Road 19 at the Trail Crossing

Action – Authorized Mayor Carlson to sign the letter of support on behalf of the City of Excelsior.

12. February Building Permit Report

Action – Accepted for filing.

8. PUBLIC HEARINGS

- (a) None

9. PETITIONS, REQUESTS and COMMUNICATIONS

- (a) Art on the Lake Request to Waive Parking Meter Fee

Miller moved, Kurschner seconded, to approve the 2019 Art on the Lake Festival Permit, Temporary Liquor License, and to approve an hourly rate of \$2.00 an hour for the parking meters requested. Motion carried 3/1 with Caron opposed, and Dierking abstained.

- (a) Dog Sled Race Request

Miller moved, Dierking seconded, to approve the special event conceptually and to work with staff to work through the permit application and bring it back to Council for review. Motion carried 5/0.

- (b) 2019 Street and Utility Improvement Project – Authorize Advertisement for Bids Resolution

Miller moved, Kurschner seconded, to approve the 2019-14 – A Resolution Ordering Advertisement for Bids for the 2019 Street and Utility Improvement Project. Motion carried 5/0.

- (c) College Lake Neighborhood Traffic Study

The Council gave additional direction for the phase two portion of the traffic study.

10. ORDINANCES and RESOLUTIONS

- (a) None

11. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- (a) Adoption Programs Annual Report with Community for The Commons

This item was removed from the agenda at the request of the organization.

12. UNFINISHED BUSINESS

- (a) Agreement for Lifeguard Services

Miller moved, Caron seconded, to approve the agreement for lifeguard services with the Minnetonka School District for Summer 2019 and Summer 2020 with the service hours of 11:00 am to 6:00 pm, for one year and to authorize the City Manager to execute the agreement. Motion 5/0.

12. UNFINISHED BUSINESS - CONTINUED

- (b) Contracting with the City of Shorewood for Building Inspector

This item was continued until the March 14, 2019 City Council Meeting.

13. NEW BUSINESS

- (a) Schedule the Council Goal Setting Session

Caron moved, Kurschner seconded, to meet on Monday, April 8<sup>th</sup> at 5:30 and to have a healthy food option available. Motion carried 5/0.

- (b) City Council Meeting Room

The City Council directed staff to move forward with moving the City Council Chambers into a handicap accessible space.

- (c) 810 Excelsior Boulevard

The City Council directed staff to bring this item back to a future agenda for discussion and to include how much has been spent on this process and what the cost might be going forward.

14. ADJOURNMENT

Caron moved, Miller seconded, to adjourn at 10:47 p.m. Motion carried 5/0.

Respectfully submitted,

Ann Orlofsky  
City Clerk