

City of Excelsior
City Council Meeting

MINUTES

Monday, April 6, 2020

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:35 p.m. This meeting was a remote meeting conducted via Zoom.

2. ROLL CALL

City Council: Mayor Carlson and Councilmembers Caron, Dierking, Kurschner and Miller

Absent: None

Also Present: City Manager Luger, City Attorney Staunton, Public Works Superintendent Amundsen, Planning Director Becker, Finance Director Horn and City Clerk Peterson

Attorney Staunton stated in accordance with the requirements of Minnesota Statutes Section 13D.021, the Mayor, the City Manager and the City Attorney have determined that an in-person meeting is not practical or prudent because of the "COVID-19 Health Pandemic" emergency declared under Chapter 12 of the Minnesota Statutes. All staff and City Council members will be participating by telephone or other electronic means. All actions votes will be recorded as roll call votes.

3. APPROVAL OF MINUTES

- (a) February 29, 2020 Council Strategy Session Minutes
- (b) March 2, 2020 Work Session Minutes
- (c) March 2, 2020 City Council Minutes
- (d) March 16, 2020 City Council Minutes
- (e) March 26, 2020 Emergency City Council Minutes

Miller moved, Dierking seconded, to approve the February 29, 2020 Council Strategy Session Minutes; the March 2, 2020 Work Session Minutes; the March 2, 2020 City Council Minutes; the March 16, 2020 City Council Minutes and the March 26, 2020

Emergency City Council Minutes. On a roll call vote, Miller, Dierking, Caron, Kurschner and Carlson voted yes. Motion carried 5/0.

4. OPEN FORUM

None

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS and REPORTS

(a) Excelsior-Lake Minnetonka Chamber of Commerce Update

Laura Hotvet, Director of the Excelsior-Lake Minnetonka Chamber of Commerce, and Jen Weiss, Membership Director of the Excelsior-Lake Minnetonka Chamber of Commerce, gave an update on their operations and programs to support Excelsior businesses. The sponsorship of planters will be an agenda item for the April 20th City Council meeting.

(b) Project Advisory Committee Update (Bandshell)

Councilmember Caron presented an update on the Project Advisory Committee regarding the bandshell.

(c) 2019/2020 Project Update

Public Works Superintendent Amundsen gave an update on the 2019 and 2020 Street and Utility Projects.

(d) Public Works Update

Public Works Superintendent Amundsen gave an update on public works operations.

(e) City Hall Update

City Manager Luger gave an update on City Hall operations.

6. AGENDA APPROVAL

(a) Meeting Agenda

Miller moved, Dierking seconded, to approve the April 6, 2020 Meeting Agenda with the addition of item 12(d) Schedule Council Strategy Session. On a roll call vote, Kurschner, Caron, Dierking, Miller, and Carlson voted yes. Motion carried 5/0.

(b) Consent Agenda

Caron moved, Kurschner seconded, to move items 6(b)2; 6(b)4; 6(b)7; 6(b)8; and 6(b)14 to item 12(e) for further discussion and approve items 6(b)1; 6(b)3; 6(b)5; 6(b)6; 6(b)9; 6(b)10; 6(b)11; 6(b)12; 6(b)13; and 6(b)15. On a roll call vote, Caron, Kurschner, Dierking, Miller and Carlson voted yes. Motion carried 5/0.

1. Approve Verified Claims – Approve for Payment Manual Checks #086330 – #086345 and Electronic Checks #2083E - #2127E

Action – Approved for payment manual checks #086330 – #086345 and electronic checks #2083E - #2127E.

3. Adopt the 2020 City of Excelsior Objectives

Action – Adopted the 2020 City of Excelsior Objectives.

5. Appoint Anne Vogel to the Parks and Recreation Commission

Action – Appointed Anne Vogel to the Parks and Recreation Commission vacancy.

6. March Building Permit Report

Action – Accepted the March Building Permit Report.

9. Charitable Gambling Contribution for 2020 First Quarter

Action – Acknowledged 2020 first quarter charitable gambling donations.

10. Postpone April 29th Volunteer Recognition Event

Action – Postponed the April 29, 2020 Volunteer Recognition Event to a later date to be determined.

11. Our Savior Lutheran Community Easter Egg Hunt

Action – No action needed. Information only.

12. Burgers and Bingo by the Bay

Action – No action needed. Information only.

13. Contract Renewal for SafeAssure

Action – Authorized the City Manager to renew the agreement with SafeAssure.

15. Local Emergency Declaration

Action – No action needed. Information only.

7. PUBLIC HEARINGS

- (a) None.

8. PETITIONS, REQUESTS and COMMUNICATIONS

- (a) None.

9. ORDINANCES and RESOLUTIONS

- (a) None.

10. REPORTS of OFFICERS, BOARDS and COMMITTEES

- (a) None.

11. UNFINISHED BUSINESS

- (a) Water Street Tree Project – Award Construction Contract

Miller moved, Dierking seconded, to continue this item to the April 20th meeting with Public Works Superintendent Amundsen contacting the bidder for additional options including the two trees that need to be replaced. On a roll call vote, Miller, Dierking, Caron, Kurschner and Carlson voted yes. Motion carried 5/0.

12. NEW BUSINESS

(a) Republic Services COVID-19 Service Changes

Finance Director Horn presented a letter from Republic Services regarding COVID-19 service changes. The Council directed staff to work with Republic Services staff to resume yard waste pickup or schedule one date for Republic Services to pick up all yard waste in Excelsior and bring back date options for spring cleanup.

(b) Meeting Protocol During COVID-19

The Council decided to resume work sessions via Zoom and directed staff to resume Commission meetings via Zoom.

Annual appointments to Commissions will be re-advertised on the website and applications will be accepted until May 31, 2020.

The LMCD update will be on the April 20, 2020 agenda along with clarify commissions roles on The Commons Master Plan. The Council directed staff to work on the Excelsior Gateway concept cost estimates and bring to the Council for further discussion.

The second reading of the Special Events Ordinance will be on a future agenda as time allows.

(c) Discussion on Potential City Initiatives for Local Economic Support

Caron moved, Kurschner seconded, to adopt Resolution No 2020-21 Urging Governor Tim Walz to Support Excelsior's Struggling Restaurants by Approving Temporary "Take Out Liquor" for Restaurants Impacted by Emergency Executive Order 20-04 and the COVID-19 Pandemic with the

language in item No. 5 to state “Hard liquor (spirits) be allowed for off-sale by restaurants if public safety concerns are satisfied”. On a roll call vote, Caron, Kurschner, Dierking, Miller and Carlson voted yes. Motion carried 5/0.

The Council directed staff to bring back the parking impact/parking maintenance fees to the first June meeting for further discussion.

The Council delayed the due date for utility bills until June 15 with a notice added to the bills directing residents to the City website for setting up payment plans for their bills.

The Council directed staff to hold off on sending out renewals for the sidewalk café permits until further notice.

(d) Schedule Council Strategy Session

The Council scheduled a Strategy Session for Thursday, May 28, 2020 from 5 p.m. to 8 p.m.

(e) Consent Agenda Items

6(b)4 – 2020 Event Coordinator Proposal

Dierking moved, Miller seconded, to approve the 2020 Event Coordinator Proposal. On a roll call vote, Dierking, Miller, Caron, Kurschner and Carlson voted yes. Motion carried 5/0.

6(b)2 and 6(b)7 – Revised National Register of Historic Places Downtown District Boundaries and Grants for National Register Nomination

Miller moved, Dierking seconded, to adopt Resolution No. 2020-17 Authorizing Staff to Apply for a Legacy Grant to Complete a National Register Eligibility Study. On a roll call vote, Miller, Dierking, Kurschner, Caron and Carlson voted yes. Motion carried 5/0.

6(b)8 – First Quarter – 2020 Financial Report

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Miller moved, Caron seconded, to accept and place on file the First Quarter – 2020 Financial Report. On a roll call vote, Miller, Caron, Kurschner, Dierking and Carlson voted yes. Motion carried 5/0.

13. ADJOURNMENT

Dierking moved, Caron seconded, to adjourn the meeting at 10:04 p.m. On a roll call vote, Dierking, Caron, Miller, Kurschner and Carlson voted yes. Motion carried 5/0.

Respectfully submitted,

Lynette R. Peterson, City Clerk