

City of Excelsior  
Hennepin County, Minnesota

Minutes  
Planning Commission

Monday, April 22, 2019

1. CALL TO ORDER

Chair Wallace called the meeting to order at 7:01 p.m.

2. ROLL CALL

Commissioners Present: Chair Wallace, Barnes, Craig, Emfield, Harrison, Holste

Commissioners Absent: DiLorenzo

Also Present: City Planner Becker and City Attorney Staunton

3. APPROVAL OF MINUTES

a) Planning Commission Meeting of March 25, 2019

Commissioner Harrison moved, Commissioner Holste seconded, to approve the Planning Commission Minutes of March 25, 2019. Motion carried 6/0.

4. PUBLIC HEARINGS

***a) Conditional Use Permit for Parking Impact Fee for Outdoor Sidewalk Cafe  
(PC No. 19-06)***

Planner Becker presented the report.

Harrison asked why the Parking Impact Fee numbers hadn't been updated, and Becker clarified that there was not a City Planner during the summer of 2018, and so no Parking Impact Fee calculations were executed. She stated that she was a bit uncomfortable with not having updated numbers but felt that it was safe to approve four spaces when in 2017 there were 41 available.

Ann Dubois, Yumi's Excelsior, spoke, and stated that she understood that renderings for the outdoor furniture and an amended, dimensioned site plan, will be required to be reviewed by the Heritage Preservation Commission.

Wallace opened the public hearing at 7:15 p.m. No one from the public spoke. Public hearing closed at 7:15 p.m.

Motion by Craig, seconded by Harrison, to recommend approval of a conditional use permit for the property located at 217 Water Street for a parking impact fee with conditions as amended in the presentation. Motion carried 6/0.

***b) For Sale/Lease Signs (PC No. 19-02)***

Becker presented the report. Chair Wallace suggested adding “from grade” to restrictions on height for freestanding signs. There was not desire to regulate height of wall signs.

There was discussion regarding requiring removal of the sign once an approved plan that is being advertised has expired and needs a new approval in order to move. The Commission discussed requiring reduction of the size of the sign after a period of two years. The Commission wished to discuss this further in August. Chair Wallace opened the public hearing at 7:44 p.m. and closed at 7:45 p.m.

Commissioner Craig motioned, seconded by Emfield, to recommend adoption of the amended sign ordinance. Motion carried 6/0.

5. DISCUSSION ITEMS

***a) 2019 Goals***

Request by the Commission to add vacant and unoccupied buildings and lots to the 2019 goals as well as single-family scale standards to the 2019 goals. The Commission will be meeting with the Council at a work session on June 17<sup>th</sup>.

***b) Communications Process Improvement Proposal***

The Communications Process Improvement Proposal was discussed, pointing out the changes that Council made. The Commission would like to change the name of the document to Communications Policy.

***c) Conditional Use Permit for Grading Activity within the Shoreland District***

Becker presented the report. Harrison moved, seconded by Craig, to recommend changes to the shoreland ordinance to allow approval of movement of more than 50 cubic yards of material with a grading/filling permit rather than requiring a conditional use permit. Motion carried 6/0.

6. COMMUNICATIONS & REPORTS

- a) Next City Council meeting – May 6, 2019
- b) Next Planning Commission meeting – Tuesday May 28, 2019
- c) Single Family Scale Standards Task Force – May 13, 2019

7. MISCELLANEOUS

- a) Planner Becker and City Attorney Staunton informed the Commission of recent City Council actions.

8. ADJOURNMENT

Commissioner Harrison moved, Commissioner Holste seconded, to adjourn the meeting at 8:33 p.m. Motion carried 6/0.

Respectfully submitted,

Emily Becker  
City Planner