

City of Excelsior
City Council Meeting

MINUTES

Monday, May 20, 2019

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson opened the meeting at 6:40 pm.

2. ROLL CALL

City Council: Councilmembers Caron, Dierking, Miller and Mayor Carlson

Absent: Councilmember Kurschner

Staff: City Manager Luger, City Attorney Staunton, Public Works Superintendent Amundsen, City Planner Becker, and Finance Officer Horn

3. APPROVAL OF MINUTES

(a) May 6, 2019, City Council Minutes

Caron moved, Dierking seconded, to approve the May 6, 2019 City Council Minutes. Motion carried 4/0.

4. RECOGNITION AND OPEN FORUM

Shelly McGinnis, 655 Glencoe Road, addressed the City Council.

Mark Gaylord, Mayor, recognition postponed.

John Beattie, Councilmember, recognition postponed.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Ice Castle Event Update

Amundsen provided an update on the Ice Castle Event.

(b) Single Family Task Force

Mayor Carlson provided an update on the Single-Family Task Force.

(c) Excelsior Fire District Update

Miller provided an update on the Excelsior Fire District.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS - CONTINUED

(d) Sales Tax Request Update

Caron and Miller provided an update on the Sales Tax Request.

6. MEET EXCELSIOR

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Miller seconded, to approve the May 20, 2019 Meeting Agenda. Motion carried 4/0.

(b) Consent Agenda

Dierking moved, Caron seconded, to approve the Consent Agenda for May 20, 2019, as amended. Motion carried 4/0.

1. Approve Verified Claims – Approve for Payment Manual Checks 085251 – 085299.

Action - Approved for payment manual checks 085251 - 085299.

2. Hess, Roise and Company Agreement

Action – Approve the Hess, Roise and Company Agreement.

3. East Side Subarea Plan – Continue to the June 3, 2019 City Council Meeting

Action – Continue consideration of the East Side Subarea Plan to the June 3, 2019 City Council Meeting.

4. Commitment of Park Improvement Fund Balance

Action – Adopt Resolution 2019-22 – A Resolution to Commit a Portion of the Park Improvement Fund Balance.

5. Approve Tobacco Licenses

Action – Approve the issuance of a 2019 tobacco license to Koehnen’s BP of Excelsior, 481 Second Street; and, a 2019 tobacco bar license and store license to Haskell’s, Inc., 1 Water Street.

6. College Lake Water Levels

Action – Accept information on College Lake water levels.

7. AGENDA APPROVAL - CONTINUED

(b) Consent Agenda

7. Planned Unit Development Ordinance – Continue to the June 17, 2019 City Council Meeting

Action – Continue consideration of the Planned Unit Development Ordinance to the June 17, 2019 City Council Meeting.

8. PUBLIC HEARING

(a) None

9. PETITIONS, REQUEST and COMMUNICATIONS

(a) 2018 Audit Report

Andy Berg, Abdo, Eick & Meyers, presented the 2018 Audit Report.

Caron moved, Miller seconded, to accept the 2018 Audit Report as presented. Motion carried 4/0.

(b) The Minnehaha – Permit Fee Request

Miller moved, Dierking seconded, to waive the Excursion Boat Permit Fee of \$3,783 and Parking Surcharges of \$1,606.22 for The Minnehaha for the 2019 boating season based on the rationale that it is a non-profit, educational, volunteer-staffed museum. Motion carried 4/0.

(c) Direction on 810 Excelsior Boulevard

Michael Tobin and Matt Tobin, 45 North Group, addressed the City Council.

Dierking moved, Caron seconded, to reject the existing Request for Proposals and direct staff to work with 45 North Group on negotiations for the 810 Excelsior Boulevard purchase proposal. Motion carried 4/0.

10. ORDINANCES AND RESOLUTIONS

(a) Second Reading of Ordinance 594 – Residential Design Standards Amendments

Caron moved, Dierking seconded, to waive the second reading and adopt Ordinance 594, Amending Articles 14 and 41 of the Zoning Code, as amended to only include the requirement that window wells and retaining walls be set back at least five feet from any property line; removing parapet walls from building height exceptions; and, refer the remaining portion of Ordinance 594 to the Planning

10. ORDINANCES AND RESOLUTIONS - CONTINUED

- (a) Second Reading of Ordinance 594 – Residential Design Standards Amendments

Commission for clarification of its recommendation that garages with non-street facing garage doors be recessed six feet from the longest front or side wall plane of the principal building, and for review of the schematics regarding recessed garages facing a corner side yard. Motion carried 4/0.

- (b) First Reading of Ordinance 598 – Sign Ordinance Amendments

Caron moved, Dierking seconded, to waive the first reading of Ordinance 598, An Ordinance Amending Article 24, Sections 24-5 and 24-3 of the Excelsior City Zoning Code Pertaining to For Lease/Sale Signs and Comprehensive Sign Plans, and schedule second reading for the June 3, 2019 City Council meeting. Motion carried 4/0.

11. REPORTS OF OFFICERS, BOARDS, and COMMITTEES

- (a) None

12. UNFINISHED BUSINESS

- (a) None

13. NEW BUSINESS

- (a) None

14. ADJOURNMENT

Dierking moved, Caron seconded, to adjourn the meeting at 8:57 p.m. Motion carried 4/0.

Respectfully submitted,
TimeSaver Off Site Secretarial, Inc.