

City of Excelsior
City Council Meeting

MINUTES

Wednesday, September 4, 2019

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:48 p.m.

2. ROLL CALL

City Council: Councilmembers Caron, Dierking, Kurschner, Miller and Mayor Carlson

Absent: None

Also Present: City Manager Luger, City Engineer Dawley, Public Works Superintendent Amundsen, City Planner Becker, Finance Director Horn and City Clerk Peterson

3. APPROVAL OF MINUTES

(a) August 19, 2019 Work Session Minutes

Dierking moved, Miller seconded, to approve the August 19, 2019 Work Session Minutes. Motion carried 5/0.

(b) August 19, 2019 City Council Minutes

Dierking moved, Caron seconded, to approve the August 19, 2019 City Council Minutes. Motion carried 5/0.

(c) August 19, 2019 Closed Session Minutes

Caron moved, Dierking seconded, to approve the August 19, 2019 City Council Minutes. Motion carried 5/0.

4. RECOGNITION AND OPEN FORUM

(a) Shelly McGinnis, 655 Glencoe Road, addressed the City Council.

Recognize Website Committee Members and Preview New Website

Mayor Carlson presented a Certificate of Appreciation to the following residents for their service on the Website Redesign Committee:

Nicki Craig
Patrick Foss
Jules Harrison
Bethany Hway
Dale Kurschner

Councilmember Kurschner presented a preview of the new website.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Condition of The Commons Update

Amundsen provided an update on the condition of The Commons.

(b) 2019 Street and Utility Improvements Project Update

Amundsen and Dawley provided an update on the 2019 Street and Utility Improvements Project.

(c) City/Chamber Memorandum of Understanding Update

Dierking provided an update on the City/Chamber Memorandum of Understanding.

6. MEET EXCELSIOR

None

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Kurschner seconded, to approve the August 19, 2019 Meeting Agenda with the addition of 13(b) Schedule a Budget Work Session and 13(c) City-wide Service Event. Motion carried 5/0. The item regarding the Excelsior Award will be added for discussion to the September 16th agenda.

(b) Consent Agenda

Kurschner moved, Dierking seconded, to approve Consent Agenda items 1, 2, 5, 6 and 8 for September 4, 2019. Items 3, 4 and 7 will be addressed individually after Consent Agenda Approval. Motion carried 5/0.

1. Approve Verified Claims – Approve for Payment Manual Checks
085625 – 085652

Action - Approved for payment manual checks 085625 - 085652.

2. Approve Lake Minnetonka Communications Commission Budget

Action – Adopted Resolution No. 2019-40 – A Resolution Approving the 2020 Budget for the Lake Minnetonka Communications Commission.

5. 2019 Street and Utility Improvement Project Wetland Buffer Maintenance Agreement

Action – Authorized signatures and direct staff to return the attached Maintenance Agreement with Minnehaha Creek Watershed District (MCWD) in accordance with MCWD rules and conditions of Permit 19-106, subject to City Attorney review. Dierking requested an updated project list and schedule.

6. Re-Ratify the Memorandum of Understanding with Community for The Commons

Action – Adopted Resolution No. 2019-42 – Resolution Renewing Support for Memorandum of Understanding between the City and Community for The Commons.

8. August Building Permit Report

Action – Accepted the August Building Permit Report.

3. Approve Studer Park Proposal

Dierking moved, Kurschner seconded to approve the proposal from Barr Engineering for the administrative closeout and repairs for the MPCA Voluntary Investigation and Cleanup project conducted at the Excelsior Studer Parkland for the cost of \$14,470 from Park Improvement Funds. Motion carried 5/0. Dierking requested the process going forward for expenditures include competitive bids.

4. Parking Maintenance Fee

Caron recused herself from the discussion.

Miller moved, Dierking seconded to approve the Parking Maintenance Cost Budget and Cost Allocation and adopt Resolution No. 2019-41 – A Resolution to Establish Parking Surcharge Fee for Use of Municipal Parking by Charter Boats and set the public hearing for October 7, 2019. Motion carried 3/1 with Kurschner opposed.

7. Approve the Comprehensive Plan

Dierking moved, Caron seconded, to adopt Resolution No. 2019-38 – Resolution Adopting the 2040 Excelsior Comprehensive Plan Update, a Compilation of Policy Statements, Goals, Standards and Maps for Guiding the Overall Development and Redevelopment of the Local Government Unit directing staff to include the comprehensive plan as line item for the budget discussion and the impact it would have on the levy. Motion carried 4/1 with Kurschner opposed.

8. PUBLIC HEARING

(a) None

9. PETITIONS, REQUEST and COMMUNICATIONS

(a) Dave Lawrance Winter Storage Proposal

Dave Lawrence, Paradise Charter Cruises, addressed the Council.

Kurschner moved, Dierking seconded, to approve the Commercial Pier Lease with Paradise Charter Cruises for a term of one year with the option to renew with escalator language built in the lease for future years, net proceeds of the lease dedicated to the Park Improvement Fund for The Commons and added as a Consent Agenda item in 2020. Motion carried 5/0. Horn stated she will utilize the same COLA formula as used in the charter boat leases and add the escalator to the lease for 2020. Motion carried 5/0.

10. ORDINANCES AND RESOLUTIONS

(a) None

11. REPORTS OF OFFICERS, BOARDS, and COMMITTEES

(a) Parks and Recreation Commission
1. Excelsior – Studer Park Signage

Peter Studer, 604 Glencoe Road, addressed the Council.

Dierking moved, Caron seconded, to approve the proposed sign furnished and installed by Peter Studer for Excelsior Studer Park. Motion carried 5/0. The Council directed staff to work with the Historic Preservation Commission, Parks and Recreation Commission and Mr. Studer to develop a historic plaque for the park.

12. UNFINISHED BUSINESS

- (a) None

13. NEW BUSINESS

- (a) Ferguson Proposal

Kurschner moved, Caron seconded, to authorize staff to contract Service Option 3 with Ferguson funded from the Capital Improvement Fund. Motion carried 5/0.

- (b) Schedule a Budget Work Session

Caron moved, Dierking seconded, to schedule a special budget work session for September 30th at 5:30 p.m. with the operating budget discussed September 16th and the Capital Improvement Projects discussed on September 30th. Motion carried 5/0. The Commission Review Policy originally scheduled for September 16th work session will be moved to the October 7th work session.

- (c) City-wide Service Event

Kurschner and Carlson will schedule a meeting regarding the organization of a City-wide Service Event and bring a proposal to the Council at a later date.

14. ADJOURNMENT

Dierking moved, Caron seconded, to adjourn the meeting at 9:30 p.m. Motion carried 5/0.

Respectfully submitted,
Lynette R. Peterson, City Clerk