

City of Excelsior
City Council Meeting

MINUTES

Monday, September 16, 2019

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:44 p.m.

2. ROLL CALL

City Council: Councilmembers Caron, Dierking, Kurschner, Miller and Mayor Carlson

Absent: None

Also Present: Interim City Manager Wisdorf, City Engineer Dawley, Public Works Superintendent Amundsen, City Planner Becker, Finance Director Horn and City Clerk Peterson

3. APPROVAL OF MINUTES

(a) September 4, 2019 Closed Session Minutes

Caron moved, Dierking seconded, to approve the September 4, 2019 Work Session Minutes. Motion carried 5/0.

(b) September 4, 2019 Work Session Minutes

Caron moved, Dierking seconded, to approve the September 4, 2019 City Council Minutes. Motion carried 5/0.

(c) September 4, 2019 City Council Minutes

Dierking moved, Kurschner seconded, to approve the September 4, 2019 City Council Minutes with the addition of Dierking's comments for items 7(b)5 and 7(b)3. Motion carried 5/0.

4. RECOGNITION AND OPEN FORUM

(a) Paul Mullenbach, Parks and Recreation Commission Member

Mayor Carlson presented a Certificate of Appreciation to Paul Mullenbach for his service on the Parks and Recreation Commission.

Jane Bauman, 31 Third Street, addressed the City Council.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Condition of The Commons Update

Amundsen provided an update on the condition of The Commons. It was the consensus of the Council to utilize Option 1 using Horticultural Vinegar and installing new sod in the impacted area.

(b) 2019 Street and Utility Improvements Project Update

Amundsen and Dawley provided an update on the 2019 Street and Utility Improvements Project. Staff was directed to work with the contractor on extended project hours.

(c) City/Chamber Memorandum of Understanding Update

Dierking provided an update on the City/Chamber Memorandum of Understanding.

6. MEET EXCELSIOR

None

7. AGENDA APPROVAL

(a) Meeting Agenda

Kurschner moved, Dierking seconded, to approve the September 16, 2019 Meeting Agenda. Motion carried 5/0.

(b) Consent Agenda

Dierking moved, Caron seconded, to approve the Consent Agenda for September 4, 2019 with the continuation of Item No. 3 – Rotary Charitable Gambling Contribution Designation to the October 21, 2019 agenda. Motion carried 5/0.

1. Approve Verified Claims – Approve for Payment Manual Checks
085653 – 085706

Action - Approved for payment manual checks 085653 - 085706.

2. Approve Pay Voucher No. 3 – 2019 Street and Utility Improvement Project

Action – Approved Construction Pay Voucher No. 3 for the 2019 Street and Utility Improvement Project and authorized payment in the amount of \$465,396.81 to Northdale Construction Co., Inc.

8. PUBLIC HEARING

- (a) None

9. PETITIONS, REQUEST and COMMUNICATIONS

- (a) MCES L20 Cooperative Project Presentation

Dan Fick, Metropolitan Council Project Manager, and Tom Melody, Stantec Project Manager, addressed the Council.

The Council directed Dawley and staff to continue to work with MCES staff on city infrastructure elements and agreement specifications as necessary to facilitate an anticipated preliminary 2021 construction timeline, to bring back to City Council for discussion and final approval.

- (b) Excelsior Award

The Council directed the Planning Commission and the Heritage Preservation Commission to review the Excelsior Award process and bring back a recommendation to the Council.

10. ORDINANCES AND RESOLUTIONS

- (a) None

11. REPORTS OF OFFICERS, BOARDS, and COMMITTEES

- (a) Residential Review Board Discussion

Ann Mark, 236 Lake Street, addressed the Council.

Carrie Larson, 200 Lake Street, addressed the Council.

Bruce Noll, 242 First Street, addressed the Council.

Caron moved, Miller seconded, to direct staff to continue working with the Planning Commission on zoning recommendations as previously identified and to form a residential review research committee consisting of two experienced Planning Commissioners, two experienced Heritage Preservation Commissioners, two residents at large, City staff and two to three consultants including one architect to offer guidance to the committee. The purpose of the Committee is to research the option of forming a residential review board, review board standards and the process including costs and other details. A recommendation should be formed for Planning Commission and Heritage Preservation Commission review/comments and then Council review within 90 to 120 days from the date of the first committee meeting. Motion carried 5/0.

12. UNFINISHED BUSINESS

(a) College Lake Update

The Council directed staff to review and distribute previous memos regarding the College Lake workgroup and traffic study and forward information to the Council to discuss further at the September 30th Work Session.

13. NEW BUSINESS

(a) 2020 General Fund Budget & Tax Levy

Caron moved, Kurschner seconded, to adopt Resolution No. 2019-43 – A Resolution Certifying the 2019 Proposed Property Tax Levy Collectible in 2020 with the General Revenue of \$1,507,300 and Debt Service of \$341,719 for a total Tax Levy of \$1,849,019; Proposed General Fund Budget totaling \$2,325,256 and Setting the Public Meeting Date of Monday, December 2, 2019 at 6:30 p.m. in the Excelsior City Council Chambers, 339 Third Street. Motion carried 5/0.

Caron moved, Dierking seconded, to adopt Resolution No. 2019-45 – A Resolution Reducing Debt Service Levies for Taxes Payable in 2020 in the amount of \$202,238.67. Motion carried 5/0.

(b) Receive Feasibility Report Update and Set Public Improvement Hearing – 2020 Street and Utility Improvements Project Area 2

Kurschner moved, Caron seconded, to adopt Resolution No. 2019-44 receiving the feasibility report, setting a public improvement hearing for Monday, October 21, 2019 at 6:30 p.m., and authorizing preparation of plans and specifications for the 2020 Street and Utility Improvement Project. Motion carried 5/0.

14. ADJOURNMENT

Caron moved, Dierking seconded, to adjourn the meeting at 10:33 p.m.
Motion carried 5/0.

Respectfully submitted,
Lynette R. Peterson, City Clerk