

City of Excelsior
Work Session Meeting

MINUTES

Monday, September 30, 2019

5:30 P.M.

1. CALL TO ORDER/ROLL CALL

Mayor Carlson called the meeting to order at 5:30 p.m.

Present: Mayor Carlson, Councilmembers Caron, Dierking (left at 6:35 p.m.), Kurschner (arrived at 5:33 p.m.) and Miller (arrived at 5:39 p.m.)

Absent: None

Also Present: Interim City Manager Wisdorf, Finance Director Horn, Public Works Superintendent Amundsen and City Clerk Peterson

2. AGENDA APPROVAL

Dierking moved, Kurschner seconded, to approve the agenda moving Item No. 3 College Lake Options/TIF Restricted Cash Options to the last item on the agenda. Motion carried 5/0.

3. AREA 2 UTILITY RATE PROJECTIONS

Horn presented comparisons of the utility rates for the past five years (2013-2018). She also presented the projected utility rate increases and assumptions for Area 2, Area 3, Water Street and Parking Lot Projects. The impact of the projected utility rate increases of these projects together is \$142.25 per resident per year.

The Council discussed interfund borrowing to help keep the utility rates increases down.

Staff is asking for clarification on projects to consider for 2020. The Council agreed to stagger the projects as best they can with Area 2 and parking lot improvements for 2020 and Area 3 and Water Street overlay for 2021.

The Council directed staff when looking at Parking Lot Improvements to look at consolidating trash service in the downtown district and designing striping for one pickup zone in each lot removing individual dumpsters for businesses.

The Council discussed moving a portion of the \$250,000 in parking meter revenue into a capital project fund. This will be a continuing discussion.

Horn stated the next Budget Work Session will be October 21 when the Council will discuss the Enterprise, Park Improvement and Capital Improvement Funds. An additional Budget Work Session may be scheduled in November.

4. PLANNING COMMISSION DISCUSSION

The Council discussed Planning Commission guidelines for attendance, contributing to meetings and review of information prior to meetings. There has been one resignation and this vacancy will be declared at the October 7 Council Meeting.

The Council directed staff to send a reminder to the Planning Commissioners for them to be courteous and respectful to staff by letting them know in advance if they are unable to attend a meeting. Staff should reiterate to Commissioners to review information prior to the meetings. The Planning Commission Chair should work with the Commissioners on engaging in discussions.

A joint work session will be scheduled with the Planning Commission in November to have a conversation about what is working and what is not working for the Commission and to establish clear guidelines for the Commission.

5. COLLEGE LAKE OPTIONS/TIF RESTRICTED CASH OPTIONS

The Council discussed the College Lake options/TIF Restricted cash options. A discussion was held regarding prioritizing projects that can use the TIF restricted cash including the sediment removal devices, Water Street sidewalk, Academy/Water Street intersection and the water study.

Staff will work with WSB to obtain background information on the four remaining TIF projects and how to spread the costs. The Council directed staff to have WSB look at the timeline for when the City will need to give the Met Council specifics of the 2021 Met Council project.

The item "2021 Met Council Project Clarification and Timeline" will be added under Council reports on the October 7 Council Meeting.

6. ADJOURNMENT

Kurschner moved, Caron seconded, to adjourn at 7:18 p.m. Motion carried 4/0.

Respectfully submitted,

Lynette R. Peterson
City Clerk