

City of Excelsior
City Council Work Session

MINUTES

Monday, October 19, 2020

5:30 P.M.

1. CALL TO ORDER/ROLL CALL

Mayor Carlson called the work session to order at 5:33 p.m. This work session was a remote meeting conducted via Zoom.

City Council: Mayor Carlson and Councilmembers Caron, Dierking and Kurschner

Absent: None

Also Present: City Manager Luger, City Attorney Staunton, Public Works Superintendent Amundsen, Finance Officer Potter, Planning Director Becker and City Clerk Peterson

Attorney Staunton stated in accordance with the requirements of Minnesota Statutes Section 13D.021, the Mayor, the City Manager and the City Attorney have determined that an in-person meeting is not practical or prudent because of the "COVID-19 Health Pandemic" emergency declared under Chapter 12 of the Minnesota Statutes. All staff and City Council members will be participating by telephone or other electronic means. All actions votes will be recorded as roll call votes.

2. AGENDA APPROVAL

Dierking moved, Caron seconded, to approve the October 19, 2020 City Council Work Session Agenda. On a roll call vote, Dierking, Caron, Kurschner and Carlson voted yes. Motion carried 4/0.

3. STAFFING STUDY FOLLOW-UP

Manager Luger presented a table that summarizes Consultant Waldron's Staffing Study with suggested follow-up and a timeline.

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4. RECOMMENDATIONS ON DELEGATION PARAMETERS AND MAKING CITY COUNCIL MEETINGS MORE EFFICIENT

Manager Luger presented information on setting some delegation parameters and making meetings more efficient. The Council agreed to let staff make decisions on items they believe are suitable for them to do so with an email to the Council summarizing those actions. The Park and Recreation Commission will handle any minor decisions regarding The Commons and Excelsior-Studer Park that do not have major budget implications. The Council would limit public comment at meetings to a certain amount of time. The Council will conduct the public hearing process and any items that will elicit strong community interest over the course of two meetings. The Council will revisit the Planning Commission making final decisions on variances at a later date.

5. ADJOURNMENT

Kurschner moved, Dierking seconded, to adjourn the work session at 6:31 p.m. On a roll call vote, Caron, Dierking, Kurschner and Carlson voted yes. Motion carried 4/0.

Respectfully submitted,
Lynette R. Peterson, City Clerk