

City of Excelsior
Hennepin County, Minnesota

Minutes
Heritage Preservation Commission

Monday, January 12, 2015

1. CALL TO ORDER

Chair Schmidt called the meeting to order at 5:32 p.m.

2. ROLL CALL

Commissioners Present: Bolles, Brabec, Nelson, and Chair Schmidt

Commissioners Absent: Finch and Macpherson

Also Present: City Planner Smith and Preservation Consultant Tom Zahn

3. Introduction of Thomas Zahn, historic preservation consultant

4. Proposed Time and Event Schedule for Revising City's Historic Preservation Ordinance and Establishing Design Guidelines

Commission asked about the logistics of the Open House. Commissioners Brabec and Nelson volunteered to organize bringing cookies and coffee. Open House may be held in the vacant library space.

5. Proposed Communication Plan

Commission suggested looking at a banner across Water Street, adding information to our next City newsletter and city-wide mailing.

6. Initial List of Possible Changes/Key Aspects for New Design Guidelines

A common theme for the Commission was clarification in the ordinance and new design guidelines so as to make them easier for property owners, HPC and staff to understand.

7. ADJOURNMENT

Commissioner Brabec moved, Commissioner Nelson seconded, to adjourn the meeting at 6:30 p.m. Motion carried 4/0.

Respectfully submitted,

Patrick Smith
City Planner