

City of Excelsior
Hennepin County, Minnesota

MINUTES
EXCELSIOR CITY COUNCIL MEETING

JANUARY 20, 2015

Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:01 p.m.

2. ROLL CALL

Present: Councilmembers Beattie, Caron, Fulkerson, Miller, and Mayor Gaylord

Absent: None

Also Present: City Manager Luger, City, Public Works Superintendent Wisdorf, City Planner Richards, City Planner Smith, and City Clerk Johnson

3. APPROVAL OF MINUTES

(a) City Council Work Session Meeting of January 5, 2015

Caron moved, Beattie seconded, to approve the Minutes of the City Council Work Session Meeting of January 5, 2015. Motion carried 5/0.

(b) Regular City Council Meeting of January 5, 2015

Caron moved, Beattie seconded, to approve the Minutes of the Regular City Council Meeting of January 5, 2015. Motion carried 5/0.

4. OPEN FORUM

No one appeared before the Council.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 2014-15 Met Council Sanitary Sewer Forcemain Project Update

Wisdorf gave an update on the 2014-15 Met Council Sanitary Sewer Forcemain Project.

6. AGENDA APPROVAL

(a) Meeting Agenda

Beattie moved, Caron seconded, to approve the Meeting Agenda. Fulkerson requested to add Item 11(d) Stop Sign at George and West Lake Streets to the agenda. Beattie moved, Caron seconded, to approve the agenda, as amended. Motion carried 5/0.

6. AGENDA APPROVAL

(b) Consent Agenda

Fulkerson moved, Beattie seconded, to approve the Consent Agenda. Motion carried 5/0.

1. Approve Verified Claims - Approve for Payment Manual Checks 80380-80438 and EFT Checks 1037E-1044E

Action - Approved for Payment Manual Checks 80380-80438 and EFT Checks 1037E-1044E

2. 2015 Business License Renewals

Action - Approved 2015 Business License Renewals, as presented.

3. Permit(s) for Approval

a. Temporary Liquor License, St. John The Baptist School, 680 Mill Street, Gala Fundraiser March 14, 2015

Action - Approved Permit(s), as presented.

4. December 2014 Building Permit Report

Action - Accepted for filing.

5. 2014 Annual Building Permit Report

Action - Accepted for filing.

6. December 2014 Financial Reports

Action - Accepted for filing.

7. Adopt the 2015 Financial Calendar

Action - Adopted the 2015 Financial Calendar.

8. Lafayette Lift Station Upgrade

Action - Authorized WSB & Associates, Inc., to provide engineering services for the planning and construction of the upgraded Lafayette Lift Station.

9. Maintenance Agreement with the Minnehaha Creek Watershed District

Action - Approved the Maintenance Agreement between the Minnehaha Creek Watershed District and the City of Excelsior and authorized the Mayor and City Manager to execute the Agreement.

7. PUBLIC HEARINGS

- (a) None

8. PETITIONS, REQUESTS and COMMUNICATIONS

- (a) Patricia Hauser, Request for Reduced or Waived Fee on Special Event Permit - West Metro Pollinator Party, June 30 or July 14, 2015

Patricia Hauser, Humming for Bees Organization, addressed the Council.

9. ORDINANCES AND RESOLUTIONS

- (a) None

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- (a) Planning Commission

- 1) Conditional Use Permit for Fence in Front Yard at 647 Second Avenue (PC No. 14-21); Resolution No. 2015-03.

Tim Gillingham, 647 Second Avenue, addressed the Council.

Beattie moved, Caron seconded, to adopt Resolution No. 2015-03 – A Resolution Providing Conditional Use Permit Approval for a Six-Foot Fence in Front Yard at 647 Second Avenue, with a condition added that the property owner will hold the City harmless for any damage to the fence upon tree removal and set the fee for the Fence Permit at \$150. Motion carried 5/0.

- 2) Planned Unit Development, Concept Plan for 340 Water Street (PC No. 14-19); Resolution No. 2015-04

Bill Stoddard, 456 Third Street, Applicant for 340 Water Street, addressed the Council.

Kay Johnson, 331 George Street, addressed the Council.

Bob Bolles, 229 George Street, addressed the Council.

Beattie moved, Miller seconded, to adopt Resolution No. 2015-04 – A Resolution Approving a Planned Unit Development (PUD) Concept Plan Proposal for 340 Water Street, 355 Beeman Place, and Associated Adjacent Parcels, and substitute condition number one for a more general statement that would read as follows: "Increasing the setback of the rear boundary lines of George Street to a width that is acceptable to both the City and the Applicant," strike the site plan dated December 1, 2014, and add the setback and greenspace as agreed upon by the Developer and the Council. Motion carried 5/0.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) PLANNING COMMISSION

3) Food Trucks (PC No. 14-15)

Beattie moved, Caron seconded, to continue Item 10(a)3 to the February 2, 2015 City Council meeting.

(b) Heritage Preservation Commission

1) Review Revising Historic Preservation Ordinance Time and Event Schedule and Communication Plan

Tom Zahn, Owner of Thomas R. Zahn & Associates, and 807 Holly Avenue, St. Paul, addressed the Council.

11. UNFINISHED BUSINESS

(a) Fourth of July Parking and Traffic Management Plan

Chuck Rickart, WSB & Associates, Inc., addressed the Council.

(b) Snow Emergency Ordinance

The Council discussed the snow emergency ordinance and directed staff to bring back a draft ordinance with the changes discussed.

(c) Mayoral Terms and City Council Bylaws

The Council discussed the following items:

1) Changing the term of the Mayor from two years to four years

The Council agreed not to change the term of the Mayor.

2) Allowing the Mayor to make or second motions

Beattie moved to amend the bylaws and allow the Mayor to make and second motions. Motion failed for lack of a second.

3) Formalizing the Council process by addressing one another with formal titles and waiting to speak until recognized by the Mayor

The Council discussed formalizing the Council process but made no change.

Beattie moved, Caron seconded, to operate under the current bylaws. Motion carried 5/0.

11. UNFINISHED BUSINESS

- (d) Stop Sign at George and West Lake Streets

Chuck Rickart, WSB & Associates, Inc., addressed the Council.

12. NEW BUSINESS

- (a) Appoint Councilmembers to Interview Advisory Commission Applicants

Beattie moved, Caron seconded, to:

- Appoint Councilmember Caron to interview the Park and Recreation Commission applicants;
- Appoint Councilmembers Fulkerson and Caron to interview the Planning Commission applicants; and
- Appoint Councilmembers Beattie and Miller to interview the Heritage Preservation applicants;

along with the Chair from each applicable advisory commission and bring recommendations for appointment to each advisory commission to the February 17, 2015 City Council meeting. Motion carried 5/0.

13. ADJOURNMENT

Beattie moved, Fulkerson seconded, to adjourn at 10:09 p.m. Motion carried 5/0.

Respectfully submitted,

Shirley Johnson
City Clerk