

City of Excelsior  
Hennepin County, Minnesota

Minutes  
Park and Recreation Commission

Tuesday, April 14, 2015

1. CALL TO ORDER

Chair Wolfe called the meeting to order at 6:18 p.m.

2. ROLL CALL

Commissioners Present: Mullenbach, Kielkucki, Punch, Wahlstedt, and  
Chair Wolfe

Commissioners Absent: Craig and Honzl

Also present: Public Works Superintendent Wisdorf

3. AGENDA APPROVAL

Commissioner Punch moved, Commissioner Mullenbach seconded, to approve the agenda. Motion carried 5/0.

4. APPROVAL OF MINUTES

Commissioner Punch moved, Commissioner Mullenbach seconded, to approve the Park and Recreation Commission minutes of March 10, 2015, and continue discussions on Mooring Policy verbiage when Commissioner Craig is in attendance. Motion carried 5/0.

5. CITIZEN REPORTS OR COMMENTS:

No one appeared before the Commission.

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

a) Oak Hill Cemetery Project

Wisdorf presented a proposal for an Eagle Scout project that would provide a new cemetery storage door, stairs, signage, and map of the area. Commissioners approved to recommend the project to the City Council, as presented.

7. NEW BUSINESS

b. Special Event Policy, Ticket Fees

Commissioner Punch presented an idea for a surcharge on ticketed events, in order to generate revenue in a park improvements fund. The Commissioners agreed to add this item to Verbal Reports and present an option to the City Council for 2016.

8. VERBAL REPORTS FOR DISCUSSION

a) Proposal for Excelsior Studer Park Prairie Restoration

Commissioner Mullenbach is in discussions with Brett Eidem, Minnehaha Creek Watershed District, for possible grant matching and funding for some erosion control possibilities.

b) Erosion Control and Potential Plantings

Commissioner Mullenbach is in discussions with Brett Eidem, Minnehaha Creek Watershed district for possible grant matching and funding for some erosion control possibilities.

c) Community Garden Committee Report

Commissioner Wahlstedt briefed the Commission of the continuing Community Garden Committee meetings. No representatives were present from the Committee. Commissioner Wahlstedt and Chair Wolfe met with several gardeners at the gardens to discuss their concerns. The two main concerns are drainage and soil quality. Commissioner Wahlstedt asked for additional soil to be dropped at the site for the lessees to take at will. The Garden Club is also looking for a consultant who may be able to provide free gardening advice to help those a little less experienced with gardening.

d) Hennepin County Sports Grant

Wisdorf presented his draft for additional funding for the ball field. His recommendation is to wait on the infield funding proposal, due to its financial enormity and present a less expensive alternative to the City Council. Wisdorf said a less expensive alternative could include the replacement of the overhead lights. The Minnetonka Baseball Association is also going to add some warm-up areas.

8. VERBAL REPORTS FOR DISCUSSION

e) Concerts in the Park

Commissioner Kielkucki briefed the Commission on marketing and promotions, which included a new Facebook page, Twitter feed and Instagram. The Commission also discussed the funding for a permanent summer banner to hang in the band shell. Chair Wolfe will present a cost analysis at the May meeting.

Kielkucki also presented an opportunity to work with the Minnetonka High School Decca Club to operate the concessions area under the current 21-day license. Possible dates of operations could include: Art on the lake, 10,000 Lakes Concour de'Elegance, Fourth of July, and also during baseball and softball games. The Commission agreed that this item should stay on the agenda for May under Verbal Reports.

f) The Commons Tree Care

Wisdorf briefed the Commission on continued spring tree care.

g) Gazebo

Benches were removed for safety reasons. The rest of the project is on hold, pending an alternative option for removal from Bob Bolles.

h) Enhancement of Electrical Boxes in The Commons

Wisdorf did not check on the cost and size availability for the boxes in The Commons. Commissioner Mullenbach provided information on exterior film wrap and will price out custom picture prints for the May meeting. Commissioner Wahlstedt has been in contact with a company in Bozeman, Montana, for a cost analysis. The Commission agreed to continue this item to the May meeting.

Commissioner Mullenbach moved, Commissioner Punch seconded, to extend the meeting until 8:15 p.m. Motion carried 5/0.

i) Spring Clean-up at The Commons

The Spring Clean-Up at The Commons has been scheduled for April 25, 2015.

9. ANNUAL MEETING

a) Election of Chair, Vice Chair and Secretary

Commissioner Mullenbach moved, Commissioner Kielkucki seconded, to retain current staff until all Commissioners are present for elections and continue agenda items b), c), and d) until all Commissioners are present. Motion carried 5/0.

b) By-Laws Amendment

c) Goals and Objectives for 2015

d) Code of Ethics

10. MONTHLY FINANCIAL REPORTS

a) March 2015 Park Capital Improvement Fund

Commissioner Punch moved, Commissioner Kielkucki seconded, to approve the March 2015 Park Capital Improvement Fund. Motion carried 5/0.

11. MISCELLANEOUS / COMMISSIONER COMMENTS

a) Recent City Council Actions

Wisdorf briefed the Commission on recent City Council actions.

12. UPDATES/INFORMATION

a) Next Park and Recreation Commission Meeting:

Tuesday, May 12, 2015

13. ADJOURNMENT

Commissioner Wahlstedt moved, Commissioner Punch seconded, to adjourn the meeting at 8:15 p.m. Motion carried 5/0.

Respectfully submitted,

Paul Mullenbach