

City of Excelsior  
Hennepin County, Minnesota

MINUTES  
SPECIAL MEETING  
HERITAGE PRESERVATION COMMISSION

Thursday, July 16, 2015

5:30 p.m.

1. CALL TO ORDER

Chair Schmidt called the meeting to order at 6:15 p.m.

2. ROLL CALL

Commissioners Present: Carlson, Finch, Macpherson and Schmidt

Commissioners Absent: Brabec, Nelson

Also Present: City Planner Smith and Advisor Caron

3. PROPOSED LANGUAGE FOR ROOFTOP ADDITIONS AND PATIOS

Smith reported that the Planning Commission had made similar recommendations to the HPC regarding that there should be no rooftop additions and no rooftop decks permitted in the downtown unless the existing second or third story concealed the deck area. Commissioners reviewed the ordinance language and discussed concerns with corner lots and how to address them. Smith suggested that decks could be limited in size or dimension. Commissioners discussed that the deck definition should include any type of surface.

Commissioner Carlson moved, Commissioner Macpherson seconded, to approve the proposed language prohibiting rooftop additions in ordinance section 1.e. Motion carried 4/0.

Commissioner Finch moved, Commissioner Carlson seconded, to approve the proposed language for restricting rooftop decks in ordinance section 1.f. Motion carried 4/0.

4. APPLY FOR CERTIFIED LOCAL GOVERNMENT GRANT FOR RESIDENTIAL DESIGN GUIDELINES

Smith stated that he is seeking support from the HPC to apply for a CLG grant to clarify the design standards for designated residential structures only, as this is not part of the work that is already in process for the downtown district standards. The Commissioners discussed the status of the downtown design manual and whether it should be flexible or prescriptive to preserve the historic character of the district.

Commissioner Macpherson moved, Commissioner Finch seconded, to express support for a CLG grant to complete a residential design manual for historically designated sites outside the downtown district in an amount up to \$3000. Motion carried 4/0.

5. FEEDBACK ON PROPOSED HISTORIC PRESERVATION ORDINANCE

Commissioner Macpherson moved, Commissioner Finch seconded, to continue discussion of this item to the next meeting. Motion approved 4/0.

6. ADJOURNMENT

Commissioner Macpherson moved, Commissioner Finch seconded, to adjourn at 7:30 p.m. Motion carried 4/0.

Respectfully submitted,

Tim Caron  
Recording Secretary