

City of Excelsior
Hennepin County, Minnesota

Minutes
Park and Recreation Commission

Tuesday, May 12, 2015

1. CALL TO ORDER

Chair Wolfe called the meeting to order at 6:18 p.m.

ROLL CALL

Commissioners Present: Craig, Honzl, Kielkucki, Punch, Wahlstedt, Chair Wolfe

Commissioners Absent: Mullenbach

Also present: Public Works Superintendent Wisdorf

2. AGENDA APPROVAL

Commissioner Wahlstedt requested to add item 6(e) Garden Plot Request to the agenda. Commissioner Wahlstedt moved, Commissioner Honzl seconded, to approve the agenda, as amended. Motion carried 6/0.

3. APPROVAL OF MINUTES

Commissioner Wahlstedt moved, Commissioner Honzl seconded, to approve the Park and Recreation Commission minutes of April 14, 2015. Motion carried 6/0.

4. CITIZEN REPORTS OR COMMENTS:

No one appeared before the Commission.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

a) Gazebo -

Nick Ruehl, Mitten Pond Representative, presented a proposal.
Bob Bolles, 229 George Street, presented a request to keep the gazebo.
Commissioner Wahlstedt moved, Commissioner Craig seconded, to forward the proposal to the Council. Motion carried 6/0.

b) The Commons Decision Making Flow Chart

City Manager Luger presented information about The Commons. The City Council has asked for feedback and this item will be scheduled for a future work session.

c) Concession Building Proposal Update

Commissioner Kielkucki gave a report and mentioned the goal is to have the concession stand open Wednesday, Friday, Saturday and Sunday to start.

d) Ticket Booth Project in Conjunction with the Historical Society

The Commission will partner with the Historic Preservation Commission and include this item on their August agenda. The Commission will request this item be included in the 2016 budget. A committee for this item will consist of Chair Wolfe and Commissioners Kielkucki and Punch with Commissioner Honzl as an alternate.

e) Garden Plot Request

Commissioner Wahlstedt moved, Kielkucki seconded to check on abandoned garden plots. Motion carried 6/0.

7. VERBAL REPORTS FOR DISCUSSION

a) Concert in the Park Update

Commissioner Kielkucki gave an updated about the concerts. There is a new sponsor for the kid's concert, Prim Rose School. Social media has been set up to promote the concerts and the Commission discussed starting to book bands for 2016.

b) Possible Commissioned July 4th Artwork Project

Chair Wolfe explained this as a potential fundraiser for The Commons.

c) Bathroom Hours

Public Works Superintendent Wisdorf will add signage about the hours of the concession building bathrooms.

d) Proposal for Excelsior Studer Park Prairie Restoration

There was no update at this meeting.

f) Erosion Control and Potential Plantings

There was no update at this meeting.

g) Community Garden Committee Report

Commissioner Kielkucki discussed a garden workshop.

h) Enhancement of Electrical Boxes in The Commons

Public Works Superintendent Wisdorf gave the Commission a cost estimate for \$2,000. Wisdorf will continue to look for other bids and prices.

i) Spring Clean-up at The Commons – April 25, 2015

Public Works Superintendent Wisdorf recapped the event. The Commission discussed potentially holding a fall cleanup.

8. ANNUAL MEETING

a) Election of Chair, Vice Chair and Secretary

Commissioner Wahlstedt moved, Commissioner Punch seconded nominating Commissioner Wolfe to be Chair. Motion carried 6/0.

Commissioner Wahlstedt moved, Commissioner Craig seconded nominating Commissioner Kielkucki to be Vice Chair. Motion carried 6/0.

Commissioner Punch moved, Commissioner Kielkucki seconded nominating Commissioner Mullenbach to be Secretary. Motion carried 6/0.

b) By-Laws Amendment

The Commission determined no changes needed to be made to the by-laws.

c) Goals and Objectives for 2015

The Commission determined there would be no changes to the 2015 goals and objectives.

d) Code of Ethics

The Commission determined there would be no changes to the code of ethics.

9. MONTHLY FINANCIAL REPORTS

a) April 2015 Park Capital Improvement Fund

Commissioner Punch moved, Commissioner Wolfe seconded, to approve the April 2015 Park Capital Improvement Fund. Motion carried 6/0.

11. MISCELLANEOUS / COMMISSIONER COMMENTS

a) Recent City Council Actions

Wisdorf briefed the Commission on recent City Council actions.

12. UPDATES/INFORMATION

a) Next Park and Recreation Commission Meeting:

Tuesday, June 9, 2015

13. ADJOURNMENT

Commissioner Punch moved, Commissioner Wahlstedt seconded, to adjourn the meeting at 8:34 p.m. Motion carried 6/0.

Respectfully submitted,

Public Works Superintendent Wisdorf