

City of Excelsior
Hennepin County, Minnesota

MINUTES
EXCELSIOR CITY COUNCIL MEETING

November 2, 2015
Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:08 p.m.

2. ROLL CALL

Present: Councilmembers Beattie, Caron, Carlson, Miller, and Mayor Gaylord

Absent: None

Also Present: City Manager Luger, City Attorney Staunton, City Engineer Dawley, Finance Director Tumberg, Public Works Superintendent Wisdorf, and City Clerk Orlofsky

3. APPROVAL OF MINUTES

(a) City Council Work Session Meeting of October 19, 2015

Beattie moved, Miller seconded, to approve the Minutes of the City Council Work Session Meeting of October 19, 2015. Motion carried 5/0.

(b) Regular City Council Meeting of October 19, 2015

Beattie moved, Miller seconded, to approve the Minutes of the Regular City Council Meeting of October 19, 2015. Motion carried 5/0.

4. OPEN FORUM

None

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 2014-15 Met Council Sanitary Sewer Forcemain Project Update

Wisdorf gave an update on the 2014-15 Met Council Sanitary Sewer Forcemain Project.

6. AGENDA APPROVAL

(a) Meeting Agenda

Beattie moved, Carlson seconded, to approve the Meeting Agenda. Motion carried 5/0.

6. AGENDA APPROVAL - CONTINUED

(b) Consent Agenda

Beattie moved, Carlson seconded, to approve the Consent Agenda. Motion carried 5/0.

1. Verified Claims

Action - Approved for Payment Manual Checks 81302-81330 and EFT Checks 001179E-001181E

2. 2015 Audit Proposal- Abdo Eick & Meyers LLP

Action – Approved the Letter of Engagement with Abdo, Eick & Meyers LLP to perform the City’s 2015 audit per its proposal, and authorize the City Manager to execute the Letter of Engagement

3. Authorization to Seek Proposals for Additional Piping for the Water Plant Project

Action - Approved authorization to seek proposals for additional piping for the Water Plant Project.

7. PUBLIC HEARINGS

(a) Assessment Hearing for Delinquent Utilities and other City Charges

At 7:12 pm the Mayor opened the Public Hearing for Delinquent Utilities and upon hearing no comments, the public hearing was closed. Carlson moved, Caron seconded to adopt Resolution No. 2015-56 – A Resolution Levying Assessments for Costs Incurred by the City for Delinquent Utilities and Other Charges.

8. PETITIONS, REQUESTS and COMMUNICATIONS

(a) Senator Osmek Visit

Senator Osmek addressed Council.

(b) City Hall

Bruce Schwartzman, BKV Group addressed the Council.

Council directed staff to work with BKV and try to finetune the numbers on the project. They feel the current project costs are coming in rather high.

(c) Excelsior Christkindlsmarkt 2015 Special Event Permit

Myrle Mackenzie, the applicant addressed the Council.

8. PETITIONS, REQUESTS and COMMUNICATIONS

- (c) Excelsior Christkindlsmarkt 2015 Special Event Permit – Continued_ Beattie moved, Carlson seconded to approve the permit with, the conditions listed in the staff memo and a fee of \$1,000 for 2015. Motion carried 5/0.

9. ORDINANCES AND RESOLUTIONS

- (a) First Reading of Ordinance No. ___ - An Ordinance Amending Chapter 4, Article II, Division 2, Section 4-69 of the Excelsior City Code Regarding License Fee Refunds

Beattie moved, Miller seconded, to waive the First Reading of Ordinance No. ___ - An Ordinance Amending Chapter 4, Article II, Division 2, Section 4-69 of the Excelsior City Code Regarding License Fee Refunds with the added the language changes as discussed, and, to schedule the Second Reading and adoption for the November 16, 2016 City Council Meeting. Motion carried 4/1. Carlson opposed.

- (b) First Reading of Ordinance No. ___ - An Ordinance to Amend Chapter 10 of the Excelsior City Code Relating to the Tobacco Regulations

Beattie moved, Caron seconded to waive the First Reading of Ordinance No. ___ - An Ordinance to Amend Chapter 10 of the Excelsior City Code Relating to the Tobacco Regulation, and schedule the Second Reading and Adoption for the November 19, 2015 City Council Meeting. Motion carried 5/0.

- (c) First Reading of Ordinance No. ___ - An Ordinance to Amend Chapter 4, Article II, Division 2, To Add Section 4-76 of the Excelsior City Code to Regulate Caterers

Beattie moved, Caron seconded the First Reading of Ordinance No. ___ - An Ordinance to Amend Chapter 4, Article II, Division 2, To Add Section 4-76 of the Excelsior City Code to Regulate Caterers and schedule the Second Reading and adoption for the November 16, 2015 City Council Meeting. Motion carried 5/0.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- (a) None

11. UNFINISHED BUSINESS

- (a) Appointing a Small Communities for the Master Park Plan for The Commons

Beattie moved, Carlson seconded to appoint Jennifer Caron, Dan Johnson, Kristi Luger, Eric Snyder, Tom Wolfe, Joeleen Kielkucki and a Resident Representative to a committee to define the planning process for the Master Park Plan for The Commons. Motion carried 5/0.

- (b) Revising the Special Event Policy
Beattie moved, Carlson seconded, to approve the fee scheduled that staff provided and to include a threshold of ten people or more for an event that requires a permit, to leave the parade fee at \$30 and to reduce the damage deposit by \$150 per day plus expenses incurred by the City for any items left on the premises beyond the permitted time frame. Motion carried 5/0.

12. NEW BUSINESS

- (a) Safety Concerns at Trail Crossings and Downtown Intersections

Council directed staff to take a closer look at what can be done to improve the safety at the trail crossings and other intersections in the downtown area.

13. ADJOURNMENT

Beattie moved, Caron seconded, to adjourn at 9:02 p.m. Motion carried 5/0.

Respectfully submitted,

Ann Orlofsky
City Clerk