

City of Excelsior  
Hennepin County, Minnesota

MINUTES  
EXCELSIOR CITY COUNCIL MEETING

November 16, 2015  
Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:04 p.m.

2. ROLL CALL

Present: Councilmembers Beattie, Caron, Miller, and Mayor Gaylord

Absent: Councilmember Carlson, City Manager Luger

Also Present: City Attorney Staunton, Consulting City Planner Richards, Finance Director Tumberg, Public Works Superintendent Wisdorf, City Planner Smith, and City Clerk Orlofsky

3. APPROVAL OF MINUTES

(a) City Council Work Session Meeting of November 2, 2015

Beattie moved, Caron seconded, to approve the Minutes of the City Council Work Session Meeting of November 2, 2015. Motion carried 4/0.

(b) Regular City Council Meeting of November 2, 2015

Beattie moved, Caron seconded, to approve the Minutes of the Regular City Council Meeting of November 2, 2015. Motion carried 4/0.

4. OPEN FORUM

Sandy Quest, 231 Courtland, addressed the City Council.

Roger Hinkleman, 606 Glencoe Road, addressed the City Council.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 2014-15 Met Council Sanitary Sewer Forcemain Project Update

Wisdorf gave an update on the 2014-15 Met Council Sanitary Sewer Forcemain Project.

6. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Beattie seconded, to approve the Meeting Agenda. Motion carried 4/0.

(b) Consent Agenda

Beattie moved, Caron seconded, to approve the Consent Agenda. Motion carried 4/0.

1. Verified Claims

Action - Approved for Payment Manual Checks 081331-081370 and EFT Checks 001182E-001187E

2. 2016 Insurance- Monetary Limits on Municipal Tort Liability

Action - Elected to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04

3. Second Reading of Ordinance No. 537 – An Ordinance Amending Chapter 10 of the Excelsior City Code Relating to the Tobacco Regulations

Action – Waived the Second Reading and Adopted Ordinance No. 537 – An Ordinance Amending Chapter 10 of the Excelsior City Code Relating to the Tobacco Regulations

4. Second Reading of Ordinance No. 536 – An Ordinance to Amend Chapter 4, Article II, Division 2, To Add Section 4-76 of the Excelsior City Code to Regulate Caterers

Action – Waived the Second Reading and Adopted Ordinance No. 536 – An Ordinance to Amend Chapter 4, Article II, Division 2, To Add Section 4-76 of the Excelsior City Code to Regulate Caterers

5. Certify St. Albans Bay Lake Improvement District Assessments

Action – Adopted Resolution 2015-56 – A Resolution Levying the Assessment Roll for the St. Albans Bay Lake Improvement District

6. 2015 October Building Permit Report

Action – Approved the 2015 October Building Permit Report

7. PUBLIC HEARINGS

(a) None

8. PETITIONS, REQUESTS and COMMUNICATIONS

(a) None

9. ORDINANCES AND RESOLUTIONS

- (a) Second Reading of Ordinance No. 538 - An Ordinance Amending Chapter 4, Article II, Division 2, Section 4-69 of the Excelsior City Code Regarding License Fee Refunds

Beattie moved, Miller seconded, to waive the Second Reading and adopt Ordinance No. 538 - An Ordinance Amending Chapter 4, Article II, Division 2, Section 4-69 of the Excelsior City Code Regarding License Fee Refunds. Motion carried 3/1 with Caron opposed.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) Heritage Preservation Commission

1. First Reading of Ordinance No. 529 – Revising the Excelsior Downtown Historic District Boundaries (HPC No. 15-02)

Beattie moved, Caron seconded, to continue to the next City Council Meeting, December 7, 2015 when all members of the Council are present.

(b) Planning Commission

1. Amend Articles 41 and 42 of the Zoning Code – Development Standards for Single Family Residences (PC No. 15-02)

Lucille Crow, 221 Bell Street, addressed the City Council.  
Linda Putnam, 151 Third Street, addressed the City Council.  
Jim Lecinski, 141 Lake Street, addressed the City Council.  
Larry Samuelson, 671 Glencoe Road, addressed the City Council.  
Steve Bowman, 688 Glencoe Road, addressed the City Council.  
Mark Brabec, 121 West Lake Street, addressed the City Council.  
Rich Kusleika, 161 West Lake Street, addressed the City Council.

Beattie moved, Miller seconded, to continue the discussion on the Zoning Code – Development Standards for Single Family Residence to the December 7, 2015 City Council consent agenda, from there staff will determine a future City Council Work Session where this could be discussed.

2. Single Family Lot Combination (PC No. 15-04)

Caron moved, Miller seconded, to send this back to the Planning Commission for some minor changes and then bring it back to the City Council in January for review. Motion carried 4/0.

10. *REPORTS of OFFICERS, BOARDS, and COMMITTEES*  
*(b) Planning Commission - Continued*

3. Amend Articles 9 and 65 of the Zoning Code – Planned Unit Development and Sketch Plans (PC No. 14-18)

Beattie moved, Miller Seconded, to waive the first reading of sketch plan and schedule the second reading of Ordinance No. 535, an Ordinance to amend Appendix E, Article 9 regarding the Sketch Plan review process for December 7, 2015. Motion carried 4/0.

Beattie moved, Miller seconded, to continue the Zoning Code – Planned Unit Development Ordinance No. 521, an Ordinance to amend Appendix E, Article 65 of the Excelsior City Code regarding the Planned Unit Development Review Process to the next City Council meeting December 7, 2015, Motion Carried 4/0.

11. UNFINISHED BUSINESS

- (a) None

12. NEW BUSINESS

- (a) Parking Meters Request For Proposals

Beattie moved, Caron seconded, to appoint Mayor Gaylord, the Police Chief or one of his designees, and the Planning Commission Chair or designee to a committee to review the request for proposals. Motion carried 4/0.

13. ADJOURNMENT

Beattie moved, Miller seconded, to adjourn at 9:23 p.m. Motion carried 4/0.

Respectfully submitted,

Ann Orlofsky  
City Clerk