

City of Excelsior  
Hennepin County, Minnesota

MINUTES  
EXCELSIOR CITY COUNCIL MEETING

December 7, 2015  
Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Councilmembers Beattie, Caron, Carlson, Miller, and Mayor Gaylord

Absent: None

Also Present: City Manager Luger, City Attorney Staunton, Consulting City Planner Richards, Finance Director Tumberg, Public Works Superintendent Wisdorf, City Planner Smith, and City Clerk Orlofsky

3. APPROVAL OF MINUTES

(a) City Council Work Session Meeting of November 16, 2015

Beattie moved, Caron seconded, to approve the Minutes of the City Council Work Session Meeting of November 16, 2015 with the changes that Carlson noted. Motion carried 5/0.

(b) Regular City Council Meeting of November 16, 2015

Beattie moved, Caron seconded, to approve the Minutes of the Regular City Council Meeting of November 16, 2015. Motion carried 5/0.

4. OPEN FORUM

(a) None

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 2014-15 Met Council Sanitary Sewer Forcemain Project Update

Wisdorf gave an update on the 2014-15 Met Council Sanitary Sewer Forcemain Project.

6. AGENDA APPROVAL

(a) Meeting Agenda

Carlson moved, Miller seconded, to approve the Meeting Agenda. Motion carried 5/0.

6. AGENDA APPROVAL - *CONTNUED*  
(b) Consent Agenda

Beattie moved, Caron seconded, to approve the Consent Agenda. Motion carried 5/0.

1. Verified Claims

Action - Approve for Payment Manual Checks 81371-81433 and EFT Checks 1188E-1196E

2. Approve Crack Fill Project Pay Voucher 1 and Pay Voucher 2 and Final Pay Voucher

Action - Approved Crack Fill Project Pay Voucher 1 and Pay Voucher 2 and Final Pay Voucher

3. Approve Oak Street Sidewalk Project Pay Voucher 2 and Final Pay Voucher

Action - Approved Oak Street Sidewalk Project Pay Voucher 2 and Final Pay Voucher

4. Approve Extending the Deadline for the LMCD Board Application

Action - Approved Extending the Deadline for the LMCD Board Application

5. Approve Consulting Contract with Thomas Zahn, Thomas R. Zahn & Associates, LLC - Developing Design Guidelines for Historic Landmarks (Single Family Residences)

Action - Approved Consulting Contract with Thomas Zahn, Thomas R. Zahn & Associates, LLC - Developing Design Guidelines for Historic Landmarks (Single Family Residences)

6. Development Standards for Single Family Residences - Continue to December 21, 2015

Action - Continued the Development Standards for Single Family Residences to December 21, 2015

7. 2015 November Building Permit Report

Action - Approved the 2015 November Building Permit Report

8. Resolution Adopting Wellhead Protection Plan

Action - Approved Resolution No. 2015-58 Adopting Part 1 and Part 2 of the City of Excelsior's Wellhead Protection Plan

9. October 2015 Finance Reports

Action - Approved the October 2015 Finance Reports

6. AGENDA APPROVAL - *CONTNUED*

(a) Consent Agenda

10. Update Authorized Signers on City Accounts

Action – Approved Authorized Signers on City Accounts

7. PUBLIC HEARINGS

(a) Presentation of 2016 Budget and 2015 Property Tax Levy Collectible 2016 and Acceptance of Public Comments

At 7:22 p.m. Mayor Gaylord opened the public hearing. Hearing no comments, the public hearing was closed at 7:23 pm.

(b) 2016 Liquor License Renewals

Councilmember Caron recused herself due to a conflict of interest.

Mayor Gaylord opened the public hearing at 7:52 p.m.

Doug Schmidt, 220 2nd Street, addressed the Council.

Roger Hinckleman, 606 Glencoe Road, addressed the Council.

Upon hearing no further comments from the public, Mayor Gaylord closed the public hearing at 7:59 p.m.

Beattie moved, Carlson seconded, to continue the 2016 Liquor License Renewal to the December 21, 2015 City Council Meeting, and directed staff and the Chief of Police to come up with recommendations to help tighten up the enforcement of overserving. Motion carried 5/0.

Councilmember Caron rejoined the meeting.

8. PETITIONS, REQUESTS and COMMUNICATIONS

(a) None

9. ORDINANCES AND RESOLUTIONS

(a) Excelsior Hotel

Carlson moved, Miller seconded, to accept Mr. James letter of withdrawl for the Excelsior Hotel. Motion carried 5/0.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) Heritage Preservation Commission

1. First Reading of Ordinance No. 529 – Revising the Excelsior Downtown Historic District Boundaries (HPC No. 15- 02)

Bill Griffith, Legal Counsel for the applicant, addressed the Council.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) Heritage Preservation Commission - Continued

Beattie moved, Miller seconded, to follow the recommendation of the Heritage Preservation Committee. Motion failed 2/3 Gaylord, Carlson and Caron opposed.

Caron moved, Carlson seconded, to direct staff to include findings of fact to include 426 Lake Street in the Historic District. Motion carried 3/2 Beattie and Miller opposed.

(b) Planning Commission

1. Amend Articles 9 and 65 of the Zoning Code – Planned Unit Development and Sketch Plans (PC No. 14-18)

Beattie moved, Carlson seconded, to continue this item to the December 21, 2015 City Council meeting, and to clarify the issue of how sketch plans are submitted electronically. Motion carried 5/0.

11. UNFINISHED BUSINESS

(a) Fourth of July Parking and Traffic Management Plan

Council directed staff to have a meeting with Police and Fire to talk through the Traffic Management Plan.

12. NEW BUSINESS

(a) None

13. ADJOURNMENT

Beattie moved, Carlson seconded, to adjourn at 9:17 p.m. Motion carried 5/0.

Respectfully submitted,

Ann Orlofsky  
City Clerk