

City of Excelsior  
Hennepin County, Minnesota

Minutes  
Heritage Preservation Commission

Tuesday, April 19, 2016

1. CALL TO ORDER

Chair Macpherson called the meeting to order at 7:01 p.m.

2. ROLL CALL

Commissioners Present: Anderson, Brabec, Caron, Finch, Chair MacPherson, and Salita

Commissioners Absent: None

Also Present: City Planner Smith

3. AGENDA APPROVAL

Finch moved, Salita seconded to continue Item 6(a) to a future Work Session.  
Motion carried 6/0.

4. APPROVAL OF MINUTES

a) Heritage Preservation Commission Meeting of March 22, 2016; April 7, 2016; and April 13, 2016.

Commissioner Finch moved, Commissioner Anderson seconded, to approve the Heritage Preservation Commission Minutes of March 22, 2016; April 7, 2016; and April 13, 2016. Motion carried 6/0.

5. CITIZEN REPORTS or COMMENTS

a) None

6. NEW BUSINESS

a) Site Alteration Permit – 370 Water Street (HPC No. 16-03)

Smith presented the staff report. Scott Klein, owner of the property, addressed the Commission. Anderson stated why the Commission denied the SAP last month. Finch stated that the proposed sign is more consistent than the original proposed sign. Finch asked about the proposed colors. Brabec stated all wall lights should be consistent with the southwest style of Texaco station. Brabec suggested globe lights similar to the original lights.

Commissioner Anderson moved, Commissioner Finch seconded, to approve the Site Alteration Permit for the sign, painting and removal of the awning at 370

Water Street, and a subcommittee work with the property owner for lighting on the building, which would come back to the Commission at the May meeting. Motion carried 6/0.

b) Site Alteration Permit – 284 Water Street (HPC No. 16-08)

Smith presented the staff report. Mark Williams, property owner, addressed the Commission. Finch asked about other awnings downtown. Macpherson stated that two businesses in the Ford building have different awnings.

Commissioner Brabec moved, Commissioner Salita seconded, to approve the SAP to change the awning at 284 Water Street. Motion carried 5/1.

c) Site Alteration Permit – 429 Second Street (HPC No. 16-09)

Smith presented the staff report. Mark Williams, property owner, addressed the Commission. Salita asked if an inspection was completed before purchasing the property. Mike Sharritt, 464 Second Street, addressed the Commission. Macpherson stated that it is a contributing building to the Downtown Historic District. Sharritt questioned the floor joists for a commercial building. Salita asked if any parts of the building worth preserving. Sharritt stated maybe the framing, but the foundation and floor joists are inadequate. Sharritt stated that parts of the front porch could be repurposed. Macpherson stated the need for more detailed plans for the replacement building. Caron stated that the structure engineer report is not that much different than for any other 100-year old building.

Mark Williams addressed the Commission.

Commissioner Finch moved, Commissioner Caron seconded, to deny a site alteration permit with findings of fact to bring back to the Commission at their May meeting. Motion carried 6/0.

## 7. UNFINISHED BUSINESS

- a) Period of Significance for the Downtown Historic District
- b) Bylaws – Finch suggested adding “Approve or Amend the Agenda” to the proceedings of the Commission. Move four down and include with item 7. Future items before adjournment. Finch moved, Caron seconded. Motion passed 6/0. Special meeting language changed so that the items are limited to what the Special Meeting was called. 6B Staff to work with Chair on the Agenda. Work Sessions added to III. Motion carried 6/0. Finch moved, Caron seconded, to add language in the Secretary section. Finch moved, Salita seconded that Bylaws be gender neutral. Motion passed 6/0.

Minutes

Heritage Preservation Commission

April 19, 2016

Page 3 of 3

- c) Caron nominated Brabec for Secretary, Salita seconded. Motion passed 6/0.
- d) Minutes – Commission decided that taping meetings is not needed.

8. COMMUNICATIONS and REPORT

- a) Next City Council Meeting – May 2, 2016
- b) Next HPC Meeting – Tuesday, May 17, 2016
- c) Administrative SAP Approvals
- d) Future Work Shop meetings – next Work Shop to discussion period of significance and preservation ordinance.

9. MISCELLANEOUS/COMMISSIONER'S COMMENTS

- a) Recent City Council Actions

Smith informed the Commission of recent City Council actions.

10. ADJOURNMENT

Commissioner Brabec moved, Commissioner Anderson seconded, to adjourn the meeting at 9:22 p.m. Motion carried 6/0.

11. FUTURE AGENDA ITEMS

- a) Report from staff regarding the list of properties on local register that have been recorded
- b) Conservation Districts
- c) SF highlighted in newspaper, start comprehensive catalog of historic SF homes

Respectfully submitted,

Patrick Smith  
City Planner