

City of Excelsior
Hennepin County, Minnesota

Minutes
Heritage Preservation Commission

Tuesday, May 17, 2016

1. CALL TO ORDER/ROLL CALL

Chair Macpherson called the meeting to order at 7:01 p.m.

Commissioners Present: Anderson, Caron, Finch, Salita and Chair Macpherson

Commissioners Absent: Brabec

Also Present: City Planner Smith

2. AGENDA APPROVAL

Commissioner Finch moved, Commissioner Salita seconded, to approve agenda.
Motion carried 5/0.

3. APPROVAL OF MINUTES

a) Heritage Preservation Commission Meeting of April 19, 2016

Commissioner Salita moved, Commissioner Anderson seconded, to approve the Heritage Preservation Commission Minutes of April 19, 2016. Motion carried 5/0.

4. CITIZEN REPORTS or COMMENTS

a) None

5. NEW BUSINESS

a) Site Alteration Permit – 474 Second Street (HPC No. 16-12)

Smith presented the staff report. Caron requested existing photos be included in future staff reports. Anderson moved, Salita seconded to approve the SAP for a new roof. Motion carried 5/0.

b) Site Alteration Permit – 284 Water Street (HPC No. 16-10)

Smith presented the staff report. Mark Williams, property owner, addressed the Commission. Caron motioned, Salita seconded, to approve the SAP for moving the front door and wall sign. Motion carried 5/0.

6. UNFINISHED BUSINESS

- a) Period of Significance for the Downtown Historic District
Smith presented the staff report. Caron moved to continue the discussion to the study session on May 24, 2016 with staff providing changes to the policy, Salita seconded. Motion carried 5/0.
- b) Finch moved, Caron seconded, to add the resolution denying the SAP of 429 Second Street to the agenda. Motion carried 5/0. Salita moved to continue the item to the May 24, 2016 study session , Finch seconded. Motion carried 5/0.
- c) Historic Preservation Ordinance (HPC No. 14-09)
Smith presented the staff report, focusing on the owner's consent and the number of votes needed by the Council to designate a historic resource. Commission supports making the Council vote to be a simple majority, but a super majority for landmarks without the owner's consent. Staff to research the demolition standards for non-contributing historic resources. Finch motioned, Caron seconded to add the residential guidelines and ordinance to the May 24 Study Session. Motion passed 5/0.
- d) Bylaws – Finch moved, Anderson seconded to amend the bylaws requiring three day notice for special meetings. Motion passed 5/0.

7. COMMUNICATIONS and REPORT

- a) Next City Council Meeting – June 6, 2016
- b) Next HPC Meeting – Tuesday, June 21, 2016
- c) Administrative SAP Approvals
- d) Recent City Council Actions - Smith informed the Commission of recent City Council actions.

8. FUTURE AGENDA ITEMS

- a) Report from staff regarding the list of properties on local register that have been recorded
- b) Conservation Districts
- c) SF highlighted in newspaper, start comprehensive catalog of historic SF homes
- d) Event Coordinator and Doug Schmidt

9. ADJOURNMENT

Commissioner Salita moved, Commissioner Finch seconded, to adjourn the meeting at p.m. Motion carried 5/0.

Respectfully submitted,

Patrick Smith
City Planner