

City of Excelsior  
Hennepin County, Minnesota

MINUTES  
EXCELSIOR WORK SESSION MINUTES

August 15, 2016

1. CALL TO ORDER/ROLL CALL

Mayor Gaylord called the meeting to order at 6:08 p.m.

Present: Councilmembers, Beattie, Carlson, Miller and Mayor Gaylord

Absent: Councilmembers Caron

Also Present: City Manager Luger, Public Works Superintendent Amundsen,  
Finance Officer Malecha and City Clerk Orlofsky

2. AGENDA APPROVAL

Miller moved, Beattie seconded, to approve the agenda. Motion carried 4/0.

3. REVIEW 2017 PRELIMINARY GENERAL FUND BUDGET

Luger presented the 2017 Preliminary Levy Increase and explained that it reflects a 4.47% increase in the City's levy. Luger asked Council to consider the following large budget items as they set the 2017 preliminary levy: Proactive Code Enforcement, Laserfiche Software, New Public Works Position, City Council Wages, and Staff Wages.

Staff Wages

The City Council discussed the wage recommendations for staff and agreed to approve the market rate adjustments that were discussed in the City Manager Budget Recommendations Memo.

Code Enforcement

The City Council agreed to budget \$5,000 for this item instead of \$10,000 for 2017.

Laserfiche

The City Council felt that this software was not a necessary request at this time, but will take another look at it again 2017.

Public Works Position

The City Council recommended that the budget be revised to include a Public Works Maintenance position instead of the originally proposed Public Works Supervisor.

City Council Wages

The City Council decided not to adjust their wages for 2017.

3. REVIEW 2017 PRELIMINARY GENERAL FUND BUDGET - CONTINUED

Street Project

Staff factored in an increase in the budget for Phase III of the Street Project, the City Council may consider allocating an additional amount to the preliminary budget. Council felt that they needed to continue to keep this increase in the budget.

HPC Meetings

Luger added that Planner Smith had suggested that the City start taping of the Heritage Preservation Commission. Luger explained that it would cost \$876 to tape the meetings for 2017.

Carlson would support this change and Gaylord agreed.

Beattie would like to discuss this further. He is wondering if it is necessary to add this in 2017.

The Council recommended that staff try to reduce the levy increase to 3.37%, and that they try to find ways to reduce it from there.

4. ADJOURNMENT

Beattie moved, Carlson seconded, to adjourn at 7:00 p.m. Motion carried 4/0.

Respectfully submitted,

Ann Orlofsky  
City Clerk