

City of Excelsior
Hennepin County, Minnesota

Minutes
Park and Recreation Commission

Tuesday, September 13, 2016
6:15 P.M.

1. CALL TO ORDER/ROLL CALL:

Chair Wolfe called the meeting to order at 6:20 p.m.

Commissioners present: Wolfe, Mullenbach, Rodgers, Punch, Wahlstedt and Sobiech

Commissioners Absent: Honzl

Also present: Public Works Superintendent Amundsen.

2. AGENDA APPROVAL

Commissioner Wahlstedt moved, Commissioner Sobiech seconded, to approve the agenda as written. Carries 6/0

3. APPROVAL OF MINUTES

Commissioner Mullenbach moved, Commissioner Punch seconded, to approve the minutes as presented. Motion carried 6/0.

4. CITIZEN REPORTS OR COMMENTS

None

5. UNFINISHED BUSINESS

- a) Heritage Preservation Commission-Review of Changes at the Commons. Wolfe and Smith, Planning Director did a walk through The Commons and are in the process of scheduling a meeting between the Boards. Park and Recreation request that the Mayor or a City Council member chair the discussions. Park and Recreation selected October 24th at 7:30-8:30 in council chambers for joint work session. Rodgers moved, Punch seconded, to keep the item on unfinished business. Motion carried 6/0.

6. NEW BUSINESS

- a) Ballpark light switch:
Mullenbach moved, Rodgers seconded to use the Park Projects fund balance to add the switch to the ballpark lights that would set as a failsafe at park closing time. Motion carried 6/0.

7. VERBAL REPORTS

- a) Partnership with Historical Society for electrical boxes:
Discussed new updates, Monthly Action plan for implementation: Log available boxes on parkland by November/December, cost analysis by December/January, Design graphics by January/February, Production and implementation by February/March /April. Keep on verbal reports.
- b) Arctic Fever:
Take off agenda as this is now a City Event Planner project to partnership with the Commercial district and Park Board along with City staff from surrounding communities. Park board is willing to help in the transition of event.
- c) Kayak Racks:
Mullenbach moved, Rodgers seconded, to add the proposed George Street rack to the Commons behind the existing racks #1, and install near the existing racks ready for spring 2017 rental. Motion carried 6/0.
- d) Master Plan Work Group:
Discussed, no action taken. Fundraiser is set for September 29th 2016 presented by Coalition as a per plate donations. City to send out post cards to residents for survey and input sessions. October 10th is tapping history at the Excelsior brewery focusing on the Commons.

8. UPDATES/INFORMATION

- (a) Ballpark Maintenance:
Public Works Superintendent Amundsen is currently taking bids for the electrical part of the install hoping to add the light default at the same time.
- (b) Proposal for Studer Park Revitalization:
Discussed, no action taken. Remove from Agenda and add to Masterplan.
- (c) Erosion Control:
Chair Wolfe presented a report from Ken Grieshaber in regards to the Existing conditions and Park site assessment from August 2016. Copy should be available at City Hall.
- (d) Community Garden Committee Report:
Set end of the year meeting to the November 15th agenda with Leases.
- (e) Hennepin County Sports Grants:
Take off agenda as this has moved to the Master planning.

(f) Concerts in the Park:

Financials were not provided, request for October agenda. Chair Wolfe discussed a recent trip to St. Cloud for their Rotarian fall concert along with Rotary members from Excelsior. Excelsior Rotary is gaining increased desire to facilitate next years' events. St. Cloud members are to meet with Excelsior's Rotarians to help with an outline and general information session.

(g) Nitpickers list:

Commissioner Rodgers presented a proposal for an Excelsior park maintenance log to help facilitate resident concerns and timely maintenance repairs. Commissioner Rodgers to meet with City Staff prior to the October meeting for an update of implementation.

9. MONTHLY FINANCIALS:

June, July, August for 2016

(a) Punch moved, Rodgers seconded. Motion carried 6/0.

10. MISCELLANEOUS/ COMMISSIONER COMMENTS

(a) Recent Council Action

Discussed by Board, no recent actions.

11. ADJOURNMENT

Commissioner Mullenbach moved, Commissioner Punch seconded, to adjourn at 8:15 p.m. Motion carried 6/0.

Respectfully submitted,

Paul V. Mullenbach