

**CITY OF EXCELSIOR  
Hennepin County, Minnesota**

**MINUTES**

**City Council Work Session  
Monday, February 22, 2011  
5:30 p.m.**

**1. Call to Order/Roll Call**

Acting Mayor Miller called the meeting to order at 5:40 p.m. Council members present: Berghorst, Caron (arrived at 6:35 p.m.), Fulkerson, and Acting Mayor Miller. Council members absent: Mayor Ruehl. Also present: City Manager Luger, Public Works Superintendent Wisdorf, and Finance Director Carlson.

**2. Agenda Approval**

Berghorst moved, Fulkerson seconded, to approve the meeting agenda as presented. Motion carried 3/0.

**3. Review/Update Capital Improvement Plan**

Carlson explained that the Capital Improvement Plan (CIP) is sorted by year and then by project. Under each year is a line item titled equipment/minor projects, which is a combined total of all the equipment and minor projects scheduled for that year. Staff has the equipment and minor projects under \$50,000 listed in detail on a separate spreadsheet. Any equipment or project that is over \$50,000 is listed in detail in the CIP. Staff asked the Council for their feedback on the \$50,000 threshold, the Council said they were comfortable with the policy.

Carlson recapped the progress of the 2010 projects and then asked the Council to focus on which projects they would like to complete in the next five years. The Council suggested adding some type of designation that this CIP is a draft, staff agreed to modify the title.

Carlson asked the Council to look at the projects listed in 2011 and noted that the 5<sup>th</sup> Dock, the Hidden Lane Docks, and Phase I of the Pavement Management Plan are projects already in progress. She then asked the Council if there were any projects that they would like to add or remove. The Council agreed to add the Third Street Pump Station and prioritize it as an 'A' priority. The Council also prioritized the Lyman Lumber Land and the St. Albans Bay Bridge Design as 'A' priorities. The Council prioritized the City Hall/Library Remodel as a 'B' priority.

### **3. Review/Update Capital Improvement Plan (Continued)**

The Council looked at the projects listed in 2012 and agreed to add the Bandshell and Port Building to the list of projects. The Bandshell was classified as an 'A' priority and the Port Building and Parking Lot Construction were designated as 'B' priorities.

The Council then looked at the projects listed in 2013 and added Irrigation in The Commons to the list of projects. The following projects were identified as an 'A' priority: Phase II of the Pavement Management Plan, the Metropolitan Council Forcemain Project, and Sewer Lining. The following projects were identified as a 'B' priority for 2013: Park Lift Station, Irrigation in The Commons, and building St. Albans Bay Bridge.

The Council then looked at the projects listed in 2014. The Council added the Beach Bathhouse and Trails as projects and classified them as 'B' priorities. The Intercity Water Connection was also classified as a 'B' priority and Trunk Lining was identified as an 'A' priority.

The Council then looked at the projects listed in 2015. and added the Ball Park Concession Stand to the list of projects in 2015. Trunk Lining was given an 'A' priority and the Ball Field Concession Stand and Lafayette Lift Station were given a 'B' priority.

Carlson explained that staff will incorporate the changes that the City Council made to the CIP. The projects listed under the CIP will then be incorporated into the City's Long-Range Financial Plan to analyze the financial impact these projects will have on the City. Once staff has completed these tasks, the City Council will have another work session to look at the CIP and Long-Range Financial Plan.

### **4. Other**

None

### **5. Adjournment**

Berghorst moved, Fulkerson seconded, to adjourn at 6:45 p.m. Motion carried 4/0.

Respectfully submitted,

Kristi Luger  
City Manager