

City of Excelsior
Park and Recreation Commission

Minutes

April 12, 2011

1. CALL TO ORDER/ROLL CALL

Chair Wentz called the meeting to order at 7:00 p.m.

2. OATH OF OFFICE – Mike Filippi

Mayor Ruehl administered the Oath of Office to Mike Filippi.

3. ROLL CALL

Commissioners Present: Alderink, Filippi, Roberts, Rude, and Chair Wentz

Also present: Public Works Superintendent Wisdorf

4. AGENDA APPROVAL

Commissioner Alderink moved, Commissioner Rude seconded, to approve the agenda as presented. Motion carried 5/0.

5. APPROVAL OF MINUTES

a. Park & Recreation Commission Meeting – March 15, 2011

Commissioner Rude moved, Commissioner Alderink seconded, to approve the Minutes from the March 15, 2011 Park and Recreation Commission meeting as presented. Motion carried 5/0.

6. CITIZEN REPORTS or COMMENTS

None

7. UNFINISHED BUSINESS

a. Bandshell Subcommittee

No report.

b. Garden Plot Policy / Agreement

Rude suggested using SurveyMonkey or other online survey administrator to conduct a survey of the users at the end of the season. Staff was directed to place the Garden Plot Policy on the August agenda so the Commission can revisit this item later in the season.

8. NEW BUSINESS

a. Schedule Community Park Cleanup Day and Prioritize Tasks

The Community Park Cleanup was scheduled for Saturday, May 21st from 8:30 a.m. to 11:30 a.m. Commissioners identified the following tasks and areas for cleanup: beaches, flower beds, mulch in gardens, playground, and the stairway behind the Bandshell.

Rude volunteered to create a flyer for the cleanup.

b. Concerts in the Park

Commissioners reviewed the list of concerts and the dates they will be held. The concerts have been moved from Thursdays to Tuesdays this year. Commissioners are asked to sign up to work one or more of the summer concerts. On the Tuesdays that the Commission has their regular meetings, a member of the staff or other volunteer will work the concert. The work schedule is as follows:

Date	Band or Orchestra	Person Working Concert
June 7 th	Lehto & Wright	Heather Alderink
June 9 th (Thurs.)	The Teddy Bear Band	Heather Alderink
June 14 th	Robbinsdale City Band	Mike Filippi / Shannon
June 21 st	Minnetonka Symphony	Mike Roberts
June 28 th	Cyril Paul & The Calypso Monarchs	Michael Wentz
July 12 th	Retro Groove	Mike Roberts / Shannon
July 19 th	Bend in the River Band	Michael Wentz
July 26 nd	The Synod Senior Band	Mike Filippi
August 2 nd	Barbary Coast Dixieland Band	Mike Filippi
August 9 ^h	Big Walter Smith & the Groove Merchants	Cathy Rude / Shannon
August 16 th	Splatter Sisters	Cathy Rude
August 23 rd	Rain Date	Heather Alderink
August 30 th	Rain Date	Heather Alderink

8. NEW BUSINESS

- c. Discuss Scheduling Joint Park and Recreation Commission Meeting with the Shorewood Park and Recreation Commission

The Shorewood Park and Recreation Commission would like to have a joint meeting with neighboring park commissions. Commissioners said summer schedules are not in place, so their availability for meeting is fairly open.

9. ANNUAL MEETING

- a. Election of Chair, Vice-Chair, and Secretary

Commissioner Roberts nominated Michael Wentz for Chair, Commissioner Alderink seconded the motion. Motion carried 5/0.

Commissioner Alderink nominated Mike Roberts for Vice-Chair, Commissioner Filippi seconded the motion. Motion carried 5/0.

Commissioner Filippi nominated Heather Alderink for Secretary, Commissioner Roberts seconded the motion. Motion carried 5/0.

- b. By-Laws Amendment

The Commission identified two changes that they wished to have incorporated into the By-Laws. The first change is to add the Commission's policy that the regular meetings begin at 7:00 p.m. and end at 9:00 p.m. unless a motion is approved to extend the meeting past 9:00 p.m.

The second change is a correction to IV - Quorum. The Commission noted that the second sentence conflicts with the first sentence.

The Commission directed staff to make the appropriate changes and place the By-Laws on the May agenda for approval.

- c. Goals and Objectives for 2011

Commissioners identified the following goals and objectives for 2011:

1. Complete projects in Excelsior Parkland
2. Establish a Garden Association for the 2012 Season
3. Establish an Adopt-A-Garden Program
4. Trails
5. Develop criteria so there is consistency in park design, signage, materials, etc.
6. Consider recreation activities in The Commons, if time allows

9. ANNUAL MEETING

c. Goals and Objectives for 2011 – (Continued)

Commissioner Filippi moved, Commissioner Roberts seconded, to adopt the list of goals and objectives for 2011.

d. Code of Ethics

Information only.

10. MONTHLY FINANCIAL REPORTS

a. Park and Recreation Accounts

Commissioner Alderink moved, Commissioner Rude seconded, to accept the monthly financial reports as presented. Motion carried 5/0.

11. MISCELLANEOUS / COMMISSIONER COMMENTS

a. Recent City Council Actions

Wisdorf updated Commissioners on recent City Council actions.

12. ADJOURNMENT

Commissioner Rude moved, Commissioner Roberts seconded, to adjourn the meeting at 8:57. Motion carried 5/0.

Respectfully submitted,

Heather Alderink
Secretary