

City of Excelsior
Park and Recreation Commission

Minutes

Tuesday, April 10, 2012

1. CALL TO ORDER

Vice Chair Rude called the meeting to order at 5:30 p.m.

2. OATH OF OFFICE – Paul Mullenbach

Mayor Ruehl administered the Oath of Office to new Park and Recreation Commissioner Paul Mullenbach.

3. ROLL CALL

Commissioners Present: Filippi, Mullenbach, Schmidt, Wolfe, and Vice Chair Rude

Commissioners Absent: Chair Beattie

Also present: Public Works Superintendent Wisdorf

3. AGENDA APPROVAL

Commissioner Wolfe moved, Commissioner Filippi seconded, to add Items 7(d) Dumpster at Port, 7(e) Excelsior Studer Park, and 8(e) Liaison to City Council, and approve the agenda as amended. Motion carried 5/0.

5. APPROVAL OF MINUTES

a. Park & Recreation Commission Meeting – March 13, 2012

Commissioner Filippi moved, Commissioner Wolfe seconded, to approve the meeting minutes from the March 13, 2012 meeting as presented. Motion carried 5/0.

6. CITIZEN REPORTS or COMMENTS

None

7. UNFINISHED BUSINESS

a. Third Street Fire Lane Proposed Landscaping Plan

Wisdorf reported that the City Council discussed this item again at the April 2, 2012 Council meeting. The City Council stated that Third Street will not be green space or a park. The Council directed staff to establish an alternative to the current proposal that would allow more access to the lake.

7. UNFINISHED BUSINESS

a. Third Street Fire Lane Proposed Landscaping Plan – (Continued)

Wisdorf reported that a preliminary plan with estimated costs will be presented to the Council. The Council will then place this back on the agenda to conduct a public hearing to determine what proposal should move forward.

The Commission asked to be notified when the public hearing will be held.

b. Volunteer Opportunities for Adopting a Flower Bed in The Commons

Schmidt presented plans for the Adopt-a-Flower Bed Program.

The Commission discussed the policy. The Commission suggested that something be put in the City's Newsletter about the program.

Commissioner Schmidt moved, Commissioner Wolfe seconded, to publish a request for volunteers interested in the Adopt A Flower Bed Program, hold an information meeting with the volunteers on May 5, 2012, conduct a cleanup and beautification of The Commons on Saturday, May 19, 2012, and develop a policy at the May 15, 2012 Commission meeting that can be forwarded to the May 21, 2012 City Council meeting for approval. Motion carried 5/0.

c. Update from Committee for Better Lake Minnetonka Band Shell

Commissioner Wolfe gave an update on the study that was being conducted.

d. Refuse Facility at the Port of Excelsior

The Commission discussed the history with the refuse facility at the Port of Excelsior. The Commission requested that this item be placed on the May 15th agenda with a breakdown of the costs and who would be responsible to pay for the various costs.

Commissioner Schmidt moved, Commissioner Wolfe seconded, to send the recommendation to the City Council that staff look into the cost of refuse facility proposal at the Port of Excelsior. Motion carried 5/0.

e. Excelsior Studer Park

Wisdorf updated the Commission on the cleanup and garden plot projects at Excelsior Studer Park. The Commission requested that another update be provided at the May 15, 2012 meeting.

8. NEW BUSINESS

a. Canoe/Kayak Rack

Wisdorf reported that the Commission had forwarded the recommendation to the Council that two racks be purchased and placed in The Commons next to the small beach. The City Council discussed this item at the April 2, 2012 Council meeting. The Council had a positive discussion on installing the racks, but had some questions that it wanted the Commission to address.

The Park and Recreation Commission forwarded the following recommendations in response to the Council's questions:

1. Rental Rates per Slot – Resident - \$100.00; Non-Resident - \$150.00
2. Install two sets of racks for a total of 12 slots; cost for two sets of racks is \$2,495.00 plus applicable sales tax.
3. The City should allow someone to put two paddleboards in the same slot.
4. The Commission thought that residents should get priority and if there are open spots more than one slot per family would be appropriate.

b. Eagle Scout Project

Commissioner Wolfe moved, Commissioner Schmidt seconded, to continue this agenda item to the May 15, 2012 meeting. Motion carried 5/0.

c. Ash Tree Inventory

Wisdorf reviewed the tree inventory with the Commission. The Commission requested that a discussion on the reforestation of The Commons be placed on the May agenda.

d. Commission By-Laws – Meeting Time

Chair Beattie had asked the Commission if anyone was interested in moving the meeting time earlier than 7:00 p.m. The consensus of the Commission was to continue with the 7:00 p.m. meeting time.

Commissioner Wolfe moved, Commissioner Schmidt seconded, to have the Commission's 2011 goals on the May 15, 2012 agenda for discussion. Motion carried 5/0.

Commissioner Wolfe moved, Commissioner Filippi seconded, to extend the meeting to 7:45 p.m. Motion carried 5/0.

9. MONTHLY FINANCIAL REPORTS

a. Park and Recreation Accounts

No report was provided. This item was continued to the May 15, 2012 meeting.

10. MISCELLANEOUS / COMMISSIONER COMMENTS

a. Recent City Council Actions

Wisdorf provided a brief update on recent City Council actions.

Commissioners discussed The Commons Cleanup and Planting scheduled for Saturday, May 19, 2012.

Commissioners asked for clarification on the Open Meeting Law with relation to emails.

10. ADJOURNMENT

Commissioner Filippi moved, Commissioner Wolfe seconded, to adjourn the meeting at 7:46 p.m. Motion carried 5/0.

Respectfully submitted,

Dave Wisdorf
Acting Secretary