

City of Excelsior  
Park and Recreation Commission

Minutes

Tuesday, June 12, 2012

1. CALL TO ORDER

Chair Beattie called the meeting to order at 7:00 p.m.

2. OATH OF OFFICE

City Manager Luger administered the oath of office to new Commissioner Patty Norman.

3. ROLL CALL

Commissioners Present: Filippi, Mullenbach, Norman, Rude, Schmidt, Wolfe, and Chair Beattie

Also present: Public Works Superintendent Wisdorf

3. AGENDA APPROVAL

Commissioner Filippi moved, Commissioner Wolfe seconded, to add Items 6(f) Port of Excelsior Refuse Facility, 6(g) Excelsior Studer Park, and 7(b) Change Meeting Times to the agenda and approve the agenda as amended. Motion carried 7/0.

4. APPROVAL OF MINUTES

a. Park & Recreation Commission Meeting – May 15, 2012

It was noted that Commissioner Wolfe was not in attendance at the May meeting.

Commissioner Mullenbach moved, Commissioner Wolfe seconded, to approve the meeting minutes from the May 15, 2012 meeting as amended. Motion carried 7/0.

5. CITIZEN REPORTS or COMMENTS

None.

6. UNFINISHED BUSINESS

a. Adopt a Flower Bed in The Commons

The Commission discussed the Adopt a Flower Bed program.

Commissioner Rude moved, Commissioner Norman seconded, to appoint Commissioners Schmidt, Wolfe, and Norman to a subcommittee to work on

6. UNFINISHED BUSINESS

a. Adopt a Flower Bed in The Commons – (Continued)

the following: Conduct a walkthrough of The Commons to assess and prioritize the areas in The Commons that need work; draft guidelines for the "Adopt a Flower Bed" program; and, arrange purchase of plants to supplement six gardens. Motion carried 7/0.

b. 2011 Goals and Objectives

The Commission discussed the goals and objectives the Park and Recreation Commission adopted in 2011.

Commissioner Rude moved, Commissioner Schmidt seconded, to appoint a subcommittee to look at goals for the Commission for 2012. Motion carried 7/0.

c. Concerts in the Park

Commissioners signed up to work one or more of the summer concerts.

The Commission requested that staff draft an outline with the procedure to be followed for Commissioners working the concert.

d. The Commons Clean Up – May 19, 2012

Commissioners discussed what tasks were completed as part of The Commons Clean Up on May 19, 2012.

Commissioners requested that staff place a discussion on having a fall Commons Cleanup event on the August meeting agenda.

e. Update from Committee for Better Lake Minnetonka Band Shell

Wolfe reported that he had received an email saying that the interviews would be ongoing into August.

Schmidt reported that there will be a meeting on June 13, 2012 to provide an update to the Committee.

f. Port of Excelsior Refuse Facility

Wisdorf reported that the City Council does not want to spend money on any major improvements to The Commons until a master plan is developed for all of the parklands.

The Commission requested that this item be placed on the July agenda.

6. UNFINISHED BUSINESS

g. Excelsior Studer Park

Wisdorf provided an update on the Excelsior Studer Park project.

The Commission requested that this item be placed on the July agenda.

7. NEW BUSINESS

a. Request for Memorial Bench

Wisdorf reported that the City has received a request from Robert Mader, Hopkins, Minnesota, to place a memorial bench in The Commons in memory of his mother and father. He showed a photograph with the location that Mr. Mader would like to place the memorial bench.

Commissioner Wolfe moved, Commissioner Filippi seconded, to approve the request for place a memorial bench in the location proposed. Motion carried 7/0.

b. Change Meeting Times

Chair Beattie asked the Commissioners if they would like to change the meeting time to 6:00 p.m. for the months of July, August, and September.

Commissioner Wolfe moved, Commissioner Filippi seconded, to change the starting time for the regular Park and Recreation Commission meetings for the months of July, August, and September. Motion carried 7/0.

8. MONTHLY FINANCIAL REPORTS

a. Park and Recreation Accounts

The Commission accepted the financial reports as presented.

9. MISCELLANEOUS / COMMISSIONER COMMENTS

a. Recent City Council Actions

Wisdorf provided a brief update on recent City Council actions.

10. ADJOURNMENT

Commissioner Filippi moved, Commissioner Schmidt seconded, to adjourn the meeting at 8:55 p.m. Motion carried 7/0.

Respectfully submitted,

Dave Wisdorf  
Acting Secretary