

City of Excelsior  
Hennepin County, Minnesota

MINUTES  
EXCELSIOR CITY COUNCIL MEETING

Tuesday, January 22, 2013

Council Chambers

7:00 p.m.

OATHS OF OFFICE – Mayor Gaylord administered the Oath of Office to Councilmember-Elect – Mary Jo Fulkerson

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:05 p.m.

2. ROLL CALL

Present: Councilmembers Beattie (departed at 9:00 p.m.), Caron, Fulkerson, Miller (arrived at 7:10 pm), and Mayor Gaylord

Also Present: City Manager Luger, City Attorney Staunton, City Planner Richards, Finance Officer Tumberg, and Public Works Superintendent Wisdorf

3. APPROVAL OF MINUTES

a. Regular City Council Meeting of January 7, 2013

Beattie moved, Caron seconded, to approve the Minutes of the City Council Work Session Meeting of December 17, 2012. Motion carried 3/0/1 with Fulkerson abstaining.

4. OPEN FORUM

Mark Kelly, 351 Second Street, distributed a letter for the official record regarding the application for a Site Alteration Permit for 10 Water Street.

Laura Hotvet, Executive Director, Excelsior-Lake Minnetonka Chamber of Commerce, informed the City Council that the Excelsior-Lake Minnetonka Chamber of Commerce is interested in having a fun run on Sunday, March 17, 2013.

Lucille Crow, 221 Bell Street, thanked the City Council and staff for their work on the 2010-2011 street project.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

None.

6. AGENDA APPROVAL

a. Meeting Agenda

Item 12(a) was moved up on the agenda following Item 11(a). Caron moved, Beattie seconded, to approve the meeting agenda as amended. Motion carried 5/0.

b. Consent Agenda

Beattie moved, Caron seconded, to approve the consent agenda. Motion carried 5/0.

1. Verified Claims

Action - Approve for Payment in the Amount of \$516,672.13, EFT Checks 663 to 666 and Manual Checks #78088 to 78152

2. Temporary Liquor License for Church Function, February 9, 2013 – St. John the Baptist Church

Action – Approve the issuance of a Temporary Liquor License to St. John the Baptist Catholic Church for a parent gathering to be held on Saturday, February 9, 2013, with the conditions outlined in the Temporary Liquor License Application

3. 2013 Public Works Capital Improvement and Equipment Plan

Action – Authorize staff to secure costs and/or bid proposals for the purchase of the Public Work Capital Equipment and Minor Capital Projects identified in the 2013 Excelsior Budget and Capital Improvement Plan

4. Schedule 2013 Local Board of Appeal and Equalization

Action – Schedule the Board of Review meeting for 7:00 p.m. on Thursday, April 18, 2013 in the City Council Chambers

5. Special Event Permit for Grand Opening, Thursday, January 31, 2013 – Big Island Swim and Surf, LLC

Action – Approve Special Event Permit for Grand Opening, Thursday, January 31, 2013 – Big Island Swim and Surf, LLC with recommended conditions established by City staff and public safety

6. Planning Commission Minutes for Filing — December 4 and December 10, 2012

Action – Accept for Filing

6. AGENDA APPROVAL

b. Consent Agenda – (Continued)

7. Park and Recreation Commission Minutes for Filing – December 11, 2012

Action – Accept for Filing

8. 2013 Financial Calendar

Action – Adopt the 2013 Financial Calendar

9. 2013 Tobacco Licenses

Action – Approve the Issuance of a 2013 Tobacco License to Water Street Pump and Koehnen’s BP of Excelsior

7. PUBLIC HEARINGS

- a. None

8. PETITIONS, REQUESTS and COMMUNICATIONS

- a. None

9. ORDINANCES and RESOLUTIONS

- a. None

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- a. Park and Recreation Commission – Summer Concerts

Mike Filippi, Park and Recreation Commission liaison, addressed the City Council.

Beattie moved, Fulkerson seconded, to approve the Proposed Agenda for Concerts in the Park 2013 as recommended by the Park and Recreation Commission with conditions established by City staff and public safety. Motion carried 5/0.

11. UNFINISHED BUSINESS

- a. General and Final Plan, Planned Unit Development District, Design Standards, Site Plan Review, and HPC Appeal to Construct a Hotel at 10 Water Street, P.I.D. 34-117-23-11-0059 - Thomas F. James Properties, LLC

Neil Weber, architect for the project, addressed the City Council.

Charlie James, applicant, addressed the City Council.

11. UNFINISHED BUSINESS

- a. General and Final Plan, Planned Unit Development District, Design Standards, Site Plan Review, and HPC Appeal to Construct a Hotel at 10 Water Street, P.I.D. 34-117-23-11-0059 - Thomas F. James Properties, LLC – (Continued)

Caron moved, Beattie seconded, to forward revised elevation drawings showing exterior design element changes resulting from the December design charrette to the Heritage Preservation Commission and the Planning Commission for their review and comment on the items listed in the staff memo at their regularly scheduled meetings with the expectation that the comments will be forwarded to the City Council. Participants of the design charrette will also be asked to participate in the Commission meetings. Motion carried 5/0.

Caron moved, Beattie seconded, to continue this agenda item to the February 11, 2013 Special City Council meeting. Motion carried 5/0.

12. NEW BUSINESS

- a. Tax Increment Financing

Miller moved, Caron seconded, to authorize staff to request a proposal from Springsted for the creation of a TIF district to be presented to the Council at its February 4, 2013 meeting. Motion carried 4/0.

11. UNFINISHED BUSINESS

- b. Review City Council By-Laws

Miller moved, Caron seconded, to adopt Resolution No. 2013-04 - A Resolution Approving City Council By-Laws, Replacing Resolution No 2011-01. Motion carried 4/0.

- c. Schedule City Council Goal Setting Session

Miller moved, Caron seconded, to schedule the City Council Goal Setting Session for 6:00 p.m. on Monday, February 4, 2013. Motion carried 4/0.

Miller moved, Caron seconded, to reconsider the motion to schedule the City Council Goal Setting Session for 6:00 p.m. on Monday, February 4, 2013. Motion carried 4/0.

Miller moved, Caron seconded, to cancel the City Council Goal Setting Session for 6:00 p.m. on Monday, February 4, 2013. Motion carried 4/0.

Miller moved, Caron seconded to schedule the City Council Goal Setting Session for 6:00 p.m. on Monday, February 11, 2013. Motion carried 4/0.

12. NEW BUSINESS

b. Scheduling a Special City Council Meeting

Caron moved, Miller seconded, to schedule a Special City Council meeting for 7:00 p.m. on Monday, February 11, 2013. Motion carried 4/0.

13. ADJOURNMENT

Fulkerson moved, Caron seconded, to adjourn the meeting at 10:07 p.m. Motion carried 4/0.

Respectfully submitted,

Kristi Luger  
City Manager