

City of Excelsior
Hennepin County, Minnesota

MINUTES
EXCELSIOR CITY COUNCIL MEETING

Monday, February 4, 2013

Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:04 p.m.

2. ROLL CALL

Present: Councilmembers Beattie (arrived at 7:06 p.m.),
Fulkerson, Miller, and Mayor Gaylord

Absent: Councilmember Caron

Also Present: City Manager Luger, City Attorney Staunton, City Planner
Richards, Finance Officer Tumberg, City Engineer Dawley,
and Public Works Superintendent Wisdorf

3. APPROVAL OF MINUTES

a. City Council Work Session Meeting of January 22, 2013

Fulkerson moved, Miller seconded, to approve the Minutes of the City Council
Work Session Meeting of January 22, 2013. Motion carried 4/0.

b. Regular City Council Meeting of January 22, 2013

Fulkerson moved, Miller seconded, to approve the Minutes of the Regular City
Council Meeting of January 22, 2013. Motion carried 4/0.

4. OPEN FORUM

Leon Boyd, 44 First Street, requested additional handicap parking stalls in
the downtown area and the municipal parking lots.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

None

6. AGENDA APPROVAL

a. Meeting Agenda

Beattie moved, Fulkerson seconded, to approve the meeting agenda. Motion
carried 4/0.

6. AGENDA APPROVAL - CONTINUED

b. Consent Agenda – (Continued)

Beattie moved, Miller seconded, to approve the consent agenda. Motion carried 4/0.

1. Verified Claims

Action - Approve for Payment in the Amount of \$70,515.16, EFT Checks 667 to 669 and Manual Checks 78153 to 78181

2. Appointment of Council Members to Interview Advisory Commission Applicants

Action – Appoint Councilmember Beattie to interview the Heritage Preservation Commission applicants with the Vice-Chair, appoint Councilmember Miller to interview the Park and Recreation Commission applicants with the Vice-Chair, and appoint Councilmember Caron to interview the Planning Commission applicants with the Vice-Chair

3. Appointment of Councilmember Caron as the Council Liaison to the Excelsior-Lake Minnetonka Chamber of Commerce

Action – Appoint Councilmember Caron as the Council Liaison to the Excelsior-Lake Minnetonka Chamber of Commerce

4. Environmental Response Fund Grant Contract Extension

Action – Approve Amendment No. 2 to Contract No. A092060 and authorize the Mayor and City Manager to execute the amendment

5. Replacement of Grinder Pump at the Third Avenue Lift Station

Action – Approve the purchase of a grinder pump from Quality Flow Systems, Inc. for \$11,183.13 plus tax and freight to be funded from the Sewer Capital Improvement Fund

6. Metropolitan Council I/I Grant Agreement

Action – Approve Resolution 2013-05- A Resolution Accepting and Approving the Grant Agreement Between the City of Excelsior and the Metropolitan Council of Environmental Services for the Improvement of Publically Owned Infrastructure (MCES Agreement #SG2013-007)

7. Temporary Liquor License for Church Function, March 9, 2013 – St. John the Baptist Church

Action – Approve the issuance of a Temporary Liquor License to St. John the Baptist Catholic Church for Saturday, March 9, 2013, with the conditions outlined in the Temporary Liquor License Application

7. PUBLIC HEARINGS

- a. None

8. PETITIONS, REQUESTS and COMMUNICATIONS

- a. Pedicab Proposal

Beattie moved, Miller seconded, to direct staff to draft a pedicab ordinance (including the maximum number of pedicabs to be licensed in the City), a license fee, and to define a trial period for the pedicab service. Motion carried 3/1 with Fulkerson voting nay.

- b. Special Event Permit for Luck 'O' the Lake 5k Fun Run, March 16, 2013

Beattie moved, Fulkerson seconded, to approve the Special Event Permit for the Luck 'O' the Lake 5k Fun Run, March 16, 2013, with the conditions outlined in the staff memo. Motion carried 4/0.

- c. Kayak/Paddleboard Agreement between the City and Tom Drummond

Miller moved, Beattie seconded, to direct staff to work on a three year agreement with Tom Drummond that would include: a cancellation clause if Mr. Drummond was no longer able to operate the business, clarify the name of the proper entity, limit the number of watercraft that can be on the grass to four, define the number of watercraft allowed on the site, and provisions for a safety boat. Motion carried 4/0.

9. ORDINANCES and RESOLUTIONS

- a. None

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- a. None

11. UNFINISHED BUSINESS

- a. Tax Increment Financing Proposal

Miller moved, Fulkerson seconded, to proceed with the Workplan for a Proposed Redevelopment Tax Increment Financing District in the City of Excelsior as presented by Springsted at a cost not-to-exceed \$10,000 including legal expenses and to appoint Council Members Beattie and Miller as liaisons to the staff, Springsted, and the developer. Motion carried 4/0.

- b. Four Day Work Week Schedule for City Hall

Beattie moved, Fulkerson seconded, to designate the official hours of City Hall as Monday-Thursday, 7:30 am – 5:30 pm. Motion carried 4/0.

12. NEW BUSINESS

a. Adopt 2013 Long Term Financial Plan Goals and Priorities

Beattie moved, Miller seconded, to adopt Resolution No. 2013-06- A Resolution of the City Council Establishing the 2013 Long Term Financial Plan Goal and Priority List as required by the Charter Amendment. The prioritized list of goals and objectives that will be identified in the resolution include: MCES Forcemain Project in 2013-2014, Park Lift Station Reconstruction in 2013, Water Plant Facility Upgrade in 2014, and Lafayette Lift Station Reconstruction in 2015. Motion carried 4/0.

b. Resolutions to Establish Parking Impact Fee and Available Parking Capacity for 2013

Beattie moved, Miller seconded, to adopt Resolution No. 2013-07- A Resolution Establishing a 2013 Available Capacity for Parking and Resolution No. 2013-08- A Resolution Establishing an Annual Parking Impact Fee. Motion carried 4/0.

c. Proposal to Provide Professional Engineering Services for Metropolitan Council I/I Grant Program – WSB & Associates, Inc.

Miller moved, Beattie seconded, to approve the proposal from WSB & Associates, Inc. to provide professional engineering services for the Metropolitan Council I/I Grant Program at a cost not-to-exceed \$10,300. Motion carried 4/0.

d. Sanitary Sewer Lining Project with the City of Tonka Bay, Proposal for Professional Engineering Services and Authorize Advertisement for Bids

Miller moved, Beattie seconded, to approve the proposal from WSB & Associates, Inc. to provide professional engineering services for the 2013 Sanitary Sewer Lining Project and to authorize Advertisement for Bids for the 2013 Sanitary Sewer Lining Project. Motion carried 4/0.

12. NEW BUSINESS - CONTINUED

e. Establish Regular Meeting Date and Time for City Council Work Sessions

Beattie moved, Fulkerson seconded, to establish that the work sessions of the City Council shall be held on the first and third Mondays of each calendar month at 6:00 p.m. in the Council Room of Excelsior City Hall and that any work session falling upon the holiday shall be held on the next following business day at the same time and place. Motion carried 4/0.

13. ADJOURNMENT

Beattie moved, Fulkerson seconded, to adjourn the meeting at 10:03 p.m. Motion carried 4/0.

Respectfully submitted,

Kristi Luger
City Manager