

City of Excelsior
Hennepin County, Minnesota

MINUTES
EXCELSIOR CITY COUNCIL MEETING

Monday, July 15, 2013

Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:03 p.m.

2. ROLL CALL

Present: Councilmembers Beattie, Caron, Fulkerson, Miller (arrived at 7:12 p.m.), and Mayor Gaylord

Also Present: City Manager Luger, City Attorney Staunton, City Planner Richards, City Engineer Dawley, Public Works Superintendent Wisdorf, and City Clerk Johnson

3. APPROVAL OF MINUTES

a. City Council Work Session Meeting of July 1, 2013

Beattie moved, Caron seconded, to approve the Minutes of the City Council Work Session Meeting of July 1, 2013. Motion carried 3/0/1, with Fulkerson abstaining.

b. Regular City Council Meeting of July 1, 2013

Caron moved, Beattie seconded, to approve the Minutes of the Regular City Council Meeting of July 1, 2013. Motion carried 3/0/1, with Fulkerson abstaining.

4. OPEN FORUM

None

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

Wisdorf gave an update on the 2013 Met Council Sanitary Sewer Forcemain Project.

6. AGENDA APPROVAL

a. Meeting Agenda

Item 12(c) - Schedule Closed Executive Session for Union Negotiations was added to the agenda. Beattie moved, Fulkerson seconded, to approve the agenda as amended. Motion carried 4/0.

b. Consent Agenda

Fulkerson moved, Beattie seconded, to approve the consent agenda. Motion carried 4/0.

6. AGENDA APPROVAL

b. Consent Agenda – (Continued)

1. Verified Claims

Action - Approve for Payment in the Amount of \$239,339.04, EFT Check 747 to 749 and Manual Checks 78680 to 78732

2. Resolution No. 2013-36 - Resolution Giving Consent to the Issuance of Healthcare Facilities Revenue Notes Under Minnesota Statutes, Sections 469.152 Through 469.1655 (Ridgeview Medical Center Project)

Action – Adopt Resolution No. 2013-36 - Resolution Giving Consent to the Issuance of Healthcare Facilities Revenue Notes Under Minnesota Statutes, Sections 469.152 Through 469.1655 (Ridgeview Medical Center Project)

3. Construction Pay Voucher No. 1 for 2013 Sanitary Sewer Improvement Project

Action – Approve Construction Pay Voucher #1 to Visu-Sewer, Inc. in the amount of \$48,966.90

4. Interim City Manager Agreement

Action – Approve Interim City Manager Agreement and Authorize the Mayor and City Manager to Execute Said Agreement

5. Proposed Ordinance to Amend Article 17, General Yard, Lot Area and Building Regulations of Appendix E of the Excelsior City Code of Ordinances Related to Residential Design Standards – Planning Commission Item Continued to July 29, 2013 Council Meeting

Action – Continue Agenda Item to July 29, 2013 Council Meeting

6. Monthly Financial Reports – June 2013

Action – Accept for Filing

7. Monthly Building Permit Report – June 2013

Action – Accept for Filing

8. Resolution No. 2013-37 – Levying Assessment for New Residential Sanitary Sewer Line at 740 Pleasant Street

Action – Adopt Resolution No. 2013-37 – Levying Assessment for New Residential Sanitary Sewer Line at 740 Pleasant Street

6. AGENDA APPROVAL

b. Consent Agenda – (Continued)

9. Planning Commission Minutes for Filing – June 4, 2013

Action – Accept for Filing

10. Park and Recreation Commission Minutes for Filing – June 11, 2013

Action – Accept for Filing

7. PUBLIC HEARINGS

a. None

8. PETITIONS, REQUESTS and COMMUNICATIONS

a. Amendment to Special Event Permit for Apple Day – Bill Damberg, Excelsior-Lake Minnetonka Chamber of Commerce

Bill Damberg, Boardmember, Excelsior-Lake Minnetonka Chamber of Commerce, addressed the City Council.

Beattie moved, Miller seconded, to approve the amendment to the Special Event Permit for the Apple Day event to include a street dance with revenue sharing of \$1.00 per alcoholic beverage sold. Motion carried 5/0.

b. Update on Tour de Tonka Event, August 3, 2013 – Lynn Johnson

Lynn Johnson, Minnetonka Community Education Advisory Board, gave a PowerPoint presentation on the 2012 and 2013 Tour de Tonka Events.

c. Special Event Permit for Apple of the Lake 5K Fun Run – Laura Hotvet, Excelsior-Lake Minnetonka Chamber of Commerce

Laura Hotvet, Executive Director, Excelsior-Lake Minnetonka Chamber of Commerce, addressed the City Council.

Beattie moved, Caron seconded, to direct staff, the Chamber, and public safety to work out the details for the Fun Run event and then place the final permit application on the consent agenda for approval. Motion carried 5/0.

9. ORDINANCES and RESOLUTIONS

a. None

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

a. Park and Recreation Commission

1. Southeast Playground Proposal - United Methodist Church

Caron moved, Beattie seconded, to direct staff to open discussions with the United Methodist Church regarding the development of a public park on the south side of Highway 7. Motion carried 5/0.

2. Request for Memorial Bench – Terry Hart

Miller moved, Beattie seconded, to direct the Park and Recreation Commission to work out the details and a location for the memorial bench, noting that the Council views this more as a work of art versus a bench. Motion carried 4/1, with Fulkerson voting against the motion.

3. Preliminary Designs to Enhance Electrical Boxes in The Commons

Miller moved, Caron seconded, to approve the preliminary designs for enhancing the electrical boxes in The Commons. The Council directed staff to secure a proposal from Nessel Architectures and a landscape architect for the design phase that the Park and Recreation Commission can review at their next meeting and forward a recommendation to the City Council. Motion carried 5/0.

The Council also directed the Park and Recreation Commission to develop signage to identify Excelsior Studer Park.

4. Progress Report on Refuse in The Commons

Beattie moved, Fulkerson seconded, to continue with the trial period for the program through the remainder of the season. Motion carried 5/0.

11. UNFINISHED BUSINESS

a. Scope of Public Improvements for 10 Water Street PUD – (Downtown Stormwater BMP Plan - Follow-Up)

Beattie moved, Miller seconded, that the Council supports a regional stormwater system and directs staff to:

1. Draft ordinance language for implementation of a regional downtown stormwater management system and redevelopment cost participation/water quality credit purchase framework.
2. Investigate potential for additional funding from Minnehaha Creek Watershed District (MCWD) or other grant funding sources for construction of a regional stormwater system.

11. UNFINISHED BUSINESS

- a. Scope of Public Improvements for 10 Water Street PUD – (Downtown Stormwater BMP Plan - Follow-Up) – (Continued)
3. Put together recommendations with scope and cost estimates for smaller scale rainwater harvesting/re-use project at The Commons, and end-of-pipe Total Suspended Solids (TSS) removal systems for the Water Street and 10 Water storm sewer outfalls, as well as potential hybrid implementations of these systems.
4. Forward list of redevelopment project scope improvements totaling \$1.8 to \$1.9 million with indication that the City expects some grant funding to developer for 10 Water Street and request comments back from the developer on the level they would be willing to participate in funding the redevelopment project scope improvements before the July 29,2013 Council meeting.

Motion carried 5/0.

- b. Hennepin County Transportation Department Grants – 2013 Sidewalk Participation Program and 2013 Bikeway Development Participation Program

Karen Schott, 320 Oak Street, addressed the City Council.

Miller moved, Caron seconded, to direct staff to secure a proposal for a feasibility study for the proposed sidewalk along Oak Street and contact Hennepin County to explain that the City needs to conduct a feasibility study for the Oak Street sidewalk project before agreeing to accept the grant for the 2013 Sidewalk Participation Program. Motion carried 5/0.

Beattie moved, Fulkerson seconded, to decline the grant from Hennepin County for the 2013 Bikeway Development Participation Program. Motion carried 5/0.

12. NEW BUSINESS

- a. Proposal to Obtain Traffic Counts for Possible Roundabout – WSB & Associates, Inc.

Jupe Hale, Senior Transportation Manager, WSB & Associates, Inc., addressed the City Council.

Beattie moved, Miller seconded, to accept Proposal for Operational Analysis for Proposed Five Corners Roundabouts for a cost not-to-exceed \$7,030. Motion carried 5/0.

12. NEW BUSINESS

- b. Reschedule August 5, 2013 Council Meeting for Monday, July 29, 2013

Beattie moved, Caron seconded, to reschedule the August 5, 2013 Council work session and regular meeting to Monday, July 29, 2013. Motion carried 5/0.

- c. Schedule Closed Executive Session for Union Negotiations

Fulkerson moved, Beattie seconded, to schedule a closed executive session for Monday, July 29, 2013 at 6:00 p.m. for union negotiations. Motion carried 5/0.

13. ADJOURNMENT

Fulkerson moved, Beattie seconded, to adjourn at 10:38 p.m. Motion carried 5/0.

Respectfully submitted,

Cheri Johnson
City Clerk