

City of Excelsior  
Heritage Preservation Commission  
Minutes  
Tuesday, July 16, 2013

1. CALL TO ORDER/ROLL CALL

Chair Schmidt called the meeting to order at 7:07 p.m.

2. ROLL CALL

Present: Bipes, Bolles, Finch, Macpherson, Nelson, and Schmidt

Absent: Brabec, and Advisor Caron

Also Present: City Planner Braaten, City Planning Consultant Richards

It was moved by Finch, seconded by Nelson, to move up the Unfinished Business agenda item to consider the final revisions to the Site Alteration Permit for the new Hennepin County Library. Approved unanimously.

7. UNFINISHED BUSINESS

- a. Consider Final Revisions to the Approved Site Alteration Permit for New Library at 337 Water Street – Hennepin County

Richards introduced the agenda item. He reminded the Commission that they had considered three library design options at their meeting on May 21<sup>st</sup> and requested that Hennepin County submit the final design for consideration and approval. The final design information was not provided in the packet, but was provided to the Commissioners at the meeting.

Linda Kane, Project Manager – Hennepin County, informed the Commission that the final design submitted for approval was Option #2, which included the corbeling and brick detailing on the front façade and stucco finishes on the rear half of the building. She provided handouts and images.

The Commission discussed the revised landscaping plan, which included the removal of a trellis, less plantings/shrubbery and a revised sidewalk surface.

Commissioner Bolles asked about the project budget. Linda Kane stated that the project budget was 3.1 million, which included the building, site work, demolition and soils. The furniture and land were not considered in the 3.1 million dollar budget.

Discussion followed regarding the proposed final design and some of the elevation details presented by Linda Kane.

## 7. UNFINISHED BUSINESS

- a. Consider Final Revisions to the Approved Site Alteration Permit for New Library at 337 Water Street – Hennepin County – (continued)

Linda Kane informed the Commission that Hennepin County Public Affairs would be holding a groundbreaking ceremony on August 12<sup>th</sup>. Nelson asked if the public would be invited to the ceremony. Ms. Kane responded in the affirmative.

It was moved by Bolles, seconded by Nelson, to approve the Site Alteration Permit based on the final plans as submitted with the proposed changes to the landscaping and site plan. Approved unanimously.

Discussion followed regarding the landscape plan.

## 3. APPROVAL OF MINUTES

- b. Heritage Preservation Commission Meeting of June 18, 2013

It was moved by Bolles, seconded by Nelson, to approve the minutes with the revision discussed. Approved unanimously.

## 4. CITIZEN REPORTS or COMMENTS

None.

## 5. MISCELLANEOUS/COMMISSIONER'S COMMENTS

- a. Recent City Council Actions

Braaten and Commissioner Bolles informed the Commission of recent City Council actions.

The Commission discussed design guidelines, the Department of Interior Standards, and the ordinance sections pertaining to HPC rules and regulations. The Commission requested that staff provide an inventory of contributing structures in the community. The Commission also requested that Unfinished Business items remain on the HPC agenda.

Commissioner Bolles provided photo boards for the Commission to review and commented that they could be hung on the wall in the Council Chambers. Discussion followed regarding permanently displaying historic photographs in the Council Chambers. The Commission requested that staff investigate the policy for hanging items at City Hall.

## 5. MISCELLANEOUS/COMMISSIONER'S COMMENTS

### a. Recent City Council Actions – (continued)

It was moved by Finch, seconded by Bolles, to request permission from the City Council to display historic imagery in the City Council Chambers. Approved unanimously.

Discussion followed regarding the display of historic images and the possible format and design of the display.

Nelson offered to do some research into historic images and bring a selection back to the Commission for discussion and consideration.

It was moved by Nelson, seconded by Finch, to amend the previous motion requesting the City Council consider allowing the HPC to display an appropriate selection of historic photographs to be proposed by Commissioner Nelson. Approved unanimously.

## 6. NEW BUSINESS

### a. None

## 7. UNFINISHED BUSINESS

### a. Consider Final Revisions to the Approved Site Alteration Permit for New Library at 337 Water Street – Hennepin County

This agenda item was considered earlier in the meeting.

## 8. UNFINISHED BUSINESS

### a. Review of By-laws

Braaten informed the Commission that he had made the requested revisions to the HPC By-Laws.

It was moved by Finch, seconded by Macpherson, to approve the By-Laws as presented. Approved unanimously.

## 8. UNFINISHED BUSINESS

### b. Goals and Objectives for 2013

Commissioner Nelson introduced the topic. She provided a draft of revised Goals and Objectives based on the 2012 HPC Goals and Objectives. Nelson aligned the HPC goals with the State of Minnesota goals.

Discussion followed regarding the proposed format.

By consensus the Commission directed staff to provide a revised Word document of the proposed Goals and Objectives for review and comment. The Commission decided to individually review the document and provide comments to staff prior to the August 20<sup>th</sup> meeting.

## 9. COMMUNICATIONS AND REPORTS

### a. Designate Liaison for Planning Commission Meeting – August 6, 2013

Nelson volunteered to attend the upcoming Planning Commission meeting.

### b. Site Alteration Permits Administratively Approved

Braaten stated that the Lakeside Yarn signage for the Artworks building located at 347 Water Street was approved and information regarding the approved signage was presented.

### c. Next Meeting-- Tuesday, August 20, 2013

## 10. ADJOURNMENT

It was moved by Finch, seconded by Bipes, to adjourn. Approved unanimously.  
Adjourned at 9:05 p.m.

Respectfully submitted,

Lane L. Braaten  
City Planner