

City of Excelsior

Park and Recreation Commission

Minutes

Tuesday, February 12, 2013

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6: 15 p.m. by Vice Chair Rude.

Commissioners present: Filippi, Mullenbach, Norman, Schmidt, Wolfe, and Vice Chair Rude

Also present: Public Works Superintendent Wisdorf

2. AGENDA APPROVAL

Commissioner Mullenbach moved, seconded by Commissioner Wolfe, to approve the agenda. Motion carried 5/0

3. APPROVAL OF MINUTES

a. Park and Recreation Commission Meeting – January 15, 2013

It was noted that the minutes should reflect that Norman was absent.

Commissioner Filippi moved, Commissioner Mullenbach seconded, to approve the minutes of January 15, 2013 as amended. Motion carried 6/0.

4. CITIZEN RREPORTS OR COMMENTS

NONE

5. UNFINISHED BUSINESS

a) Use of the Ballpark – South Tonka Baseball

Wolfe reported that he remains in contact with the South Tonka Little League baseball group. South Tonka wants to use the ballpark Tuesday, Friday, Saturday, and Sunday night.

The issue of fees for the use of the ballpark was discussed and it was suggested that the fees be increased. It was agreed that 2013 should be considered an experimental year to give the City a better idea of what the final plan for improvement of the ballpark should be (artificial turf, fences, irrigation, etc.).

Commissioner Schmidt moved, Commissioner Filippi seconded, that the Commission aggressively move forward to establish a firm agreement with South Tonka Baseball, starting with asking South Tonka for a proposal and then having staff and representatives from South Tonka meet to hammer out a firm agreement that can be presented to the Council for approval.

5. UNFINISHED BUSINESS

b) Adopt a Flower Bed in The Commons

Wisdorf reported that he had obtained new estimates for the irrigation broken down into 3 phases. The estimates are:

Phase 1 - the area between the sidewalk that goes past the tennis court, through to the driveway leading into the concession building, bordered by the street to the south and the ballpark to the north - \$12,375

Phase 2 - the ballpark -\$26,342

Phase 3 - the open space - \$20,773

It was noted that the ballpark estimate included the main pump and electrical that would serve the open space and ultimately Phase 1, which initially would be supplied by City water rather than lake water. The consensus was that the City should move forward with Phase 1 as soon as possible for completion in the spring.

Commissioner Filippi moved, Commissioner Wolfe seconded, to move forward with asking for bids with two options: (1) bids for the entire project to be completed in phases; and (2) separate bids for each phase, with the idea that the City would commit to Phase 1 and have an option for each of the other two phases which could be exercised at the City's election.

Wisdorf also reported that the Men's Garden Club has agreed to take over the flower beds at the Port of Excelsior; the Men's Garden Club will be working on plans for the transition of plants from the Lyman Lumber site, soil enrichment issues, etc.

It was agreed that the Commission should plan a spring cleanup date for Saturday, May 18, 2013.

c) The Commons and Port of Excelsior Related Revenue

No discussion.

d) Bike Trail and Sidewalk Initiative

The report from Lane Braaten, City Planner was reviewed. No action was needed.

e) Concerts in the Park

Filippi reported on the progress for the 2013 Concerts in the Park Program. He noted that everything is moving forward. The bands are booked, and he's

Minutes

Park and Recreation Commission Meeting

February 12, 2013

Page 3

5. UNFINISHED BUSINESS

e) Concerts in the Park – (Continued)

planning a meeting with the sponsors. It was mentioned that the fencing that will be used for the car show in June would be available to the City for the Concert in the Park Program.

f) 2013 Goals and Objectives for The Commons and Excelsior Studer Park

The list of Goals and Objectives for The Commons was reviewed.

g) Nitpickers List

The Nitpicker's List was reviewed. The discussion focused on the issue of the appearance of the electrical outlet facilities.

Commissioner Wolfe moved, Commissioner Mullenbach seconded, to forward the recommendation to the City Council to authorize architect Mark Nasset to prepare a design proposal for a bulletin board type structure that could be used for publicity as well as to aesthetically cover the electrical boxes. Motion carried 5/1, with Commissioner Filippi voting nay.

6. NEW BUSINESS

a. Summit Meeting with Park Commissions from the Cities of Deephaven, Shorewood, and Tonka Bay

Mullenbach, Rude, Wolfe, and Filippi plan to attend the summit meeting and will ask for other cities for information on the fees that are charged for the usage of their park and recreational facilities.

b. Options for Handling Refuse in The Commons

The Commission agreed to experiment with the removal of the trash cans in the west end of the park and provide garbage bags. Park users will be asked to use the garbage bags and take all of their garbage with them when they leave the park. Wisdorf will present a proposal for signage to inform the users of this new program for the Commission to review at the March meeting.

7. Monthly Financial reports

a. Park and Recreation Accounts

The Commission reviewed the financial report.

8. MISCELLANEOUS / COMMISSIONER COMMENTS

a. Recent City Council Actions

Wisdorf presented an update on the recent City Council actions.

b. Arctic Fever Update

Mullenbach reported on the activities that took place on Arctic Fever event.

9. ADJOURNMENT

Commissioner Filippi moved, Commissioner Schmidt, seconded to adjourn the meeting at 8:00 p.m. Motion carried 6/0.

Respectfully submitted,

Doug Schmidt
Secretary