

City of Excelsior
Park and Recreation Commission
Minutes

Tuesday, August 13, 2013

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 p.m. by Chair Rude.

Commissioners present: Craig, Filippi, Honzl, Mullenbach, Norman, Wolfe,
and Chair Rude

Also present: Public Works Superintendent Wisdorf

2. AGENDA APPROVAL

The Commission moved Item 6(a) up on the agenda to follow Item 5(a).

Commissioner Wolfe moved, Commissioner Filippi seconded, to approve the agenda as amended. Motion carried 7/0.

3. APPROVAL OF MINUTES

a. Park and Recreation Commission Meeting – July 9, 2013

Commissioner Wolfe moved, Commissioner Filippi seconded, to approve the minutes of the July 9, 2013 Park and Recreation Commission meeting. Motion carried 7/0.

4. CITIZEN REPORTS or COMMENTS

None

5. UNFINISHED BUSINESS

a. Request to Allow Boat Lifts at Residential Docks – Brian Kirkvold

The Commission reviewed a letter to be mailed to current residential dock renters regarding interest in using, owning, and/or maintaining a boat lift for their boat, which would need to be installed and removed in accordance with a City approved hydraulic lift policy.

Commissioner Wolfe moved, Commissioner Filippi seconded, to approve the letter to be emailed out to residential dock lessees as amended. Motion carried 7/0.

6. NEW BUSINESS

- a. Proposal for Proving Design Phase and Proposal for Landscaping Plan for Enhancing Electrical Boxes in The Commons

Mark Nettet presented a Kiosk Design and a request for additional funds of \$1,500 for Phase 2.

Commissioner Wolf moved, Commissioner Honzl seconded, to support the proposal for the Design Phase as submitted, with the request for funding for additional landscaping by WSB & Associates, Inc. to be continued until the project for enhancing the electrical boxes is approved for construction. Motion carried 7/0.

5. UNFINISHED BUSINESS

- b. Use of the Ballpark – South Tonka Baseball

South Tonka Little League submitted a request for safety improvements to the multi-use field. Kyle Heitkamp presented a request for additional funding of \$15,000 for safety fencing improvements to the backstop and dugout pads, with removable canopy shelters for player protection.

Commissioner Filippi moved, Commissioner Honzl seconded, to approve the initial list of improvements to be funded from the Park Capital Improvement Fund. Motion carried 7/0.

- c. Request for Memorial Bench – Terry Hart

Commissioner Mullenbach moved, Commissioner Honzl seconded, to approve the request and place the Terry Hart Memorial Art Bench at the intersection of the sidewalk and gravel patch close to Tommy's Trolley, allotting for landscaping space. It was further moved that any additional requests for non-conforming artistic objects shall only be located within the boundaries from the Port extending to the Sailboat art structure. Motion carried 7/0.

- d. Southeast Playground Proposal – United Methodist Church

Commissioner Filippi moved, Commissioner Norman seconded, to appoint Commissioner Mullenbach as the official liaison from the Park and Recreation Commission to participate in the discussions with United Methodist Church regarding the Southeast Playground Proposal. Motion carried 7/0.

5. UNFINISHED BUSINESS

e. 2013 Park and Recreation Commission Goals

Commissioner Wolfe moved, Commissioner Filippi seconded, to postpone the 2013 Park and Recreation Commission Goals until a work session can be scheduled. Motion carried 7/0.

f. Concerts in the Park

Commissioners identified who would assist with the upcoming concert in the park scheduled for Wednesday, August 14th.

g. Bike Trail and Sidewalk Initiative

The City Council turned down the grant for the Bike Trail and Sidewalk Initiative; the project and efforts have been discontinued.

h. Trial Program for Refuse in The Commons

Additional refuse cans have been added to several areas of the park due to complaints of garbage being left in the park.

6. NEW BUSINESS

a. Proposal for Proving Design Phase and Proposal for Landscaping Plan for Enhancing Electrical Boxes in The Commons

This item was moved up on the agenda to follow Item 5(a).

b. Consider Adding Youth Representative to Park and Recreation Commission

Commissioner Filippi moved, Commissioner Wolfe seconded, to forward the recommendation to the City Council that a youth representative be added to all advisory commissions. Motion carried 7/0.

7. MONTHLY FINANCIAL REPORTS

a. Park and Recreation Accounts

Commissioner Filippi moved, Wolfe seconded, to approve the Park and Recreation financial report. Motion carried 7/0.

8. MISCELLANEOUS / COMMISSIONER COMMENTS

a. Recent City Council Actions

Wisdorf provided an overview of recent City Council actions.

b. Summit Meeting with Park Commissions from Neighboring Cities –
Next Meeting, Tuesday, August 20, 2013 at 7:00 p.m.

The Commission discussed who would be available to attend the summit meeting.

9. ADJOURNMENT

Commissioner Filippi moved, Commissioner Mullenbach seconded, to adjourn the meeting at 8:15 p.m. Motion carried 7/0.

Respectfully submitted,

Paul V. Mullenbach
Secretary