

City of Excelsior
Hennepin County, Minnesota

MINUTES
EXCELSIOR CITY COUNCIL MEETING

Monday, September 9, 2013

Council Chambers

7:00 p.m.

1. CALL TO ORDER

Mayor Gaylord called the meeting to order at 7:03 p.m.

2. ROLL CALL

Present: Councilmembers Beattie, Caron, Fulkerson, and Mayor Gaylord

Absent: Councilmember Miller

Also Present: Interim City Manager Johnson, City Attorney Staunton, Finance Officer Tumberg, Public Works Superintendent Wisdorf, and City Clerk Murphy

3. APPROVAL OF MINUTES

a. City Council Work Session Meeting of August 19, 2013

Beattie moved, Fulkerson seconded, to approve the Minutes of the City Council Work Session Meeting of August 19, 2013. Motion carried 4/0.

b. Regular City Council Meeting of August 19, 2013

Fulkerson moved, Beattie seconded, to approve the Minutes of the Regular City Council Meeting of August 19, 2013. Motion carried 4/0.

4. OPEN FORUM

No one appeared before the Council.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

Wisdorf gave an update on the 2013 Met Council Sanitary Sewer Forcemain Project.

Mayor Gaylord stated that the Apple Day dance was successful, with between 500 and 600 people attending.

6. AGENDA APPROVAL

a. Meeting Agenda

Item 12(c) - Schedule Council Work Session Meeting for September 28, 2013 was added to the agenda.

Beattie moved, Caron seconded, to approve the agenda as amended. Motion carried 4/0.

6. AGENDA APPROVAL

b. Consent Agenda

Beattie moved, Fulkerson seconded, to approve the consent agenda.
Motion carried 4/0.

1. Verified Claims

Action - Approved for payment in the amount of \$110,253.31,
EFT check 765 to 776 and manual checks 78854 to 78908.

2. First Amendment to the Excelsior Area Improvements
Construction Cooperation Agreement, MCES Project Number
802850

Action - Approved First Amendment to the Excelsior Area
Improvements Construction Cooperative Agreement MCES
Project Number 802850 and Authorized the Mayor and Interim
City Manager to Execute such Amendment

3. Second Reading and Adoption of Ordinance No. 501 - An
Ordinance to Amend Article 3 17, General Yard, Lot Area and
Building Regulations of Appendix E of the Excelsior City Code of
Ordinances Related to Residential Design Standards - Continue
to September 23, 2013 Council Meeting

Action - Continued this item to the September 23, 2013 Council
Meeting

4. Monthly Building Permit Report - August 2013

Action - Accepted for Filing

5. Planning Commission Meeting of August 6, 2013

Action - Accepted for Filing

6. Heritage Preservation Commission Meeting of July 16, 2013

Action - Accepted for Filing

7. PUBLIC HEARINGS

a. None

8. PETITIONS, REQUESTS and COMMUNICATIONS

a. None

9. ORDINANCES and RESOLUTIONS

- a. A Resolution Certifying 2013 Proposed Property Tax Levy Collectible 2014, Proposed General Fund Budget and Dates, Times, and Location for Public Comment on 2014 Budget

Caron moved, Fulkerson seconded, to adopt Resolution No. 2013-44 - A Resolution Certifying 2013 Preliminary Property Tax Levy Collectible 2014, Proposed General Fund Budget, Public Meeting Dates, Times and Location. Motion carried 4/0.

- b. Second Reading and Adoption of Ordinance No. 502 – An Ordinance Amending Chapter 4, Section 4-63 of the Excelsior City Code to Increase the Number of Off Sale Liquor Licenses

Beattie moved, Fulkerson seconded, to adopt Ordinance No. 502 - An Ordinance Amending Chapter 4, Section 4-63 of the Excelsior City Code to Increase the Number of Off Sale Liquor Licenses. Motion carried 4/0.

- c. First Reading of An Ordinance to Amend Chapter 6 of the Excelsior City Code to Adopt Uniform Animal Control Ordinance

Beattie moved, Fulkerson seconded, to waive the First Reading of An Ordinance to Amend Chapter 6 of the Excelsior City Code to Adopt Uniform Animal Control Ordinance, with direction to staff to include an exception in the appendix for the number of animals allowed and include references to any other ordinances in the Excelsior City Code that pertain to animal control, and schedule the second reading and adoption for the September 23, 2013 Council meeting. Motion carried 4/0.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- a. Park and Recreation Commission

1. Proposal for Providing Design Phase and Proposal for Landscaping Plan for Enhancing Electrical Boxes at The Commons

Mark Nasset, Nasset Architecture, addressed the Council.

Beattie moved, Caron seconded, to direct staff and the Park and Recreation Commission to evaluate the existing Master Park Plan and report back to Council with priorities and suggestions for implementation of improvements. Motion carried 4/0.

10. REPORTS of OFFICERS, BOARDS, and COMMITTEES

a. Park and Recreation Commission - (continued)

2. Ballpark Improvements - Minnetonka Baseball Association

Beattie moved, Caron seconded, to authorize the proposed improvements to The Commons ball field identified by the Minnetonka Baseball Association in the amount of \$15,300.00 plus shipping handling and sales tax, to be paid from the Park Capital Improvement Fund. Motion carried 4/0.

3. Memorial Bench for Debbie Hart

Beattie moved, Fulkerson seconded, to approve the location for the Memorial Bench for Debbie Hart, as recommended by the Park and Recreation Commission, and limiting the scale to the existing bench sizes and noting that approval is only for this memorial. Motion carried 4/0.

4. Add Youth Representatives to Advisory Commission

Beattie moved, Fulkerson seconded, to refer this item back to the Park and Recreation Commission for a specific proposal about the appointment of a high school student to the commission, along with a recommendation on the appointment process, the age range, and the period of time the student would be appointed to serve on the commission. Motion carried 4/0.

11. UNFINISHED BUSINESS

a. Southshore Community Center Committee Report

Council Member Fulkerson read a memorandum she wrote to the Council in regards to the Southshore Community Center. The Southshore Community Center is requesting \$8,760 in funding to keep the Center operating and serving residents of Excelsior and surrounding communities.

Beattie moved, Caron seconded, to support a one-time payment of \$8,760, with the request that a plan be put in place for the operation of the Southshore Community Center going forward. Motion carried 4/0.

12. NEW BUSINESS

a. Water Plant Electrical Upgrade

Beattie moved, Caron seconded, to award the contract to Connelly Electronics, Inc., for the water plant electrical upgrade, in the amount

12. NEW BUSINESS

- a. Water Plant Electrical Upgrade - (continued)

not-to-exceed \$77,420.00, to be paid from the Water Fund. Motion carried 4/0.

- b. Accept Resignation and Declare Vacancy on Planning Commission

Beattie moved, Fulkerson seconded, to accept David Wright's resignation, declare a vacancy on the Planning Commission, and direct staff to advertise for Citizen Inquiry Forms to be submitted no later than Tuesday, October 8, 2013, so the City Council can make the appointment at the October 21, 2013 Council meeting. The Council appointed Mayor Gaylord to assist the Chair of the Planning Commission with interviewing the applicants. Motion carried 4/0.

- c. Schedule an Additional Work Session Meeting for September 28, 2013

Caron moved, Fulkerson seconded, to schedule a Council Work Session for Saturday, September 28, 2013, from 9:00 a.m. to 10:30 a.m. Motion carried 4/0.

13. ADJOURNMENT

Beattie moved, Fulkerson seconded, to adjourn at 8:29 p.m. Motion carried 4/0.

Respectfully submitted,

Shirley Murphy
City Clerk