

City of Excelsior
Charter Commission Meeting
Minutes of May 1, 2013

1. CALL TO ORDER

Chair Viesturs called the meeting to order at 6:02 p.m.

2. ROLL CALL

Charter Commissioners Present: Beattie (6:13), Brokaw, Crow (6:04), Finch, Fulkerson, Hartwich, Norman, Putnam, Schmidt, Viesturs, Wilson.

Commissioners Absent: Bratland, Caron

Also present: Finance Officer Tumberg, City Attorney Staunton

3. APPROVAL OF AGENDA

Putnam moved, Fulkerson seconded approval of the agenda.

Vote 9/0.

4. PUBLIC COMMENTS

None

5. APPROVAL OF MINUTES

Finch moved, Hartwich seconded approval of April 3, 2013 minutes. Vote 9/0

Finch moved, Putnam seconded revision of the agenda to move item 6(a) to be after item 7(b).

Vote 9/0.

6. OLD BUSINESS

(a) Role and Purpose of the Charter Commission (moved to after item 7(b))

(b) 2013 Financial Reporting Requirements per City Charter

Finance Officer Tumberg gave the commission an update regarding Charter reporting requirements.

7. NEW BUSINESS

(a) Status of Charter Updates

Finance Officer Tumberg gave the commission an update on codification of the City's Charter.

(b) Overview of the Charter

City Attorney Staunton gave the commission an over of the charter and answered questions from commissioners.

(c) Membership

Chair Viesturs mentioned that there are two vacant seats on the Charter Commission.

(d) Future Agenda Items

By consensus of the commission this item was continued to the next meeting.

(e) Reschedule Future Meeting Dates

1. Putnam moved, Fulkerson seconded scheduling a meeting on September 4, 2013 at 5:30 p.m. Vote 11/0
2. Beattie moved, Fulkerson seconded scheduling a meeting on November 6th at 5:30 p.m. Vote 11/0

Fulkerson moved, Finch seconded to adjourn at 7:02 p.m. Vote: 11/0.

Respectfully submitted,

Crow, Recording Secretary