

City of Excelsior  
Hennepin County, Minnesota

Minutes  
Park and Recreation Commission

Tuesday, March 11, 2014

1. CALL TO ORDER

The meeting was called to order at 6:18 p.m. by Vice Chair Wolfe.

2. OATH OF OFFICE - Commissioners Honzl and Punch

City Manager Luger gave the Oath of Office to Commissioners Honzl and Punch.

3. APPOINT ACTING SECRETARY

Commissioner Mullenbach will continue as Acting Secretary.

4. ROLL CALL

Commissioners present: Craig, Honzl, Mullenbach, Norman, Punch, and Vice Chair Wolfe

Commissioners Absent: None

Also present: Public Works Superintendent Wisdorf

5. AGENDA APPROVAL

Commissioner Norman moved, Commissioner Honzl seconded, to approve the agenda as presented. Motion carried 6/0.

6. APPROVAL OF MINUTES

Commissioner Wolfe moved, Commissioner Honzl seconded, to approve the Park and Recreation Commission minutes of February 11, 2014. Motion carried 6/0.

7. CITIZEN REPORTS OR COMMENTS

None

8. UNFINISHED BUSINESS

a) Concerts in the Park

Mike Filippi, Excelsior resident and acting Commodore of Concerts in The Commons, presented and update on this year's Concerts in the Park events.

Commissioner Honzl will contact the local print advertisers for drop flyer deadlines. Commissioner Mullenbach will contact Laura Hotvet at the

8. UNFINISHED BUSINESS

a) Concerts in the Park - Continued

Chamber of Commerce with information on sponsorship opportunities for the Excelsior Chamber, along with Southlake Park boards.

Vice Chair Wolfe will proceed with procurement of reusable banner.

An open meeting of the Concerts in the Park Committee has been set for 9:00 a.m. on March 22, 2014 at Dunn Bros. for further discussion on Concerts in the Park.

b) Joint Session with Southlake Park and Recreation

The Joint Session with Southlake Park and Recreation was cancelled by Twila Grout, due to lack of attendance.

c) Ball field Concessions / Dugouts

Commissioner Mullenbach moved, Commissioner Norman seconded, to allow Tommy's Trolley to partner with South Tonka to use the concessions area as needed for a trial run during the 2014 summer season. Motion carried 6/0.

d) Hennepin Youth Sports Grant

The spring deadline was missed. Wisdorf will contact the Diamond Club and City staff and draft a request for fall funds.

e) Nitpickers List

The Commission discussed the Nitpickers List to bring Commissioner Punch up to speed on the items. Completed items were discussed, along with new items to be added once the snow melts.

9. NEW BUSINESS

a) Spring Clean Up Day

Commissioner Mullenbach moved, Commissioner Honzl seconded, to set May 3, 2014 for The Commons Spring Clean Up Day. Clean up time was set as 8:30 a.m. to 11:00 a.m., with everyone meeting at the concessions building. Motion carried 6/0.

b) Scheduled Joint Work Session with the City Council

Commissioners Mullenbach and Norman and Vice Chair Wolfe will attend the Joint Work Session with the City Council at 6:00 p.m. on March 17, 2014.

10. Annual Meeting

a) Election of Chair, Vice-Chair and Secretary

Commissioner Norman moved, Commissioner Punch seconded, to elect Commissioner Wolfe as Chair, Commissioner Honzl as Vice Chair and Commissioner Mullenbach as Secretary. Motion carried 6/0.

b) By-Laws Amendment

No action taken.

c) Goals and Objectives for 2014

Commissioner Norman moved, Commissioner Honzl seconded, to continue with improvements to completion of the 2013 goals as written and to adopt them for 2014, with the addition of an Event Planner. Motion carried 6/0.

d) Code of Ethics

Discussion only; no action taken.

11. MONTHLY FINANCIAL REPORTS

a) Park and Recreation Accounts

Commissioner Honzl moved, Commissioner Norman seconded, to approve the Park Capital Improvement Fund of February 28, 2014. Motion carried 6/0.

12. MISCELLANEOUS/COMMISSIONER COMMENTS

a) Recent Council Action

Superintendent Wisdorf briefed the Commission on recent Council actions.

13. UPDATES/INFORMATION

Superintendent Wisdorf updated the Commission on activities related to the Park and Recreation Commission, including: 1) Council Priorities; 2) Potential Food and Beverage Tax May Lead to Commons Improvements; 3) Events Policy in the Works; and 4) Trail Progress in Surrounding Communities. Discussion to resume at the Joint Work Session with the City Council on March 17, 2014.

14. ADJOURNMENT

Commissioner Mullenbach moved, Commissioner Norman seconded, to adjourn the meeting at 8:15 p.m. Motion carried 6/0.

Respectfully submitted,

Paul V. Mullenbach