

# City of Excelsior



## 2016 Budget

# **CITY OF EXCELSIOR**

## **2016 BUDGET DOCUMENT**

### **Elected and Appointed Officials**

Mark W. Gaylord	Mayor
John Beattie	Council Member
Todd Carlson	Council Member
Jennifer Caron	Council Member
Greg Miller	Council Member
Kristi Luger	City Manager
Heidi Tumberg	Finance Director
Ann Orlofsky	City Clerk

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# CITY OF EXCELSIOR

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[www.ci.excelsior.mn.us](http://www.ci.excelsior.mn.us)

December 10, 2015

To the Honorable Mayor, Members of the City Council and the Citizens of Excelsior:

I am pleased to present the 2016 budget for the City of Excelsior. The 2016 budget for each City fund was thoughtfully assembled to continue providing the standard of service Excelsior residents expect, while doing so in a fiscally responsible manner.

The preliminary 2016 tax levy was set at \$1,418,952, which is a \$40,057 or 2.90% increase over the 2015 levy. Since then, the levy was reduced to \$1,406,426, which is an increase of \$27,531 or 2.0%. The entire increase is to prepare for the Phase III Street Project which is slated to begin in 2016. Operating expenses are budgeted to be slightly lower than 2015, so there is a slight decrease in the levy for operations. The overall increase of 2.0% exceeds the Consumer Price Index – All Urban Consumers (CPI-U) for Minneapolis-St. Paul increase of 1.40%.

The overall General Fund budget is increasing 3.62% or \$70,144. A large portion of the budget increase, \$29,303 or 1.51% is for the Phase III Street Project. The remaining increase in the budget is for operations. Major increases in operating expenses include:

- Increase in employee wages of 2%, per the settled union contract
- Increase in professional services for the addition of a contracted communications and event coordinator
- Increase in elections for the 2016 presidential election
- Increase in Police operations and facility debt service of 2.93%
- Increase in Fire services and facility debt service of 4.64%

The operating increases noted above are being offset by increased revenues from liquor licenses, parking meters and building permits. Because of the increases in revenues, the operating expense increases are offset, which results in no impact on the levy.

The City maintains one special revenue fund, the parking lot maintenance fund. The only major change is the removal of a capital item of \$15,000 for a portion of the new public works single axle dump truck that was purchased in 2015. That cost was a one-time capital cost, therefore was removed from the 2016 budget. Other than that major change, there are some minor changes to wage and benefit costs and the allocation of staff time.

The City's only debt service fund budget is for the 2010A bonds issued for the 2010-2011 street projects. Revenues and expenses for this fund are consistent from year to year. During 2013, the federal government reduced the interest credit they were reimbursing on these types of bonds. Staff anticipates the reduction of credit will continue into the future, thus has incorporated these reductions into the preliminary 2016 debt service fund budget.

The 2016 budget includes the City's 2016 - 2025 Capital Improvement Plan. This plan shows significant projects that the City Council and staff have identified within the City. The projects to be undertaken in 2016 have been included in the appropriate budgets according to the funding sources identified. Major projects for 2016 include the Phase III Street Project, remodeling city hall and the former library space, sewer lining and a study for The Commons.

A budget for each enterprise fund is included. Staff and the City Council realize that increasing utility rates is a sensitive issue for residents and took that into consideration when making rate adjustment recommendations. There are no increases in rates proposed for 2016.

Other than minor increases to wages, benefits and staff time allocations, there are no notable changes in the Enterprise Fund budgets for 2016.

The City continues to see growth and improvement in the local economy. From 2012 to 2014 there was an extraordinary number of building permits issued, and that trend continued into 2015. Property values are also on the rise in Excelsior and the City Council and staff are aware of the effect this has on property owner's overall property taxes. With that in mind, the City's levy increase was set at a modest increase of 2%. City Council and staff will continue to explore additional revenue options to help keep the City's levy at a reasonable level going forward.

As always, if you have any questions or comments regarding the budget and tax levy, feel free to contact myself or Heidi Tumberg, the City's Finance Director.

Respectfully submitted,



Kristi Luger  
City Manager

City of Excelsior

2016 Budget Goals and Objectives

As adopted by the City Council on June 15, 2015

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Goals and Objectives for the 2016 Budget as established by the City Council

- Increase Revenue/Decrease Costs
  - Maintain a healthy and balanced budget
  - Ensure a fair City tax rate
  - Assess and balance short and long term needs
  - Evaluate best uses for 810 Excelsior Boulevard property
  - Identify efficiencies and potential cost savings
    - Explore cooperative ventures with Shorewood and Tonka Bay
  - Work with State Representatives on Funding Partnerships
    - Local Food and Beverage Tax
    - Local General Sales Tax
    - State Bonding Bill
    - Legacy Grants
  - Ensure fair charges for services
    - Manage utility fee increases
- Develop a long range plan for Enhancing The Commons which includes a financing plan
- Continue the City's Pavement Management Program

Heidi Tumberg, Finance Director

Published in Sun Sailor – Thursday, June 25, 2015

## **General Information**

### **Fund Types**

The City maintains the following fund types:

General Fund – the primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund – used to account for specific revenues that may only be used for certain specified purposes.

Debt Service Fund – established to account for activity related to general long term debt principal and interest.

Capital Project Funds – used to account for resources to be used for the acquisition or construction of major capital projects.

Enterprise Funds – established to account for the activities of a government which provide goods or services primarily to the public at large on a consumer charge basis. Most business-type activities of a government are accounted for and reported in this type of fund.

Trust/Agency Fund – used to account for assets held by the City in a trust capacity or as an agent.

### **Fund Balance**

The City's current fund balance policy was established in 2006 and updated in 2011 and includes the following:

- The minimum unrestricted General Fund balance percentage should be 40% of the next year's budgeted expenditures which is approximately \$802,965 (40% of 2016 expenditures). The December 31, 2014 unassigned General Fund Balance was \$975,666 or 50% of the 2015 General Fund Budget.

The Office of the State Auditor recommends that, at year-end, local governments maintain an unassigned fund balance in their general fund and special revenue funds of approximately 35 to 50 percent of fund operating revenues or no less than five months of operating expenditures.<sup>1</sup> The City's independent auditors recommend that the City have approximately 50 percent of the following year's expenditures on hand at the end of the year. The City will continue to monitor fund balances to ensure compliance with the State Auditor's recommendations as well as City policy.

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<sup>1</sup> Otto, Rebecca. State of Minnesota. Office of the State Auditor. *Fund Balances for Local Governments (GASB 54 Version)*. 2010. Print.

## Property Tax Information

### Property Taxes

What do your property tax dollars pay for?

All of the taxing districts noted in the table below collect a portion of your property tax dollars.

Services by Taxing Districts				
Hennepin County	City of Excelsior	Minnetonka School District	Metropolitan Special Taxing Districts*	Other Special Taxing Districts**
Social Services	Roads and Streets	K-12 Education	Transportation	Regional Parks
Public Health	Police and Fire	Community Education	Regional Sewer Systems	Regional Railroads
Road and Highways	Parks and Recreation		Mosquito Control (public health)	Museums
Libraries	Building Safety			Watershed Management
Corrections				Public Housing
Sheriff				
Environmental Services				

\*Metropolitan Special Taxing Districts include the Metropolitan Council, Metropolitan Mosquito Control and Metropolitan Council Transit.

\*\*Other Special Taxing Districts include the Minnehaha Creek Watershed District, Hennepin County Regional Railroad Authority, Three Rivers Park District and the Hennepin County Housing and Redevelopment Authority.

Below is a sample property tax notice and on the next page is a legend that identifies key areas of the notice. The City's portion of your property taxes is identified by the arrows below.

## Hennepin County

A-600 Government Center  
300 S. Sixth Street  
Minneapolis, MN 55487-0060  
612-348-3011 www.hennepin.us

**Proposed levies & taxes** **2016**  
2015 values for taxes payable in 2016

**?1** JOHN J DOE  
123 MAIN ST NW  
ANYTOWN MN 12345-6789

**?2** Property ID NO: 12-345-29 43 0012 **?3**  
123 MAIN ST NW

### Property taxes statement schedule

#### Step 1 Value & classification

TAX YEAR PAYABLE CLASS:	2015 HOMESTEAD	2016 HOMESTEAD
Estimated Market Value:	\$205,000	\$191,500
Homestead Exclusion:	\$18,790	\$20,005
Other Exclusion/Deferral:	\$0	\$0
Taxable Mkt Value:	\$186,210	\$171,495

#### Step 2 Proposed levies & taxes

2015 TAX	\$3,309.54
2016 PROPOSED	\$3,124.92
Percent change	-5.6%

Now is the time to provide feedback on proposed levies. It is too late to appeal your value or classification without going to Tax Court.

#### Step 3 Property tax statement

Coming: March 2016, due May 16, 2016 and Oct 17, 2016

**THIS IS NOT A BILL — DO NOT PAY**

[\[Click Here for Taxing Authority Web Sites\]](#)

[Budget Meeting Dates Times and Locations](#)

Addresses for correspondence	Actual 2015	Proposed 2016	Meeting date & location
Hennepin County A2400 Government Center Minneapolis MN 55487 612-348-3011 <b>?6</b>	<b>?7</b> \$909.73	<b>?8</b> \$863.82	Dec 2, 2015 6:00 PM Commissioner Board Room A2400 Government Center Minneapolis MN 55487
City of ANYTOWN Park Board: Remainder of City Tax: 1234 Main Street Anytown MN 554876 612-555-1212	\$238.00 \$1,169.25	\$222.77 \$1,076.02	Dec 2, 2015 7:00 PM City Hall 1234 Main Street Anytown MN 554876 <b>?10</b>
STATE GENERAL TAX			No meeting required
School District 999 Voter Approved Levy: Other Local Levies: School District Total: Anytown Community Center 5678 Main Highway Anytown MN 554876 763-555-1212	\$358.20 \$496.00 \$854.20	<b>?9</b> \$336.48 \$490.83 \$827.31	Dec 15, 2015 6:30 PM School Conference Center Anytown Community Center 5678 Main Highway Anytown MN 554876
Metro Special Taxing Dist. Metropolitan Council 390 Robert Street North St Paul MN 55101-1805 651-602-1374	\$57.42	\$55.46	Dec 10, 2015 6:00 PM Metropolitan Council 390 Robert Street North St Paul MN 55101-1805
Other Spec. Taxing Dist: Fiscal Disparity Tax: Tax Increment Tax:	\$80.94	\$78.64	No meeting required No meeting required No meeting required
TAX EXCLUDING SPECIAL ASSESSMENTS	\$3,309.54	\$3,124.92	

Learn about property taxes: [www.hennepin.us/propertytaxes](http://www.hennepin.us/propertytaxes)

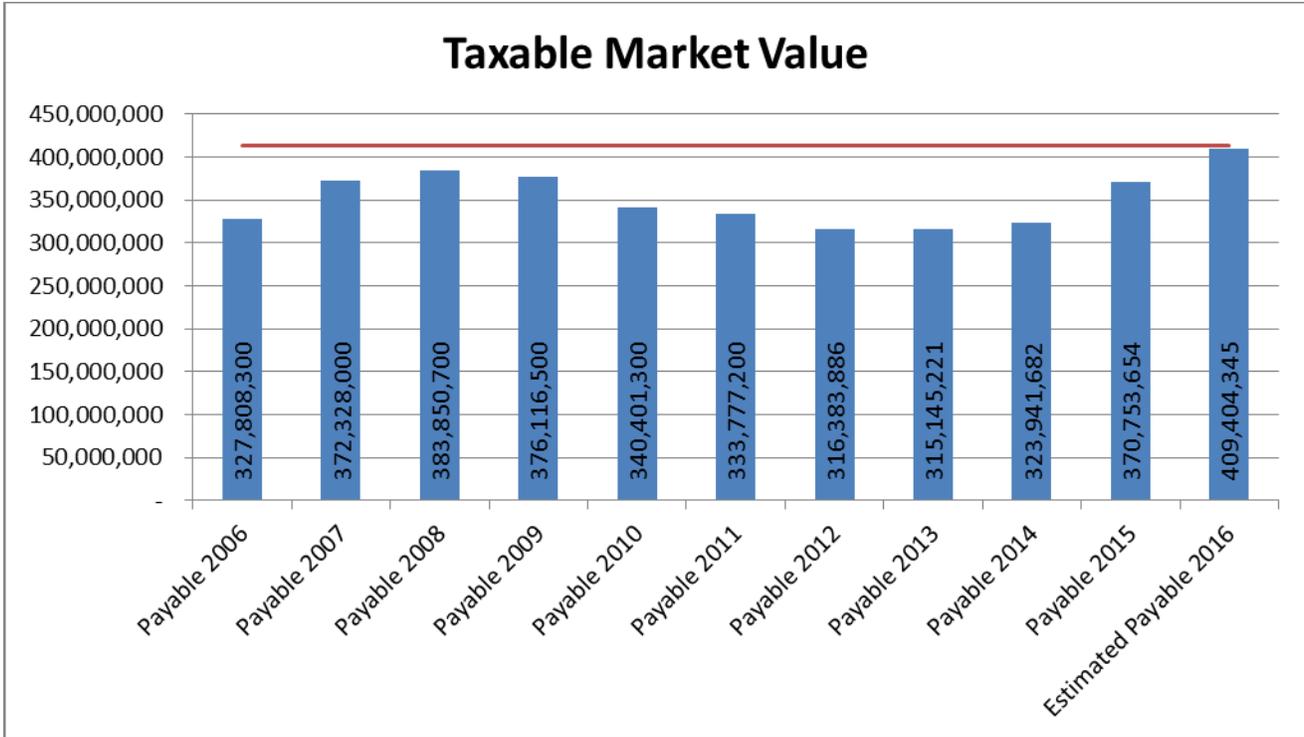
**THIS IS NOT A BILL — DO NOT PAY**

## **Sample Property Tax Notice Key**

1. The taxpayer's name and mailing address.
2. The property's identification number.
3. The address of the property.
4. These are property classifications and the market values used to determine the property taxes on the property, as each appears in the records of the county at the time of printing. The Taxable market value is the estimated market value, as determined by the assessor, less any exclusions or deferrals that apply to the property.
5. The percentage change between the taxes payable in the current year and the proposed taxes payable in the following year.
6. The address and telephone number for each taxing authority that taxpayers may call if they have questions related to the notice and an address where comments will be received by mail.
7. The actual tax for taxes payable in the current year in total and for each taxing authority.
8. The amount of property taxes each taxing authority proposes to collect for taxes payable the following year, in total and by taxing authority.
9. If the school district held a referendum at the November general election, and it was approved by the voters, the tax amount may be higher than shown on the notice.
10. The time and place of the regularly scheduled meeting, of each taxing authority, in which the budget and levy will be discussed and the public is invited to speak at the meeting.

### City's Taxable Market Value

The City's taxable market value had declined from its peak in 2008 of \$383,850,700 to a low of \$315,174,271 for taxes payable in 2013. The 2016 projection is showing a significant increase in taxable market value. As depicted by the red line in the chart below, taxes payable 2016 values are now over the peak 2008 values by about \$25.5 million.



Note: 2016 Taxable Market Value is projected based on Hennepin County's 11/06/15 report

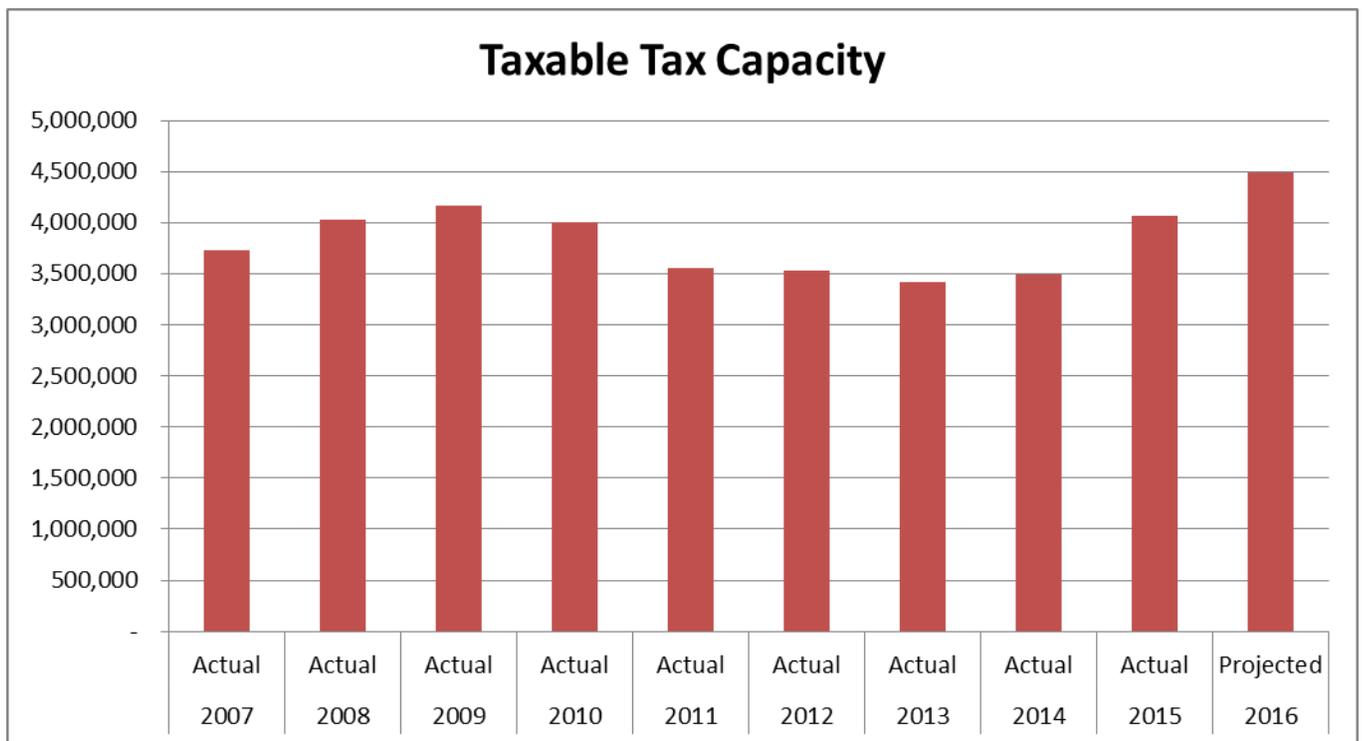
The table below shows market value growth and decline over the past number of years according to property type. Condominium properties increased the most in 2015, which results in a shift of tax burden to those types of properties.

Market Value Growth/Decline by Property Type						
Property Type	2010	2011	2012	2013	2014	2015
Residential Lakeshore	-6.30%	-0.60%	-2.00%	3.50%	15.00%	8.40%
Residential Off Lake	-6.20%	-4.20%	-5.40%	0.40%	23.00%	8.10%
Apartment	-11.50%	-3.00%	0.00%	3.30%	1.30%	10.40%
Commercial & Industrial	-14.80%	0.00%	4.80%	0.08%	5.70%	6.90%
Condominium	-8.50%	1.70%	-15.90%	-2.30%	12.70%	16.40%

### City's Tax Capacity and Tax Rate

The tax capacity under current legislation is used as the denominator to determine the property tax rate of a jurisdiction. All properties are divided into several classes: residential, commercial/industrial, farm, apartments, and personal property. An individual property's tax capacity value is determined by applying various rules governing the class which that property is classified in to the taxable market value of that property. The overall City's tax capacity is then reduced by the City's contribution of tax capacity to the Fiscal Disparities Program and the tax capacity of the values within all active Tax Increment Financing (TIF) districts within the City.

The City's overall tax capacity used for calculating the property tax rate had declined from its peak of 4,172,846 in 2009 to a low of 3,425,184 in 2013. The projected tax capacity for 2016 is projected to be approximately 4,498,166, which surpasses the former peak by about 421,000.

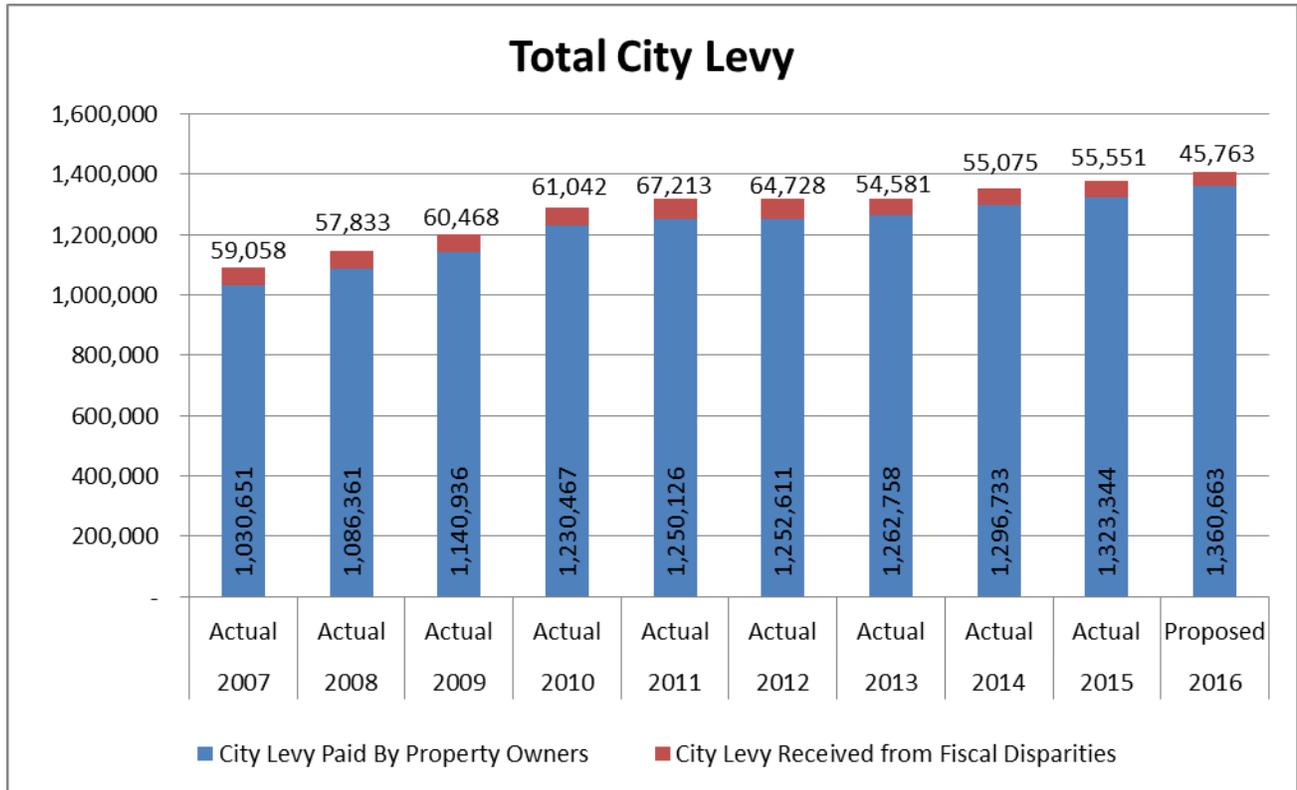


The tax capacity increased substantially for taxes payable 2015 and 2016 which caused the tax rate to decrease, even though the levy is increasing.

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
	Actual	Proposed								
Excelsior Tax Rate	27.59%	26.91%	27.34%	30.67%	35.12%	35.46%	36.86%	37.04%	32.46%	30.25%

### City Property Tax Levy

The City is proposing an increase in the levy of two percent. With property values finally increasing, the increase in the levy doesn't result in an increase in the tax rate. The City will still ultimately collect more tax dollars; however, it will be spread over a larger tax base. Residential off-lakeshore property owners will see the largest increase in their taxes because their property values increased at a higher rate than other types of properties.



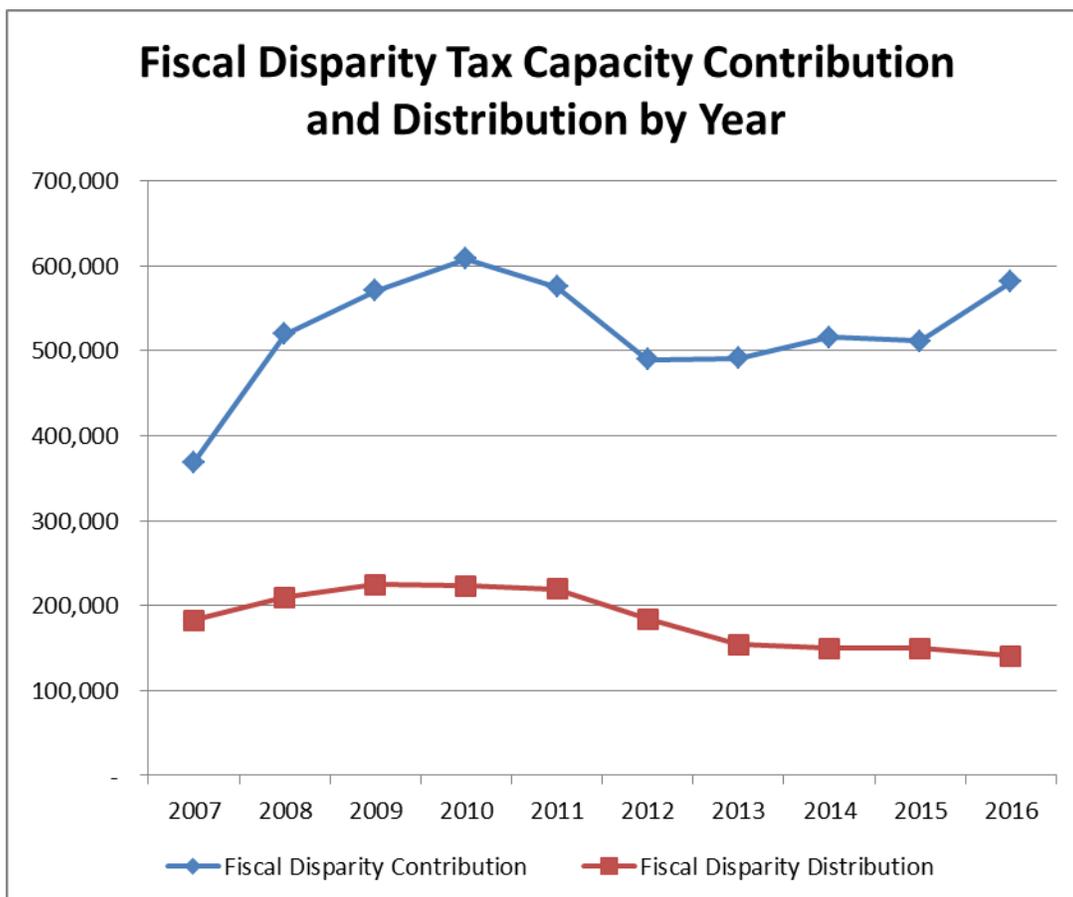
## Fiscal Disparities

The fiscal disparities program is a tax base sharing program where the taxing jurisdictions in the seven-county metro area contribute into an area-wide shared pool. Since 1971, forty percent of the growth in commercial and industrial property tax base has been contributed to this pool. The pool is redistributed to each taxing jurisdiction based on population and the value of the jurisdiction's property, relative to the value of the entire pool.

The City is a net contributor to the Fiscal Disparities program. In 2016, the City is projected to contribute 581,167 worth of commercial/industrial tax capacity to the metro-area pool and receive a distribution from the pool based on 140,973 worth of commercial/industrial tax capacity. This results in a net contribution of 440,194 in commercial/industrial tax base, or approximately \$133,156 in actual tax dollars. (Actual tax dollars are calculated by taking the tax base times the City's tax rate.)

Fiscal Disparity Program Tax Capacity Contribution and Distribution by Year										
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Fiscal Disparity Contribution	367,808	519,848	570,522	608,282	574,768	489,211	491,004	515,487	510,901	581,167
Fiscal Disparity Distribution	182,801	209,578	224,664	223,253	219,176	184,321	153,910	149,422	149,955	140,973
Fiscal Disparity Net Contribution	185,007	310,270	345,858	385,029	355,592	304,890	337,094	366,065	360,946	440,194

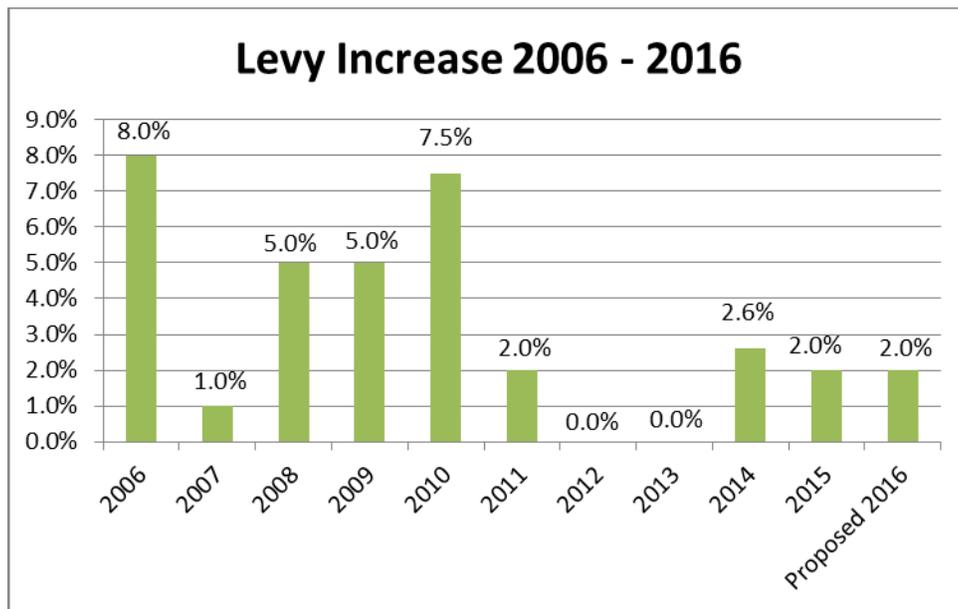
\*2016 values are based on the 8/12/15 Fiscal Disparity Report from Hennepin County



\*2016 values are based on the 8/12/15 Fiscal Disparity Report from Hennepin County

## Tax Levy

The City's total levy is made up of two main components: the general levy and debt service levy. The City's overall levy increase by year is in the graph below.



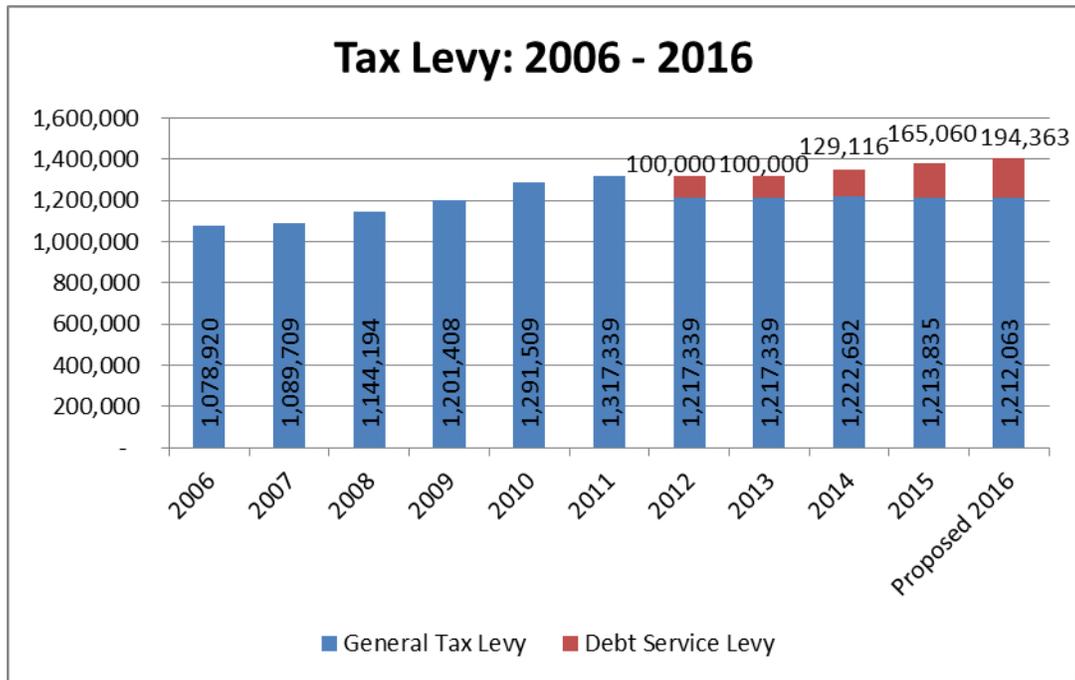
## General Levy

The General Levy is collected to provide funding for basic governmental services that are part of the City's General Fund. The 2016 General Levy is \$1,218,859 which is a decrease of 0.13% from the 2015 General Levy.

## Debt Service Levy

The City has one debt service levy related to the 2010-2011 Street Reconstruction project. The City began planning for the street reconstruction project a number of years before it occurred and began increasing the general levy to prepare for this project. The City then made transfers from the general fund to the capital projects fund in order to help fund the project. Once the project began and bonds were issued the amount that was previously being levied under the general levy were then being levied under the debt service levy and accounted for directly in the debt service fund.

The careful planning for the anticipated debt service expenses has allowed the City to absorb the increase in the levy that would have occurred after the issuance of the bonds. Continuing in this fashion, the 2016 proposed levy includes an increase in the debt service levy in order for the City to prepare for future capital projects and potential related debt. The City has been following its pavement management plan which includes three phases of street construction. During 2010-2011 Phase I was completed. Phase II consisted of the 2014-2015 Metropolitan Council Forcemain Project. Phase III is the remaining phase which is proposed to take place in 2016. The following page includes a graph which shows the City's tax levy from 2006 to 2016 and discusses the Phase III Street Project in more detail.



\*2016 is the proposed 2016 tax levy

### Phase III Street Project

The City's Pavement Management Plan is a tool the City uses to plan for the maintenance of City streets. Approximately two-thirds of the plan will be finished with the 2014-2015 Metropolitan Council Forcemain Project. The third phase consists of mill and overlay and replacement of curb and gutter as needed. The project is slated to begin in 2016 and affects the following streets:

- Center Street (from Lake Street to George Street)
- Lake Street (from Water Street to Five Corners)
- Maple Street (from West Lake Street to Third Street)
- School Avenue (from Second Street to Third Street)
- Second Street (from Center Street to Five Corners)
- Smith Street (from Third Street to George Street)
- Third Street (from West Lake Street to Mill Street)
- West Lake Street (from Third Street to George Street)

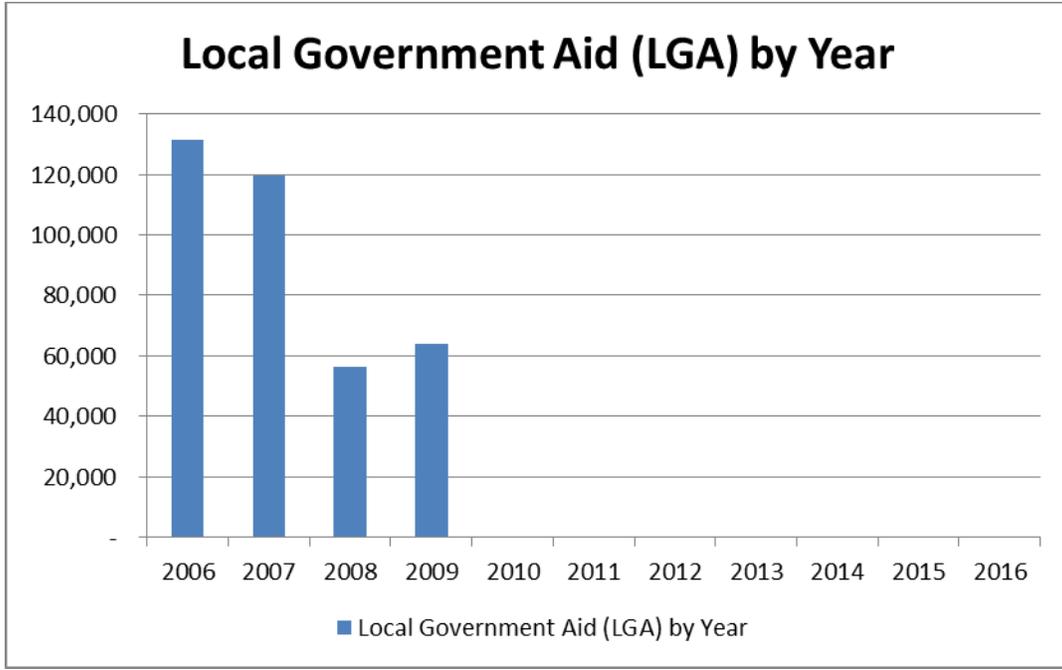
This is the plan for Phase III, however it is subject to change. The City intends to bond for at least a portion of the cost of the Phase III Street Project and thus is raising the levy in order to prepare for the costs of the project and any future debt that may be associated with the project.

The Metropolitan Council is also planning a project for 2016 which includes the following streets:

- College Avenue (from Water Street to William Street)
- Oak Street (from William Street to Beehrle Avenue)
- Water Street (from west city limits to College Avenue)
- William Street (from College Avenue to Oak Street)

### Local Government Aid

The City is not budgeting or assuming any Local Government Aid (LGA) will be disbursed to the City now or in the future. Previously, the City received substantial LGA in relation to the City's budget. The graph below shows LGA by year. The City continues to explore additional revenue options and expense reductions to help offset levy increases and to fund capital improvements, since the City is no longer a recipient of LGA.



## **Summary of Significant Changes to the General Fund Budget**

### **Revenues**

Total General Fund revenues for 2016 are projected to be \$2,007,413. This is an increase of 3.62% or \$70,144 more than the 2015 budgeted revenue. The majority of this increase, \$27,211, is due to increases in property taxes. Other categories that are increasing are licenses and permits and charges for services. These are increasing due to an increased number of liquor licenses, increased parking meter revenues and increases in the City's contract with Tommy's Tonka Trolley.

Property Taxes - the 2016 budget includes a 2.0% increase to the levy. The entire increase in property taxes will be transferred out of the General Fund and into the Capital Improvement Fund to set aside money for future major capital projects and/or debt related to those projects.

Franchise Fees - the 2016 budget includes gas and electric franchise fee revenues. These fees are collected by the utility companies and paid to the City. These fees will continue to be \$2.50 per account per month.

Licenses and Permits - this revenue category includes items such as alcoholic beverage licenses, special events permits, building permits and multiple dwelling licenses. The 2016 revenue is being projected to increase approximately \$17,875 over the 2015 budgeted revenue mainly due to additional liquor licenses being issued and an increase in plumbing and mechanical permit revenues.

Intergovernmental Revenues - the only intergovernmental revenue the City is expecting to receive in 2016 is PERA aid in the amount of \$3,095.

Charges for Services - the charges for services category includes items such as: zoning and subdivision fees, plan check fees, park grounds rental and parking meter revenue. Parking meter revenues have been increased to \$62,000 (from \$50,000 in 2015) based off of actual 2015 parking meter revenues of \$62,488.

Fines and Forfeits - the fines and forfeits revenue classification includes revenue from municipal court fines, parking meter fines, animal control fines and a portion of the DWI forfeiture proceeds received by the South Lake Minnetonka Police Department. This revenue category was increased for the 2016 budget based on actual revenues collected.

Rents - this revenue category includes a portion of the kayak rental revenue from Tommy's Trolley and antenna rental on the City's water tower to a cell phone company. This category used to include rental revenue from the former fire hall, Excelsior Library and the former police building at 810 Excelsior Boulevard, but during 2014 budget discussions the Council decided to move these revenues to the capital improvement fund because of their volatility. Antenna rental revenue was increased based on the City's contract with the cell phone company which goes through 2016.

Interest Earnings - poor market conditions have resulted in the City's investments not earning as much interest revenue as in prior years. Investment markets appear to be rebounding very slowly, thus the City continues to budget conservatively.

Miscellaneous Revenue - this revenue category includes Concerts in the Park sponsorships, insurance dividend, and refunds and reimbursements. This category has been increased slightly based on the projection of a larger insurance dividend.

Transfers From Other Funds - the transfers revenue budget decreased by \$8,400 because the City is phasing out transfers from the Enterprise Funds, due to expenses being directly coded to those funds.

## **Expenditures**

Total General Fund expenditures for 2016 are projected to be \$2,007,413 which is an increase of 3.62% or \$70,144 more than the 2015 budget.

Citywide - the 2016 budget includes a wage increase of 2% for all City employees, per the settled union contract. Health insurance premiums increased 11.5%, which was the rate cap for the 2016 contract.

General Government - general government makes up approximately 26.92% of the General Fund budget. Departments included in general government are: City Council, City Manager/Clerk, Elections, Finance, Planning and Zoning, City Administration (City Hall building maintenance and general City contracts) and Heritage Preservation. Major changes to general government expenses for 2016 include:

- Council - slight decrease in expenses for training and Arctic Fever
- City Manager/Clerk - decrease in employer-paid health insurance premium because of employee's election to opt out of City health insurance and a decrease in wages due to reallocation of staff time based on actual job duties
- Elections - increased for the 2016 presidential election
- Finance - decrease due to reallocation of staff time based on actual job duties
- City Administration - increase in professional services for the addition of a contracted communications and special event coordinator position
- City Administration - remove contingency for sales tax exemption, savings realized should be reflected in each line item now that the exemption has been in place for two years

Public Safety - the public safety category of expense includes contracted police, fire and building inspection services. These expense items make up approximately 46.48% of the General Fund budget. The South Lake Minnetonka Police Department (SLMPD) overall budget increased 2.93% which equates to an increase of \$20,727. Excelsior's portion of the police department budget is 28% for the years 2012 - 2016, the formula will be revisited in 2016 for the years 2017 - 2021.

The Excelsior Fire District provides fire services to the City of Excelsior. The overall fire budget increased 4.64% for 2016 for Excelsior. Because Excelsior's property values increased more than the other member cities' values, the increase was much higher for Excelsior than the other cities in the Fire District.

Budgeted expense for building inspection fees was kept the same in the 2016 budget as the prior year budget. If the City has an extraordinary number of building permits, as in recent years, there are sufficient revenues to offset any increases in inspection costs.

Public Works – the public works expense category accounts for 10.49% of the General Fund budget and includes costs related to the maintenance of the City’s streets as well as general engineering fees. The engineering expense budget is the same in 2016 as was budgeted for 2015. The streets budget decreased slightly due to the reallocation of staff time and savings in repair and maintenance expenses.

Culture and Recreation– park maintenance, recreation programs (lifeguards at the beach and concerts in the park) and cemetery expenses are included in this category and account for 11.41% of the General Fund budget. The parks budget had increases in wages and benefits due to the reallocation of staff time and also the 2% cost of living adjustment for all employees. Recreation was decreased slightly for 2016 because of the City’s 2-year lifeguard contract. The other item in this category is Concerts in the Park. There is an offsetting revenue figure in the General Fund for the Concerts in the Park series for 2016. It is anticipated that this event will breakeven.

Transfer to Other Funds – the 2016 budget includes an increased transfer toward future capital improvements and their related debt service. This is the City’s planned incremental increase which will be used to fund the Phase III Street Project.

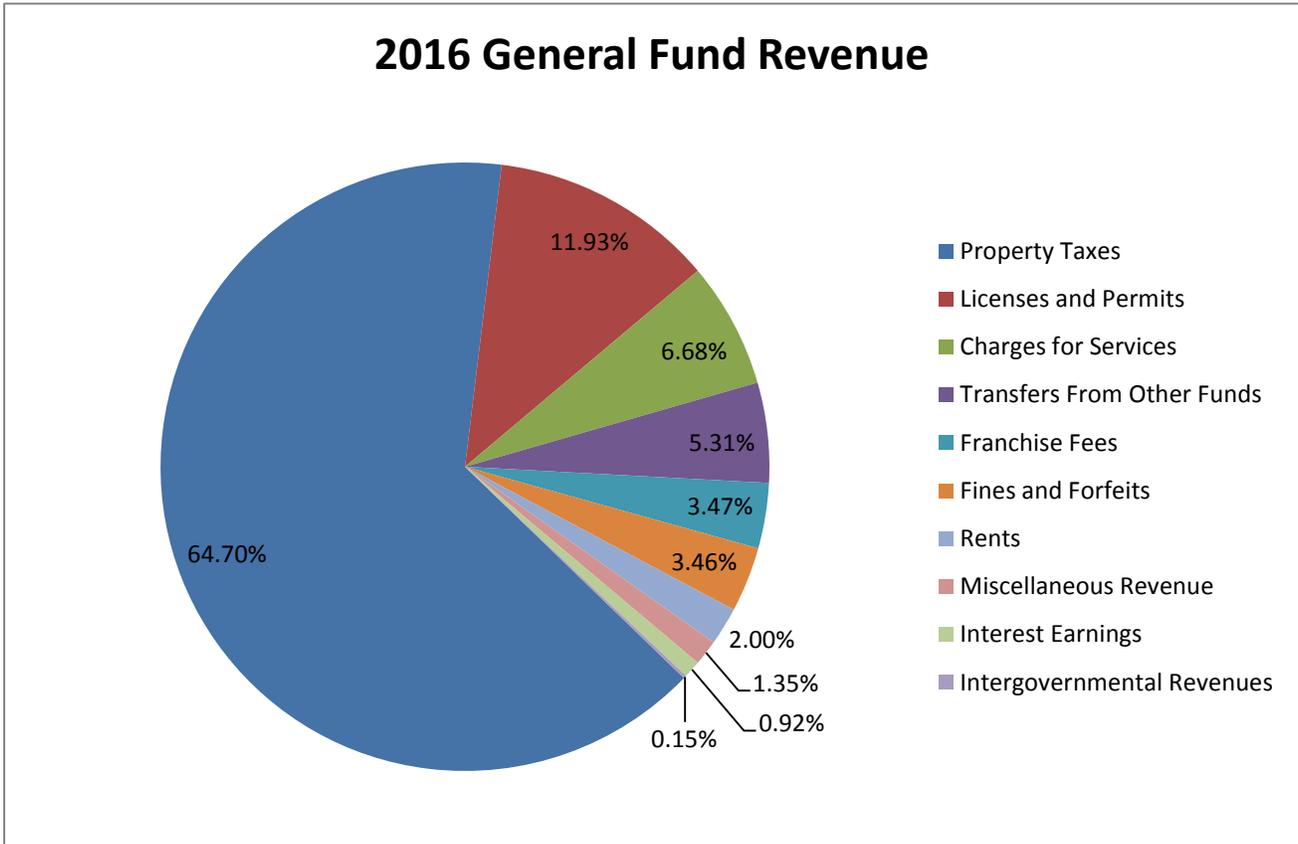
**City of Excelsior  
2016 General Fund Revenue & Expense Budget Summary**

GENERAL FUND	2013 Actual	2014 Actual	2015 Budget	2016 Proposed Budget	\$ Chg vs 2015 Budget	% Chg vs 2015 Budget
<b>Revenues</b>						
Property Taxes*	1,238,391	1,226,716	1,271,651	1,298,862	27,211	2.14%
Franchise Fees	69,495	69,532	69,750	69,750	-	0.00%
Licenses and Permits	240,224	315,699	221,625	239,500	17,875	8.07%
Intergovernmental Revenues	3,095	4,095	3,095	3,095	-	0.00%
Charges for Services	142,241	168,183	117,800	134,150	16,350	13.88%
Fines and Forfeits	67,663	73,175	62,000	69,550	7,550	12.18%
Rents	83,350	33,993	31,648	40,206	8,558	27.04%
Interest Earnings	(21,844)	46,443	18,500	18,500	-	0.00%
Miscellaneous Revenue	42,810	29,808	26,200	27,200	1,000	3.82%
Transfers From Other Funds	88,000	85,200	115,000	106,600	(8,400)	-7.30%
	<u>1,953,425</u>	<u>2,052,844</u>	<u>1,937,269</u>	<u>2,007,413</u>	<u>70,144</u>	<u>3.62%</u>
<b>Expenditures</b>						
Council	30,097	20,165	23,835	23,084	(751)	-3.15%
City Manager/Clerk	156,677	115,463	115,492	100,845	(14,647)	-12.68%
Elections	173	5,264	600	6,800	6,200	1033.33%
Finance	55,731	52,613	55,966	42,660	(13,306)	-23.78%
Planning and Zoning	91,027	98,227	105,417	100,074	(5,343)	-5.07%
City Administration	238,323	199,255	216,875	265,856	48,981	22.58%
Heritage Preservation	941	1,263	6,060	1,085	(4,975)	-82.10%
Police	667,211	685,236	707,890	728,617	20,727	2.93%
Fire Contract	158,988	168,924	181,120	189,522	8,402	4.64%
Building Inspection	42,195	36,682	15,000	15,000	-	0.00%
Engineering	10,450	10,827	11,000	12,000	1,000	9.09%
Streets	195,303	218,134	211,554	198,490	(13,064)	-6.18%
Park Maintenance	147,113	142,309	166,005	174,140	8,135	4.90%
Recreation Programs	33,312	30,216	36,000	34,463	(1,537)	-4.27%
Cemetery	19,794	20,631	19,395	20,414	1,019	5.25%
Transfers To Other Funds	385,000	379,116	65,060	94,363	29,303	45.04%
	<u>2,232,335</u>	<u>2,184,325</u>	<u>1,937,269</u>	<u>2,007,413</u>	<u>70,144</u>	<u>3.62%</u>
Net Income (Loss)	(278,910)	(131,481)	-	-		
<b>Beginning Fund Balance</b>	<b>1,597,270</b>	<b>1,318,360</b>				
<b>Ending Fund Balance</b>	<b>1,318,360</b>	<b>1,186,879</b>				
Nonspendable Committed	2,153	25,421				
Self Insurance	110,454	101,780				
Compensated Absences	84,632	43,973				
Cemetery	55,468	40,037				
Unassigned	<u>1,065,650</u>	<u>975,666</u>				
Total Fund Balance	<u>1,318,357</u>	<u>1,186,877</u>				
Unassigned Fund Balance as a Percentage of Expenditures	59%	50%				

\* Property Taxes include current taxes, delinquent taxes and fiscal disparities.

	<u>Levy Amounts</u>	<u>Capture Rate</u>	<u>Revenue Amounts</u>	
Current Ad Valorem Taxes	1,256,426	99%	1,243,862	(Levy x Capture Rate = Expected Revenue)
Delinquent Taxes	-		5,000	Delinquent Tax Revenue
Fiscal Disparities	<u>50,000</u>		<u>50,000</u>	Fiscal Disparity
Total General Fund Levy	1,306,426		1,298,862	Total GF Revenue Amount
Debt Levy (Special Levy)	<u>100,000</u>		<u>100,000</u>	Debt Levy Revenue Amount
<b>Grand Total Excelsior Levy</b>	<b><u>1,406,426</u></b>		<b><u>1,398,862</u></b>	Grand Total Levy-Related Revenue
Prior Year Grand Total Levy	1,378,895			
<b>Increase (Decrease) in Levy</b>	<b>27,531</b>			
<b>% Increase (Decrease) in Levy</b>	<b>2.00%</b>			
% Increase (Decrease) in CPI (2013 vs. 2014)	1.40%			

**City of Excelsior  
General Fund Revenue by Source**

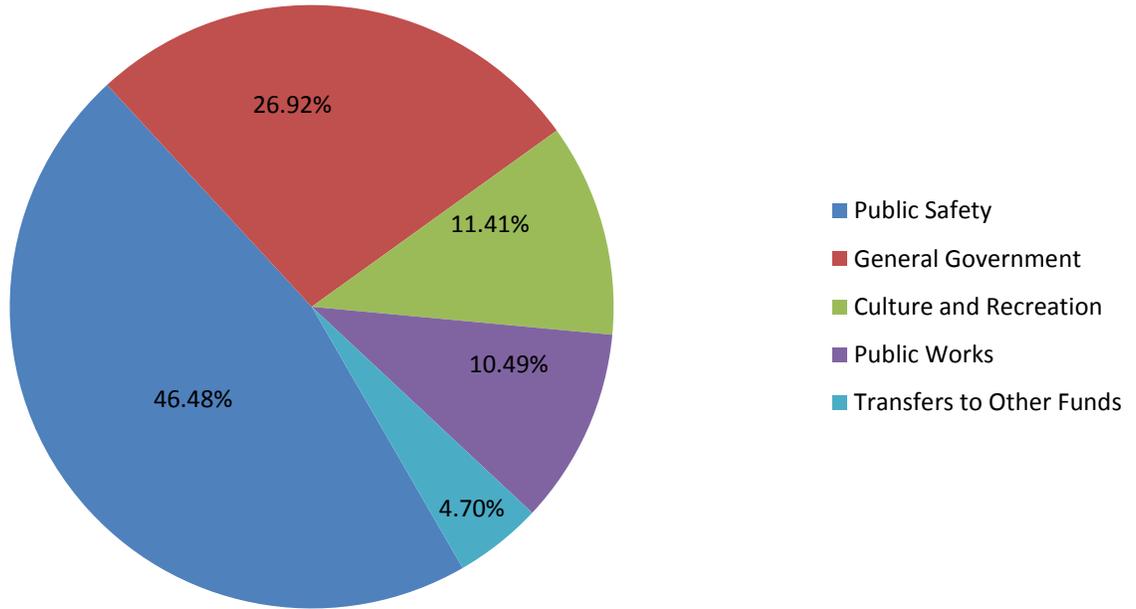


**2016 General Fund Revenue**

Property Taxes	\$ 1,298,862	64.70%
Licenses and Permits	239,500	11.93%
Charges for Services	134,150	6.68%
Transfers From Other Funds	106,600	5.31%
Franchise Fees	69,750	3.47%
Fines and Forfeits	69,550	3.46%
Rents	40,206	2.00%
Miscellaneous Revenue	27,200	1.35%
Interest Earnings	18,500	0.92%
Intergovernmental Revenues	3,095	0.15%
<b>Total General Fund Revenue</b>	<b>\$ 2,007,413</b>	<b>100.00%</b>

## City of Excelsior General Fund Expenditures by Function

### 2016 General Fund Budget



#### 2016 General Fund Expenditures

Public Safety	\$ 933,139	46.48%
General Government	540,404	26.92%
Culture and Recreation	229,017	11.41%
Public Works	210,490	10.49%
Transfers to Other Funds	94,363	4.70%
Total General Fund Expenditures	\$ 2,007,413	100.00%

Notes:

- Public Safety consists of Police, Fire and Building Inspections.
- General Government consists of City Council, City Manager/Clerk, Elections, Finance, Planning and Zoning, City Administration (City Hall) and Heritage Preservation.
- Public Works consists of Engineering and Streets.
- Culture and Recreation consists of Park Maintenance, Recreation Programs and Cemetery.
- Transfers to Other Funds are contributions toward future capital improvements.

**CITY OF EXCELSIOR  
2016 BUDGET  
General Fund Expenditures by Department**

	2012 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>BUDGET</u>	2016 <u>BUDGET</u>	Dollar Change	Percent Change
<b>GENERAL FUND</b>							
<b><u>COUNCIL</u></b>							
Wages and Benefits	14,210	14,209	14,210	14,209	14,209	-	0.00%
Professional Services	2,079	-	-	2,100	2,100	-	0.00%
Education and Training	527	628	-	1,025	625	(400)	-39.02%
Community Events	6,150	15,260	5,955	6,500	6,150	(350)	-5.38%
Total Council	<u>22,966</u>	<u>30,097</u>	<u>20,165</u>	<u>23,834</u>	<u>23,084</u>	<u>(750)</u>	<u>-3.15%</u>
<b><u>CITY MANAGER/CITY CLERK</u></b>							
Wages and Benefits	112,119	151,858	109,415	110,092	95,545	(14,547)	-13.21%
Education and Training	3,336	4,819	6,048	5,400	5,300	(100)	-1.85%
Total City Manager/City Clerk	<u>115,455</u>	<u>156,677</u>	<u>115,463</u>	<u>115,492</u>	<u>100,845</u>	<u>(14,647)</u>	<u>-12.68%</u>
<b><u>ELECTIONS</u></b>							
Election Judge Pay	3,180	-	2,179	-	3,500	3,500	n/a
Operating Supplies	2,797	173	2,579	-	2,700	2,700	n/a
Repairs and Maintenance	602	-	507	600	600	-	0.00%
Total Elections	<u>6,579</u>	<u>173</u>	<u>5,265</u>	<u>600</u>	<u>6,800</u>	<u>6,200</u>	<u>1033.33%</u>
<b><u>FINANCE</u></b>							
Wages and Benefits	43,924	52,518	50,699	54,396	40,740	(13,656)	-25.10%
Professional Services	22,466	923	-	-	-	-	n/a
Education and Training	1,069	2,290	1,912	1,570	1,920	350	22.29%
Total Finance	<u>67,459</u>	<u>55,731</u>	<u>52,611</u>	<u>55,966</u>	<u>42,660</u>	<u>(13,306)</u>	<u>-23.78%</u>
<b><u>PLANNING AND ZONING</u></b>							
Wages and Benefits	42,988	53,257	52,434	60,567	55,474	(5,093)	-8.41%
Professional Services	41,953	35,560	44,522	42,000	42,000	-	0.00%
Education and Training	711	1,296	395	1,850	1,600	(250)	-13.51%
Meeting Expense (Taping Meetings)	1,095	914	876	1,000	1,000	-	0.00%
Total Planning and Zoning	<u>86,747</u>	<u>91,027</u>	<u>98,227</u>	<u>105,417</u>	<u>100,074</u>	<u>(5,343)</u>	<u>-5.07%</u>
<b><u>CITY ADMINISTRATION</u></b>							
Operating Supplies	16,859	17,246	20,295	18,900	18,750	(150)	-0.79%
Professional Services	132,898	149,356	125,714	158,632	200,514	41,882	26.40%
Utilities	20,135	21,340	26,869	22,000	20,000	(2,000)	-9.09%
Repair and Maintenance	8,958	8,738	11,585	12,300	10,000	(2,300)	-18.70%
Other Services and Charges	13,449	13,898	14,598	14,853	14,592	(261)	-1.76%
Taxes	33,164	26,070	-	-	-	-	n/a
Contingency	-	-	-	(11,810)	-	11,810	-100.00%
Capital Outlay	7,702	1,675	195	2,000	2,000	-	0.00%
Total City Administration	<u>233,165</u>	<u>238,323</u>	<u>199,255</u>	<u>216,875</u>	<u>265,856</u>	<u>48,981</u>	<u>22.58%</u>
<b><u>HERITAGE PRESERVATION</u></b>							
Education and Training	613	941	1,263	6,060	1,085	(4,975)	-82.10%
<b><u>POLICE</u></b>							
Contracted Services	593,629	607,303	622,272	643,669	661,827	18,158	2.82%
Debt Service	58,112	59,908	62,964	64,221	66,790	2,569	4.00%
Total Police	<u>651,741</u>	<u>667,211</u>	<u>685,236</u>	<u>707,890</u>	<u>728,617</u>	<u>20,727</u>	<u>2.93%</u>
<b><u>FIRE CONTRACT</u></b>							
Contracted Services	83,933	84,812	91,932	104,128	107,051	2,923	2.81%
Debt Service	73,998	74,176	76,992	76,992	82,471	5,479	7.12%
Total Fire Contract	<u>157,931</u>	<u>158,988</u>	<u>168,924</u>	<u>181,120</u>	<u>189,522</u>	<u>8,402</u>	<u>4.64%</u>

**CITY OF EXCELSIOR  
2016 BUDGET  
General Fund Expenditures by Department**

	2012 <u>ACTUAL</u>	2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>BUDGET</u>	2016 <u>BUDGET</u>	Dollar Change	Percent Change
<b>GENERAL FUND</b>							
<b>BUILDING INSPECTION</b>							
Professional Services	14,005	42,195	36,682	15,000	15,000	-	0.00%
<b>ENGINEERING</b>							
Professional Services	17,593	10,450	10,827	11,000	12,000	1,000	9.09%
<b>STREETS</b>							
Wages and Benefits	113,675	117,851	132,140	126,012	113,950	(12,062)	-9.57%
Operating Supplies	36,202	37,352	31,574	38,800	38,300	(500)	-1.29%
Professional Services	7,030	4,765	4,402	4,940	4,940	-	0.00%
Education and Training	593	558	318	700	600	(100)	-14.29%
Utilities	4,267	6,576	7,359	7,100	7,500	400	5.63%
Repair and Maintenance	14,237	12,363	14,976	17,000	16,200	(800)	-4.71%
Tree Care	12,637	15,838	27,364	17,000	17,000	-	0.00%
Total Streets	188,641	195,303	218,134	211,554	198,490	(13,064)	-6.18%
<b>PARK MAINTENANCE</b>							
Wages and Benefits	79,418	91,309	92,739	107,056	114,190	7,134	6.66%
Operating Supplies	22,006	24,058	21,761	25,700	25,700	-	0.00%
Professional Services	11,604	11,584	9,865	12,450	12,450	-	0.00%
Education and Training	253	447	249	500	500	-	0.00%
Utilities	8,285	7,704	8,551	8,200	8,800	600	7.32%
Repair and Maintenance	16,068	12,011	9,145	12,100	12,500	400	3.31%
Total Park Maintenance	137,634	147,113	142,309	166,005	174,140	8,135	4.90%
<b>RECREATION</b>							
Lifeguards	19,302	19,500	19,798	22,000	20,463	(1,537)	-6.99%
Concerts in the Park	5,745	13,812	10,418	14,000	14,000	-	0.00%
Total Recreation	25,047	33,312	30,216	36,000	34,463	(1,537)	-4.27%
<b>CEMETERY</b>							
Wages and Benefits	15,082	17,847	18,466	15,795	17,414	1,619	10.25%
Operating Supplies	1,781	1,153	1,185	2,100	1,800	(300)	-14.29%
Professional Services	1,047	794	980	1,200	1,200	-	0.00%
Repair and Maintenance	326	-	-	300	-	(300)	-100.00%
Total Cemetery	18,236	19,794	20,631	19,395	20,414	1,019	5.25%
<b>INTERFUND TRANSFERS</b>							
Transfer to PW Equipment Fund	20,000	20,000	-	-	-	-	n/a
Transfer to Capital Improvement Fur	156,100	350,000	379,116	65,060	94,363	29,303	45.04%
Transfer to Park Improvement Fund	10,000	15,000	-	-	-	-	n/a
Transfer to Debt Service Fund	-	-	-	-	-	-	n/a
Total Interfund Transfers	186,100	385,000	379,116	65,060	94,363	29,303	45.04%
<b>TOTAL GENERAL FUND</b>	<b>1,929,912</b>	<b>2,232,335</b>	<b>2,184,325</b>	<b>1,937,270</b>	<b>2,007,413</b>	70,144	3.62%

## Special Revenue Fund

### Parking Lot Maintenance Fund

The City of Excelsior operates one special revenue fund for parking lot maintenance. The parking lot maintenance fund was established to set aside funding for the maintenance of City-owned parking lots in Excelsior. The maintenance of these lots is funded through surcharges to the businesses in Excelsior as well as the charter boat companies who operate out of the Port of Excelsior. These businesses utilize City parking lots to a large degree, therefore are charged to help pay for the costs of maintaining the lots.

The parking lot maintenance fund shows a net gain in the 2016 budget of \$11,710. The City is trying to add to the fund balance for parking lot maintenance in anticipation of upgrades to both the East and West parking lots.

<b>CITY OF EXCELSIOR</b>								
<b>2016 BUDGET</b>								
<b>Parking Lot Maintenance Fund</b>								
	2012	2013	2014	2015	2016	Percent	Dollar	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	Change	Change	
<b>REVENUE</b>								
Special Assessments	23,538	25,397	25,991	25,000	25,000	0.00%	-	
Interest Earnings	1,328	(2,190)	4,246	1,100	1,500	36.36%	400	
Charter Boat Parking Surcharge	10,287	10,729	11,554	10,848	11,994	10.56%	1,146	
<b>Total Parking Lot Maint. Revenue</b>	<b>35,153</b>	<b>33,936</b>	<b>41,791</b>	<b>36,948</b>	<b>38,494</b>	<b>4.18%</b>	<b>1,546</b>	
<b>EXPENSE</b>								
Wages and Benefits	10,799	11,091	12,242	12,349	16,414	32.92%	4,065	
Maintenance Supplies	7,605	4,550	4,953	8,300	8,200	-1.20%	(100)	
Professional Services	1,638	1,361	1,461	2,400	1,550	-35.42%	(850)	
Education and Training	55	60	60	100	100	0.00%	-	
Repair and Maintenance	654	484	10,395	15,550	520	-96.66%	(15,030)	
<b>Total Parking Lot Maint. Expense</b>	<b>20,751</b>	<b>17,546</b>	<b>29,111</b>	<b>38,699</b>	<b>26,784</b>	<b>-30.79%</b>	<b>(11,915)</b>	
<b>NET INCOME (LOSS)</b>	<b>14,402</b>	<b>16,390</b>	<b>12,680</b>	<b>(1,751)</b>	<b>11,710</b>			
<b>BEGINNING FUND BALANCE</b>	<b>87,065</b>	<b>101,467</b>	<b>117,857</b>	<b>130,537</b>	<b>128,786</b>			
<b>ENDING FUND BLANCE</b>	<b>101,467</b>	<b>117,857</b>	<b>130,537</b>	<b>128,786</b>	<b>140,496</b>			

## Debt Service Fund

### 2010A G.O. Bonds

The City currently has one debt service fund. This fund was established to account for the non-enterprise fund portion of the 2010A General Obligation Improvement Bonds which were used to fund the 2010/2011 Street Reconstruction Projects. These bonds are being paid back through special assessments and levied taxes.

The 2016 budget reflects a net loss of \$5,092 because the City currently has a healthy fund balance in the debt service fund. The fund balance is healthy because many residents took advantage of prepaying the entire principal balance of their special assessment associated with the 2010/2011 Street Projects to avoid interest charges. Prepaid assessments will continue to trickle in as properties are sold and change hands, however the revenue from prepaid assessments will not continue to be as significant as it was in 2010 and 2011.

The City is projected to have approximately 123% of the next year's debt payments on hand at the end of 2015 but is only required to have 105% on hand at the end of the year. These extra funds on hand could allow the Council to lower the debt service levy now, however, the City would need to increase the levy for these bonds in the future because the prepaid assessments (cash on hand now) are not earning the interest they would have earned (4.1%) had they been collected over the 15-year assessment period. In addition, the bonds are not eligible to be called and prepaid until February 1, 2020. Because of these reasons the Council chose to keep the levy consistent to avoid peaks and valleys in the City's debt service levy.

<b>CITY OF EXCELSIOR</b>								
<b>2016 BUDGET</b>								
<b>2010A G.O. Bonds</b>								
	2012	2013	2014	2015	2016	Percent	Dollar	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	Change	Change	
<b>REVENUE</b>								
CURRENT AD VALOREM TAXES	100,000	100,000	100,000	100,000	100,000	0.00%	-	
FEDERAL GRANTS AND AID (BAB INTEREST)	-	-	14,484	14,250	13,325	-8.00%	(1,159)	
SPECIAL ASSESSMENTS	19,512	17,541	11,819	11,000	11,000	-6.93%	(819)	
INTEREST EARNINGS	1,782	(2,681)	3,959	600	800	-79.79%	(3,159)	
TRANSFER FROM OTHER FUNDS	-	-	-	-	-	n/a	-	
	<u>121,294</u>	<u>114,860</u>	<u>130,262</u>	<u>125,850</u>	<u>125,125</u>	-3.94%	(5,137)	
<b>EXPENSE</b>								
DEBT SERVICE PRINCIPAL	75,185	85,555	88,148	88,148	88,148	0.00%	-	
BOND INTEREST	30,402	30,511	44,594	42,986	41,069	-7.90%	(3,525)	
FISCAL AGENT'S FEES	1,450	1,573	1,251	1,500	1,000	-20.06%	(251)	
OPERATING TRANSFERS	32,848	-	-	-	-	n/a	-	
	<u>139,885</u>	<u>117,639</u>	<u>133,993</u>	<u>132,634</u>	<u>130,217</u>	-2.82%	(3,776)	
<b>NET INCOME (LOSS)</b>	<b>(18,591)</b>	<b>(2,779)</b>	<b>(3,731)</b>	<b>(6,784)</b>	<b>(5,092)</b>			
<b>BEGINNING FUND BALANCE</b>	<b>195,530</b>	<b>176,939</b>	<b>174,160</b>	<b>170,429</b>	<b>163,645</b>			
<b>ENDING FUND BLANCE</b>	<b>176,939</b>	<b>174,160</b>	<b>170,429</b>	<b>163,645</b>	<b>158,553</b>			

## Capital Project Funds

The City of Excelsior has five capital project funds including the Public Works Equipment Fund, Park Improvement Fund, Tax Increment Financing (TIF) District 1-1, TIF District 1-2 and Capital Improvement Fund.

### **Public Works Equipment Fund**

The City developed the public works equipment fund to set aside money for capital purchases related to streets and parks. This fund pays for mowers, skid steers, dump trucks, public works vehicles and snowplows. The fund's main source of revenue is an annual transfer from the Capital Improvement Fund (prior to 2014 annual transfers were made from the General Fund). In 2015, the City decided to collapse the Public Works Equipment Fund into the Capital Improvement Fund. This made sense because the only real source of revenue was a transfer from the Capital Improvement fund and there is no need to separate the public works costs from other capital costs. This is why the 2016 budget is zero.

<b>CITY OF EXCELSIOR</b>								
<b>2016 BUDGET</b>								
<b>Public Works Equipment Fund</b>								
	2012	2013	2014	2015	2016	Percent	Dollar	
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>Change</u>	<u>Change</u>	
<b>REVENUE</b>								
INTEREST EARNINGS	397	(264)	28	100	-	-100.00%	(28)	
SALES OF GENERAL FIXED ASSETS	-	-	13,100	-	-	-100.00%	(13,100)	
TRANSFER FROM OTHER FUND	20,000	20,000	25,000	25,000	-	-100.00%	(25,000)	
	<b>20,397</b>	<b>19,736</b>	<b>38,128</b>	<b>25,100</b>	<b>-</b>	<b>-100.00%</b>	<b>(38,128)</b>	
<b>EXPENSE</b>								
MOTOR VEHICLES (STREETS)	51,680	-	6,735	55,600	-	-100.00%	(6,735)	
OTHER EQUIPMENT (STREETS)	-	8,166	14,488	-	-	n/a	(14,488)	
OTHER EQUIPMENT (PARKS)	-	-	12,979	-	-	-100.00%	(12,979)	
	<b>51,680</b>	<b>8,166</b>	<b>34,202</b>	<b>55,600</b>	<b>-</b>	<b>-100.00%</b>	<b>(34,202)</b>	
<b>NET INCOME (LOSS)</b>	<b>(31,283)</b>	<b>11,570</b>	<b>3,926</b>	<b>(30,500)</b>	<b>-</b>			
<b>BEGINNING FUND BALANCE</b>	<b>33,274</b>	<b>1,991</b>	<b>13,561</b>	<b>17,487</b>	<b>-</b>			
<b>ENDING FUND BLANCE</b>	<b>1,991</b>	<b>13,561</b>	<b>17,487</b>	<b>(13,013)</b>	<b>-</b>			

## Park Improvement Fund

This fund is designed to set aside funding for park improvements such as playground equipment and upgrades to the City's parks. The fund's main source of revenue is an annual transfer from the Capital Improvement Fund (prior to 2014 annual transfers were made from the General Fund). This fund also receives 10% of the proceeds of the Minnetonka Youth Hockey Association's pull tab business located at Haskell's. That item is listed as charitable gambling donations.

The only expense budgeted in this fund for 2016 is to fund a study for The Commons.

CITY OF EXCELSIOR								
2016 BUDGET								
Park Improvements Fund								
	2012	2013	2014	2015	2016	Percent	Dollar	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	Change	Change	
<b>REVENUE</b>								
HENN COUNTY PARK GRANT - PHASE I	23,545	-	-	-	-	n/a	-	
HENN COUNTY PARK GRANT - PHASE II	77,888	-	-	-	-	n/a	-	
HENN COUNTY PARK GRANT - PHASE III	83,905	47,048	3,787	-	-	n/a	-	
INTEREST EARNINGS	1,657	(2,941)	4,015	1,650	1,000	-39.39%	(650)	
CHARITABLE GAMBLING DONATIONS	9,390	11,635	5,582	8,000	5,500	-31.25%	(2,500)	
PARK DEDICATION FEE	-	-	3,000	-	-	n/a	-	
TRANSFER FROM OTHER FUND	10,000	15,000	10,000	25,000	25,000	0.00%	-	
	<b>206,385</b>	<b>70,742</b>	<b>26,384</b>	<b>34,650</b>	<b>31,500</b>	<b>-9.09%</b>	<b>(3,150)</b>	
<b>EXPENSE</b>								
PROFESSIONAL SERVICES	-	3,565	3,125	-	-	n/a	-	
PHASE I - POLLUTION REMEDIATION	66,218	-	-	-	-	n/a	-	
PHASE II - SOILS REMEDIATION	50,771	-	-	-	-	n/a	-	
PHASE III - ADD SOILS REMEDIATION	40,022	41,194	7,750	-	-	n/a	-	
IMPROVEMENTS OTHER THAN BLDGS	6,093	-	106,966	6,000	25,000	316.67%	19,000	
IMPROVEMENTS - PLAYGROUND EQUIP	5,777	118	5,629	-	-	n/a	-	
IMPROVEMENTS - CHARITABLE GAMBLIN	-	-	-	-	-	n/a	-	
	<b>168,881</b>	<b>44,877</b>	<b>123,470</b>	<b>6,000</b>	<b>25,000</b>	<b>316.67%</b>	<b>19,000</b>	
<b>NET INCOME (LOSS)</b>	<b>37,504</b>	<b>25,865</b>	<b>(97,086)</b>	<b>28,650</b>	<b>6,500</b>			
<b>BEGINNING FUND BALANCE</b>	<b>99,774</b>	<b>137,278</b>	<b>163,143</b>	<b>66,057</b>	<b>94,707</b>			
<b>ENDING FUND BLANCE</b>	<b>137,278</b>	<b>163,143</b>	<b>66,057</b>	<b>94,707</b>	<b>101,207</b>			

## TIF District 1-1 Fund

The City of Excelsior has TIF District 1-1 which was established for the renovation of the Wyer-Pierce property. Revenues for this fund come from TIF proceeds which are received through the City's property tax settlements. Ninety-eight percent of this revenue is turned over to the developer to cover the costs of the improvements made to the Wyer-Pierce property, as outlined in the TIF agreement. The remaining two percent remains with the City to cover administrative expenses associated with the TIF district.

There are no changes budgeted for this fund in 2016.

CITY OF EXCELSIOR								
2016 BUDGET								
Tax Increment Financing (TIF) District 1-1								
	2012	2013	2014	2015	2016	Percent	Dollar	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	Change	Change	
<b>REVENUE</b>								
TIF REVENUE PROJECT #1-1	100,482	86,766	84,776	90,000	90,000	0.00%	-	
INTEREST EARNINGS	89	(412)	627	100	100	0.00%	-	
	<u>100,571</u>	<u>86,354</u>	<u>85,403</u>	<u>90,100</u>	<u>90,100</u>	0.00%	-	
<b>EXPENSE</b>								
ADMINISTRATIVE SERVICES	1,222	704	697	800	800	0.00%	-	
PRINTING & PUBLISHING	72	-	88	90	90	0.00%	-	
BUILDINGS & STRUCTURES	92,369	91,131	83,081	88,200	88,200	0.00%	-	
	<u>93,663</u>	<u>91,835</u>	<u>83,866</u>	<u>89,090</u>	<u>89,090</u>	0.00%	-	
<b>NET INCOME (LOSS)</b>	<b>6,908</b>	<b>(5,481)</b>	<b>1,537</b>	<b>1,010</b>	<b>1,010</b>			
<b>BEGINNING FUND BALANCE</b>	<b>5,003</b>	<b>11,911</b>	<b>6,430</b>	<b>7,967</b>	<b>8,977</b>			
<b>ENDING FUND BLANCE</b>	<b>11,911</b>	<b>6,430</b>	<b>7,967</b>	<b>8,977</b>	<b>9,987</b>			

## TIF District 1-2 Fund

The City of Excelsior developed TIF District 1-2 in 2013. This TIF District was developed for improvements associated with the Excelsior Hotel project. This fund currently accounts for activities related to creating the TIF District. It is unclear if this TIF District will be utilized now that the hotel project application has been withdrawn.

No activity is expected in this fund for 2016.

CITY OF EXCELSIOR								
2016 BUDGET								
Tax Increment Financing (TIF) District 1-2								
	2012	2013	2014	2015	2016	Percent	Dollar	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	Change	Change	
<b>REVENUE</b>								
TIF REVENUE PROJECT #1-2	-	-	-	-	-	n/a	-	
INTEREST EARNINGS	-	-	-	-	-	n/a	-	
	-	-	-	-	-	n/a	-	
<b>EXPENSE</b>								
ADMINISTRATIVE SERVICES	-	-	506	-	-	n/a	-	
OTHER PROFESSIONAL SERVICES	-	19,060	4,141	-	-	n/a	-	
PRINTING & PUBLISHING	-	215	88	-	-	n/a	-	
CAPITAL OUTLAY	-	-	-	-	-	n/a	-	
	-	19,275	4,735	-	-	n/a	-	
<b>NET INCOME (LOSS)</b>	-	<b>(19,275)</b>	<b>(4,735)</b>	-	-			
<b>BEGINNING FUND BALANCE</b>	-	-	<b>(19,275)</b>	<b>(24,010)</b>	<b>(24,010)</b>			
<b>ENDING FUND BLANCE</b>	-	<b>(19,275)</b>	<b>(24,010)</b>	<b>(24,010)</b>	<b>(24,010)</b>			

## Capital Improvement Fund

The City was required to create this fund after the implementation of Government Accounting Standards Board (GASB) Statement 54. This fund is a combination of the former public works capital improvement fund, revolving fund and the majority of the former special purpose fund. Revenue sources for this fund include parking impact fees, City-owned property rental revenue and interfund interest which comes from an interfund loan that the former special purpose fund made with the Dock Fund in 2003.

For 2016, parking impact fee revenues have been kept consistent with 2015 revenues. Rent revenues for the 810 Excelsior Boulevard building have been eliminated because the property has been difficult to lease.

In 2016, the City has budgeted for the Phase III Street Project and the remodel of the former library space into a new city hall and council chambers.

CITY OF EXCELSIOR								
2016 BUDGET								
Capital Improvement Fund								
	2012	2013	2014	2015	2016	Percent	Dollar	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	Change	Change	
<b>REVENUE</b>								
PARKING IMPACT FEE	9,000	9,100	12,890	26,400	26,400	0.00%	-	
SPECIAL ASSESSMENTS	4,541	1,526	1,101	2,800	2,800	0.00%	-	
GRANT REVENUES	-	27,815	-	-	-	#DIV/0!	-	
INTEREST EARNINGS	13,881	(18,891)	38,684	14,000	14,000	0.00%	-	
INTERFUND INTEREST	2,206	1,683	1,152	942	942	0.00%	-	
MISCELLANEOUS REVENUE	22,844	30,235	-	-	-	#DIV/0!	-	
TRANSFER FROM OTHER FUND	309,311	350,000	379,116	-	-	#DIV/0!	-	
RENT - FIRE HALL	-	-	24,802	25,708	26,479	3.00%	771	
RENT - LIBRARY	-	-	16,578	-	-	#DIV/0!	-	
RENT - 810 EXCELSIOR BLVD.	-	-	-	32,000	-	-100.00%	(32,000)	
	<b>361,783</b>	<b>401,468</b>	<b>474,323</b>	<b>101,850</b>	<b>70,621</b>	<b>-30.66%</b>	<b>(31,229)</b>	
<b>EXPENSE</b>								
PROFESSIONAL SERVICES	21,548	5,851	3,679	-	-	#DIV/0!	-	
ENGINEERING FEES	118,256	112,928	103,578	-	-	#DIV/0!	-	
CAPITAL OUTLAY	210,402	57,258	20,250	51,000	43,000	-15.69%	(8,000)	
TRANSFER TO PW EQUIP FUND	-	-	25,000	25,000	-	-100.00%	(25,000)	
TRANSFER TO PARK IMPROV FUND	-	-	10,000	25,000	25,000	0.00%	-	
	<b>350,206</b>	<b>176,037</b>	<b>162,507</b>	<b>101,000</b>	<b>68,000</b>	<b>-32.67%</b>	<b>(33,000)</b>	
<b>NET INCOME (LOSS)</b>	<b>11,577</b>	<b>225,431</b>	<b>311,816</b>	<b>850</b>	<b>2,621</b>			
<b>BEGINNING FUND BALANCE</b>	<b>1,048,730</b>	<b>1,060,307</b>	<b>1,285,738</b>	<b>1,597,554</b>	<b>1,598,404</b>			
<b>ENDING FUND BLANCE</b>	<b>1,060,307</b>	<b>1,285,738</b>	<b>1,597,554</b>	<b>1,598,404</b>	<b>1,601,025</b>			

## Enterprise Funds

The City of Excelsior operates six enterprise funds including the Water Fund, Sewer Fund, Solid Waste Fund (trash and recycling collection), Street Lighting Fund, Docks Fund (leased, public and residential docks) and the Surface Water Management Fund.

### **Water Fund**

The City's Water Fund accounts for activities associated with the distribution of City water. Revenues primarily come from charges for services to the residents who utilize City water. In 2014 there was a 2% increase in water utility rates; there was no increase in 2015; there is no increase budgeted for 2016. The Water Fund pays for upgrades and maintenance of the City's water softeners and three wells.

There are no major changes to the budgeted revenues and expenses of the water fund for 2016. Minor changes to the Water Fund include increases in employee wages and benefits, a decrease in repair and maintenance expenses and an increase in depreciation expense.

<b>CITY OF EXCELSIOR</b>								
<b>2016 BUDGET</b>								
<b>Water Fund</b>								
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	Percent Change	Dollar Change	
<b>Revenue</b>								
Charges for Services	495,187	477,491	495,410	478,350	479,350	0.21%	1,000	
Interest Earnings	9,460	(12,037)	16,141	6,000	7,000	16.67%	1,000	
Other Revenue	63,312	201,392	92,964	8,700	14,780	69.89%	6,080	
	<u>567,959</u>	<u>666,846</u>	<u>604,515</u>	<u>493,050</u>	<u>501,130</u>	1.64%	8,080	
<b>Expenses</b>								
Personnel	120,825	113,186	121,658	128,931	135,707	5.26%	6,776	
Supplies	50,295	58,486	66,655	53,300	54,800	2.81%	1,500	
Other Charges & Services	132,152	78,356	125,273	99,600	102,600	3.01%	3,000	
Transfer Out	180,167	13,000	12,000	11,000	10,000	-9.09%	(1,000)	
Depreciation	75,517	87,363	89,445	90,000	90,000	0.00%	-	
Debt Service	38,817	36,019	40,287	45,390	45,090	-0.66%	(300)	
	<u>597,773</u>	<u>386,410</u>	<u>455,318</u>	<u>428,221</u>	<u>438,197</u>	2.33%	9,976	
<b>Change in Net Position</b>	<b>(29,814)</b>	<b>280,436</b>	<b>149,197</b>	<b>64,829</b>	<b>62,933</b>	<b>-2.92%</b>	<b>(1,896)</b>	
Beginning Net Position	1,590,036	1,560,222	1,840,658	1,989,855	2,054,684			
Ending Net Position	<u>1,560,222</u>	<u>1,840,658</u>	<u>1,989,855</u>	<u>2,054,684</u>	<u>2,117,617</u>			
<b>Non-Expensed Cash Transactions</b>								
Capital Outlay	17,484	192,881	831,262	91,100	216,700			
Debt Service - Principal	107,474	111,622	116,659	108,572	78,259			
	<u>124,958</u>	<u>304,503</u>	<u>947,921</u>	<u>199,672</u>	<u>294,959</u>			
Fund Cash Position at Year End	703,604	658,808	675,278					

## Sewer Fund

Properties within the City limits of Excelsior have sewer service through the City and are charged for those services. Excelsior also serves parts of Shorewood and Greenwood's wastewater through the City's sanitary sewer system. Both cities are charged based on their volume of sewer that passes through Excelsior's system. The revenue for sewer services and expenses associated with the collection of the City's wastewater are recognized in the City's Sewer Fund. The Metropolitan Council collects and treats all of the City's wastewater. The Sewer Fund pays for upgrades and maintenance of the City's six sanitary sewer lift stations. The 2016 sewer budget does not include any increase in sewer rates.

Revenues for the Sewer Fund have increased for 2016 primarily due to an increase in sewer utilization for Shorewood and Greenwood, which is resulting in increased revenues. Other notable changes in expenses include a slight increase in the Metropolitan Council wastewater charges and increase in depreciation to begin depreciating lift station and other sewer upgrades.

CITY OF EXCELSIOR							
2016 BUDGET							
Sewer Fund							
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	Percent Change	Dollar Change
<b>Revenue</b>							
Charges for Services	548,111	549,709	565,104	516,100	527,700	2.25%	11,600
Interest Earnings	11,755	(11,913)	29,315	8,000	8,000	0.00%	-
Grant Revenue	1,649	35,510	-	-	-	n/a	-
Interfund Interest Earnings	1,795	1,572	5,308	1,095	1,095	0.00%	-
	<b>563,310</b>	<b>574,878</b>	<b>599,727</b>	<b>525,195</b>	<b>536,795</b>	<b>2.21%</b>	<b>11,600</b>
<b>Expenses</b>							
Personnel	129,079	117,215	125,756	135,390	148,292	9.53%	12,902
Supplies	8,638	6,360	10,026	10,400	9,900	-4.81%	(500)
Other Charges & Services	208,796	174,379	177,250	207,344	210,283	1.42%	2,939
Transfer Out	54,262	13,000	13,000	11,000	10,000	-9.09%	(1,000)
Depreciation	46,504	55,436	60,598	60,000	60,000	0.00%	-
Debt Service	10,218	9,539	13,905	12,030	11,880	-1.25%	(150)
	<b>457,497</b>	<b>375,929</b>	<b>400,535</b>	<b>436,164</b>	<b>450,355</b>	<b>3.25%</b>	<b>14,191</b>
<b>Change in Net Position</b>	<b>105,813</b>	<b>198,949</b>	<b>199,192</b>	<b>89,031</b>	<b>86,440</b>	<b>-2.91%</b>	<b>(2,591)</b>
Beginning Net Position	1,913,699	2,019,512	2,218,461	2,417,653	2,506,684		
Ending Net Position	<u>2,019,512</u>	<u>2,218,461</u>	<u>2,417,653</u>	<u>2,506,684</u>	<u>2,593,124</u>		
<b>Non-Expensed Cash Transactions</b>							
Capital Outlay	32,871	352,494	404,625	404,700	321,377		
Debt Service - Principal	38,203	41,045	42,756	24,156	24,156		
	<b>71,074</b>	<b>393,539</b>	<b>447,381</b>	<b>428,856</b>	<b>345,533</b>		
Fund Cash Position at Year End	905,950	737,611	936,522				

## Solid Waste Fund

The City of Excelsior has coordinated trash and recycling services for all residential property within the City. Having coordinated trash and recycling service helps to reduce the wear and tear on City streets by having one company collect the City's trash instead of multiple companies with various trucks. The 2016 solid waste budget does not include any increases in trash or recycling rates.

There are no major changes to revenues or expenses for 2016 for the solid waste fund other than increases in wages and benefits. Over the past number of years the City has been phasing out transfer from the enterprise funds to the General Fund because expenses are being allocated directly to each fund instead of funded by the General Fund and reimbursed by a transfer.

CITY OF EXCELSIOR								
2016 BUDGET								
Solid Waste Fund								
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	Percent Change	Dollar Change	
<b>Revenue</b>								
Charges for Services	141,202	149,204	149,723	141,523	141,023	-0.35%	(500)	
Interest Earnings	933	(1,429)	2,835	900	1,000	11.11%	100	
Grant Revenue	5,093	5,089	5,102	5,000	5,000	0.00%	-	
	147,228	152,864	157,660	147,423	147,023	-0.27%	(400)	
<b>Expenses</b>								
Refuse								
Personnel	5,507	6,592	7,486	8,081	12,309	52.32%	4,228	
Other Charges & Services	92,975	95,814	90,707	90,750	91,350	0.66%	600	
Recycling						n/a	-	
Personnel	5,313	6,592	7,486	8,081	12,309	52.32%	4,228	
Other Charges & Services	27,559	26,062	26,576	27,590	28,290	2.54%	700	
Transfer Out	9,000	8,000	7,000	6,000	5,000	-16.67%	(1,000)	
	140,354	143,060	139,255	140,502	149,258	6.23%	8,756	
<b>Change in Net Position</b>	<b>6,874</b>	<b>9,804</b>	<b>18,405</b>	<b>6,921</b>	<b>(2,235)</b>	<b>-132.29%</b>	<b>(9,156)</b>	
Beginning Net Position	82,905	89,780	99,584	117,989	124,910			
Ending Net Position	89,780	99,584	117,989	124,910	122,675			
Fund Cash Position at Year End	66,620	72,797	84,315					

## Street Lighting Fund

The City charges a street light fee to each property in the City to help offset the costs of street lighting electricity as well as repair and maintenance of the City's street lights. There is no rate change proposed in the 2016 street lighting budget.

The only significant change is an increase in personnel costs due to increased wages and benefits. All other items are fairly consistent with the prior year.

CITY OF EXCELSIOR							
2016 BUDGET							
Street Lighting Fund							
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	Percent Change	Dollar Change
<b>Revenue</b>							
Charges for Services	55,255	55,596	56,391	56,100	56,100	0.00%	-
Interest Earnings	620	(631)	1,795	600	600	0.00%	-
	<u>55,875</u>	<u>54,965</u>	<u>58,186</u>	<u>56,700</u>	<u>56,700</u>	<u>0.00%</u>	<u>-</u>
<b>Expenses</b>							
Personnel	6,274	5,088	4,803	5,007	11,696	133.59%	6,689
Supplies	500	3,423	716	4,300	4,300	0.00%	-
Other Charges & Services	28,710	51,974	45,883	37,650	36,250	-3.72%	(1,400)
Transfers Out	2,400	2,000	1,600	1,200	800	-33.33%	(400)
	<u>37,884</u>	<u>62,485</u>	<u>53,002</u>	<u>48,157</u>	<u>53,046</u>	<u>10.15%</u>	<u>4,889</u>
<b>Change in Net Position</b>	<b>17,991</b>	<b>(7,520)</b>	<b>5,184</b>	<b>8,543</b>	<b>3,654</b>	<b>-57.23%</b>	<b>(4,889)</b>
Beginning Net Position	49,308	67,299	59,779	64,963	73,506		
Ending Net Position	<u>67,299</u>	<u>59,779</u>	<u>64,963</u>	<u>73,506</u>	<u>77,160</u>		
<b>Non-Expensed Cash Transactions</b>							
Capital Outlay	-	-	-	6,000	6,000		
	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000</u>	<u>6,000</u>		
Fund Cash Position at Year End	50,962	42,226	48,059				

## Docks Fund

The City's dock fund accounts for revenue and expense associated with the City's municipal dock program. The City leases space to charter boat companies at the Port of Excelsior and charges fees for that dock space. The City also has transient docks with parking meters which generate funding for the dock program. The City leases out 67 municipal dock slips as well as twelve buoys and 27 slides at The Commons and at the end of a few of the City's fire lanes.

Commercial and residential dock revenues have been increased for 2016 based on the City's contract with the commercial dock companies. Public dock revenues include parking meter revenues and excursion boat permit fees. There has been one additional excursion boat permit included in 2016 revenue figures based on permits issued in the past two years.

Expenses have increased in 2016 due to wage and benefit increases, increases in funding for the City's dockmaster and increases in repair and maintenance expenses.

CITY OF EXCELSIOR								
2016 BUDGET								
Docks Fund								
	2012	2013	2014	2015	2016	Percent	Dollar	
	Actual	Actual	Actual	Budget	Budget	Change	Change	
<b>Revenue</b>								
Commercial Leased Docks	76,718	77,945	79,504	81,090	82,716	2.01%	1,626	
Public Docks	15,644	16,903	19,249	15,540	20,220	30.12%	4,680	
Residential Docks	134,751	143,514	144,174	146,370	145,000	-0.94%	(1,370)	
Interest Earnings	2,082	(3,759)	9,603	3,000	4,000	33.33%	1,000	
	<u>229,195</u>	<u>234,603</u>	<u>252,530</u>	<u>246,000</u>	<u>251,936</u>	2.41%	5,936	
<b>Expenses</b>								
Commercial Leased Docks								
Personnel	15,732	15,558	15,002	15,714	19,173	22.01%	3,459	
Supplies	2,620	797	979	2,750	2,500	-9.09%	(250)	
Other Charges & Services	23,972	23,342	20,452	23,180	25,855	11.54%	2,675	
Public Docks								
Personnel	18,264	14,917	15,098	18,951	20,047	5.78%	1,096	
Supplies	1,724	1,290	515	2,500	2,400	-4.00%	(100)	
Other Charges & Services	9,408	8,828	8,936	9,330	10,455	12.06%	1,125	
Residential Docks								
Personnel	21,902	25,000	24,912	25,711	33,901	31.85%	8,190	
Supplies	2,274	676	850	3,500	3,400	-2.86%	(100)	
Other Charges & Services	18,426	16,471	14,368	15,267	18,392	20.47%	3,125	
Depreciation	25,314	25,314	25,260	25,314	25,314	0.00%	-	
Transfers Out	50,000	50,000	50,000	80,000	80,000	0.00%	-	
	<u>189,636</u>	<u>182,193</u>	<u>176,372</u>	<u>222,217</u>	<u>241,437</u>	8.65%	19,220	
<b>Change in Net Position</b>	<b>39,559</b>	<b>52,410</b>	<b>76,158</b>	<b>23,783</b>	<b>10,499</b>	<b>-55.86%</b>	<b>(13,284)</b>	
Beginning Net Position	235,607	275,166	327,576	403,734	427,517			
Ending Net Position	<u>275,166</u>	<u>327,576</u>	<u>403,734</u>	<u>427,517</u>	<u>438,016</u>			
<b>Non-Expensed Cash Transactions</b>								
Capital Outlay	-	-	-	-	-			
Interfund Loan - Principal	14,924	15,340	9,774	10,228	12,265			
	<u>14,924</u>	<u>15,340</u>	<u>9,774</u>	<u>10,228</u>	<u>12,265</u>			
Fund Cash Position at Year End	136,021	194,997	284,613					

## Surface Water Management Fund

Surface water (also known as storm water) management is a significant issue in the Lake Minnetonka area. Without properly treating surface water, there is an opportunity for contaminants to enter Lake Minnetonka as well as other surrounding wetlands. The City operates a Surface Water Management Fund that pays for upgrades in infrastructure that help treat surface water before it enters the lake. Residents and businesses are charged a surface water management fee based on the size of their property.

There are no rate increases budgeted for surface water management fees in 2016. The only significant change in expenses for 2016 is a decrease in personnel charges due to the reallocation of staff time based on actual job duties.

CITY OF EXCELSIOR								
2016 BUDGET								
Surface Water Management Fund								
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget	Percent Change	Dollar Change	
<b>Revenue</b>								
Charges for Services	150,238	150,817	154,424	147,338	150,730	2.30%	3,392	
Interest Earnings	2,390	(3,365)	7,136	2,000	2,000	0.00%	-	
	152,628	147,452	161,560	149,338	152,730	2.27%	3,392	
<b>Expenses</b>								
Personnel	73,082	68,560	70,090	75,783	67,808	-10.52%	(7,975)	
Supplies	3,783	4,645	2,978	4,200	3,900	-7.14%	(300)	
Other Charges & Services	11,064	28,297	11,586	20,450	20,550	0.49%	100	
Depreciation	3,625	13,891	14,694	14,000	14,000	0.00%	-	
Debt Service	7,496	7,811	12,843	10,942	11,042	0.91%	100	
Transfers Out	36,445	2,000	1,600	1,200	800	-33.33%	(400)	
	135,495	125,204	113,791	126,575	118,100	-6.70%	(8,475)	
<b>Change in Net Position</b>	<b>17,133</b>	<b>22,248</b>	<b>47,769</b>	<b>22,763</b>	<b>34,630</b>	<b>52.13%</b>	<b>11,867</b>	
Beginning Net Position	187,668	254,071	276,319	324,088	346,851			
Equity Transfer	49,270	-	-	-	-			
Ending Net Position	254,071	276,319	324,088	346,851	381,482			
<b>Non-Expensed Cash Transactions</b>								
Capital Outlay	9,546	-	16,372	30,600	25,000			
Debt Service - Principal	19,138	21,778	22,438	22,438	22,438			
	28,684	21,778	38,810	53,038	47,438			
Fund Cash Position at Year End	172,676	187,490	211,585					

## **2016 – 2026 Capital Improvement Plan**

The City of Excelsior maintains a ten-year Capital Improvement Plan (CIP) which is a flexible schedule of projects and major public improvements that may be incurred by the City over the next ten years. It is intended to alert the Council and citizens to the major capital needs on the horizon. The CIP is updated annually to ensure consistency and accuracy of changing demands and patterns in cost and financial resources. The first year of the plan represents planned projects for the following year. The remaining nine years represent an estimate of project needs and funding capabilities of the City.

The CIP is intended to serve as a planning tool and is therefore structured to present a meaningful, long-range perspective of the City's capital needs.

The first line item under each year of the CIP is "Equipment/Minor Projects". A detailed schedule of the equipment/minor projects is included immediately following the CIP.

The CIP for 2016 includes minor equipment and projects such televising sewer lines, upgrading the meter reading system, upgrading fire hydrants, cleaning the water tower and rehabbing well number 2. Larger projects included in the 2016 plan include the Phase III Street Project, remodel of the former library space into a new city hall and council chambers, sewer lining and funding a study for The Commons.

**CITY OF EXCELSIOR**  
**CAPITAL IMPROVEMENT PLAN (CIP)**  
**2016 - 2026**

Year	Project Number	Project	Department	Priority	Capital Improv Fund	Park Improv Fund	Water Fund	Sewer Fund	Storm Water Fund	Parking Lot Maint Fund	Street Light Fund	Total
2016		Equipment/Minor Projects	Various	A	-	-	62,000	15,000	25,000	-	6,000	108,000
2016	2016-1	Phase III - Street Project	Capital Improv.	A	1,066,500	-	-	-	-	-	-	1,066,500
2016	2016-2	Phase III - Water Project	Water Fund	A	-	-	154,700	-	-	-	-	154,700
2016	2016-3	Phase III - Sewer Project	Sewer Fund	A	-	-	-	182,300	-	-	-	182,300
2016	2016-4	Sewer Lining	Sewer Fund	A	-	-	-	124,077	-	-	-	124,077
2016	2016-6	Remodel City Hall and Former Library Space	Capital Improv.	A	700,000	-	-	-	-	-	-	700,000
2016	2016-7	The Commons Study	Park Improv. Fund	A	-	25,000	-	-	-	-	-	25,000
					<u>1,766,500</u>	<u>25,000</u>	<u>216,700</u>	<u>321,377</u>	<u>25,000</u>	<u>-</u>	<u>6,000</u>	<u>2,335,577</u>
2017		Equipment/Minor Projects	Various	A	-	8,500	64,000	139,000	15,000	-	6,000	232,500
2017	2017-1	Sewer Lining	Sewer Fund	A	-	-	-	194,994	-	-	-	194,994
					<u>-</u>	<u>8,500</u>	<u>64,000</u>	<u>333,994</u>	<u>15,000</u>	<u>-</u>	<u>6,000</u>	<u>427,494</u>
2018		Equipment/Minor Projects	Various	A	42,500	-	24,550	29,150	43,300	-	6,000	145,500
2018	2018-1	St. Albans Bridge - Planning & Design	Capital Improv.	A	225,000	-	-	-	-	-	-	225,000
					<u>267,500</u>	<u>-</u>	<u>24,550</u>	<u>29,150</u>	<u>43,300</u>	<u>-</u>	<u>6,000</u>	<u>370,500</u>
2019		Equipment/Minor Projects	Capital Projects	A	35,000	6,000	57,000	39,000	15,000	-	6,000	158,000
2019	2019-1	St. Albans Bridge - Construction	Capital Improv.	A	500,000	-	-	-	-	-	-	500,000
					<u>535,000</u>	<u>6,000</u>	<u>57,000</u>	<u>39,000</u>	<u>15,000</u>	<u>-</u>	<u>6,000</u>	<u>658,000</u>
2020		Equipment/Minor Projects	Capital Projects	A	62,250	-	36,250	36,250	26,250	-	-	161,000
2020	2020-1	Crack Seal 2010/2011 Pavement Project	Capital Improv.	A	40,000	-	-	-	-	-	-	40,000
2020	2020-2	Crack Seal Met Council Project Streets	Capital Improv.	A	40,000	-	-	-	-	-	-	40,000
					<u>142,250</u>	<u>-</u>	<u>36,250</u>	<u>36,250</u>	<u>26,250</u>	<u>-</u>	<u>-</u>	<u>241,000</u>
2021		Equipment/Minor Projects	Capital Projects	A	15,000	-	25,000	25,000	15,000	-	-	80,000
					<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2022		Equipment/Minor Projects	Capital Projects	A	15,000	-	25,000	25,000	15,000	-	-	80,000
					<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2023		Equipment/Minor Projects	Capital Projects	A	15,000	-	25,000	25,000	15,000	-	-	80,000
					<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2024		Equipment/Minor Projects	Capital Projects	A	31,500	-	33,250	33,250	28,750	8,250	-	135,000
2024	2024-1	Paint Water Tower	Water Fund	A	-	-	250,000	-	-	-	-	250,000
					<u>31,500</u>	<u>-</u>	<u>283,250</u>	<u>33,250</u>	<u>28,750</u>	<u>8,250</u>	<u>-</u>	<u>385,000</u>
2025		Equipment/Minor Projects	Capital Projects	A	15,000	-	25,000	25,000	15,000	-	-	80,000
2025	2025-1	Crack Seal 2010/2011 Pavement Project	Capital Improv.	A	42,000	-	-	-	-	-	-	42,000
2025	2025-2	Crack Seal Met Council Project Street	Capital Improv.	A	42,000	-	-	-	-	-	-	42,000
					<u>99,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>164,000</u>
2026		Equipment/Minor Projects	Capital Projects	A	22,500	-	32,500	32,500	22,500	-	-	110,000
					<u>22,500</u>	<u>-</u>	<u>32,500</u>	<u>32,500</u>	<u>22,500</u>	<u>-</u>	<u>-</u>	<u>110,000</u>
<b>TOTALS</b>					<u>2,909,250</u>	<u>39,500</u>	<u>814,250</u>	<u>925,521</u>	<u>235,800</u>	<u>8,250</u>	<u>24,000</u>	<u>4,931,571</u>

**City of Excelsior**  
**2016 - 2026 Equipment/Minor Projects**

Year	Capital Item Description	Budget	Cap Improv.	Park Improv	Water	Sewer	StrmWtr	Prk Lot Mnt	Str Lgt	Total
2016										
	Televise Sewer Lines	15,000				15,000				15,000
	Upgrade Meter Reading System	6,000			6,000					6,000
	Water Plant Testing Equipment	7,000			7,000					7,000
	Upgrade Hydrants	12,000			12,000					12,000
	Storm Water Repairs	25,000					25,000			25,000
	Street Lighting Conduit	6,000							6,000	6,000
	Rehab Well #2	28,000			28,000					28,000
	Clean Water Tower	9,000			9,000					9,000
		108,000	-	-	62,000	15,000	25,000	-	6,000	108,000
2017										
	1/2 Sewer Vac Truck	100,000				100,000				100,000
	Rehab Well #3	27,000			27,000					27,000
	Ash Tree Injections	8,500		8,500						8,500
	Televise Sewer Lines	14,000				14,000				14,000
	Upgrade Hydrants	12,000			12,000					12,000
	Placeholders	65,000			25,000	25,000	15,000			65,000
	Street Lighting Conduit	6,000							6,000	6,000
		232,500	-	8,500	64,000	139,000	15,000	-	6,000	232,500
2018										
	Blacktop Roller	7,500	7,500							7,500
	Street Sweeper	75,000	30,000		11,250	3,750	30,000			75,000
	Utility Pickup	40,000			13,300	13,400	13,300			40,000
	Sewer (Third Avenue)	12,000				12,000				12,000
	Walk Behind Mower	5,000	5,000							5,000
	Street Lighting Conduit	6,000							6,000	6,000
		145,500	42,500	-	24,550	29,150	43,300	-	6,000	145,500
2019										
	Portable Air Compressor	7,000	7,000							7,000
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
	Street Lighting Conduit	6,000							6,000	6,000
	60" Mower (replace 2014)	13,000	13,000							13,000
	Ash Tree Injections	6,000		6,000						6,000
	Televise Sewer Lines	14,000				14,000				14,000
	Upgrade Hydrants	12,000			12,000					12,000
	Check Inside of Water Tower	20,000			20,000					20,000
		158,000	35,000	6,000	57,000	39,000	15,000	-	6,000	158,000

**City of Excelsior  
2016 - 2026 Equipment/Minor Projects**

Year	Capital Item Description	Budget	Cap Improv.	Park Improv	Water	Sewer	StrmWtr	Prk Lot Mnt	Str Lgt	Total
2020										
	Freightliner Tandem	45,000	11,250		11,250	11,250	11,250			45,000
	60" Mower	24,000	24,000							24,000
	Kubota	12,000	12,000							12,000
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
		<u>161,000</u>	<u>62,250</u>	<u>-</u>	<u>36,250</u>	<u>36,250</u>	<u>26,250</u>	<u>-</u>	<u>-</u>	<u>161,000</u>
2021										
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
		<u>80,000</u>	<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2022										
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
		<u>80,000</u>	<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2023										
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
		<u>80,000</u>	<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2024										
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
	Skid Steer (replace 2014)	55,000	16,500		8,250	8,250	13,750	8,250		55,000
		<u>135,000</u>	<u>31,500</u>	<u>-</u>	<u>33,250</u>	<u>33,250</u>	<u>28,750</u>	<u>8,250</u>	<u>-</u>	<u>135,000</u>
2025										
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
		<u>80,000</u>	<u>15,000</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>80,000</u>
2026										
	Placeholders	80,000	15,000		25,000	25,000	15,000			80,000
	Pickup (replace 2014)	30,000	7,500		7,500	7,500	7,500			30,000
		<u>110,000</u>	<u>22,500</u>	<u>-</u>	<u>32,500</u>	<u>32,500</u>	<u>22,500</u>	<u>-</u>	<u>-</u>	<u>110,000</u>
<b>Ten Year Total (2016-2026)</b>		<b><u>1,370,000</u></b>	<b><u>253,750</u></b>	<b><u>14,500</u></b>	<b><u>409,550</u></b>	<b><u>424,150</u></b>	<b><u>235,800</u></b>	<b><u>8,250</u></b>	<b><u>24,000</u></b>	<b><u>1,370,000</u></b>