

1. Agenda And Packet

Documents:

[JULY 17, 2023 WORK SESSION AGENDA.PDF](#)
[JULY 17, 2023 WORK SESSION PACKET.PDF](#)

City of Excelsior
Notice of Work Session
of the Excelsior City Council

NOTICE IS HEREBY GIVEN that the City Council of the City of Excelsior will hold its regular work session on Monday, July 17, 2023 at 5:30 P.M. in-person at Trinity Episcopal Church - 322 Second Street, Excelsior, MN 55331 – Entrance is located on Second Street – Meeting Room is in Chamberlain Hall. The agenda for the meeting is attached hereto.

Members of the public may attend the work session either in person or by joining via Zoom either online or by telephone at:

Join Zoom Meeting

<https://us02web.zoom.us/j/83227956930>

Meeting ID: 832 2795 6930

Dial by your location

+1 312 626 6799 US

+1 301 715 8592 US (Germantown)

Meeting ID: 832 2795 6930

City of Excelsior
City Council Work Session

Agenda

Monday, July 17, 2023

5:30 P.M.

1. Call to Order/Roll Call
2. Agenda Approval
3. 2024 Budget Goals
4. Adjournment

Note:

The purpose of a Work Session is for the Council to discuss matters informally and in greater detail than is allowed at formal Council meetings. All meetings of the Council including Work Sessions will be open to the public. While the privilege of participating in these discussions is generally limited to the Council, staff, and consultants, the Mayor may open a discussion from the floor.

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MEMORANDUM

Work session Item 3 – 2024 Budget Goals and

Re: Preview

Date: July 17, 2023

To: City Council

From: Jenny Palmer, Finance Director

The purpose of this item is for the Council to identify and prioritize goals and objectives to be included in the 2024 budget. The City Charter states “Annually, on or before the 1st calendar day of July of each year, the City Council shall establish, by resolution, a prioritized list of goals and objectives to be funded in the next year’s Annual Budget. This list shall provide the guidance to the City Staff in preparing the preliminary Annual Budget for the next year, and shall provide the Public with the priorities of the City as established by the City Council. This list shall be published in the City newsletter, City website, and the official City Newspaper.”

Below is a list of goals and objectives that could be funded from the 2024 budget. The Council should discuss which items to identify as goals and objectives for the 2024 budget. Staff will then craft a resolution to be adopted at the August 7th City Council meeting. After the resolution is adopted, it will be placed on the City’s website and included in the newspaper for publication.

Potential Goals and Objectives

- Water Street Corridor (Third Street to Oak Street) – Hire a consultant to create a small area plan.
- Comprehensive Plan – Start setting aside funding for a consultant.
- Oak Hill Cemetery – Start setting aside funding for capital improvements in the cemetery.
- Capital Improvement Fund – Start setting aside funding to build up the Capital Improvement Fund.
- Code and Parking Enforcement – Discuss whether to decrease, increase, or maintain the amount of resources devoted to code and parking enforcement.
- Heritage Preservation Budget – Staff has discussed increasing this budget to fund specialists to assist owners of historic properties on what work can be done to improve the property while maintaining its historic integrity.
- Pop-Up Bollards – At the last special work session, the Mayor suggested looking into pop-up bollards to help facilitate special events on Water Street.
- Excelsior-Studer Park – Hire a consultant to assist the Park and Recreation Commission with developing a mater park plan for this park.
- Underground Electric in the East Parking Lot – This project has been previously discussed but not selected due to costs.

Staff will also be sharing a preview of the 2024 budget at the work session.