

City of Excelsior
Regular Council Meeting

MINUTES

Monday, January 3, 2022

6:30 p.m.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:40 P.M.

2. ROLL CALL

City Council: Mayor Carlson and Councilmembers Caron, Dierking, and Kurschner

Absent: Councilmember Hersman

Also Present: City Manager Luger, Assistant City Manager/City Attorney Staunton,
and Community Development Director Mullin

3. APPROVAL OF MINUTES

(a) December 20, 2021 Work Session Minutes

(b) December 20, 2021 City Council Minutes

Dierking moved, Kurschner seconded, to approve the December 20, 2021 Work Session Minutes and December 20, 2021 City Council Minutes. Motion carried 4/0.

4. OPEN FORUM

Peter Hartwich, 186 George Street, addressed the Council about proposed projects and Commission updates.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) Excelsior-Lake Minnetonka Chamber of Commerce Update

Tiffany King, Excelsior-Lake Minnetonka Chamber of Commerce, gave an update on 2022 events and hiring of a new events manager.

Councilmember Kurschner gave an update on the Klondike Dog Derby.

6. MEET EXCELSIOR

(a) Rachel Houck, Director of the Excelsior-Lake Minnetonka Historical Society

Rachel Houck, Director of the Excelsior-Lake Minnetonka Historical Society,
addressed the City Council.

7. AGENDA APPROVAL

(a) Meeting Agenda

Dierking moved, Caron seconded, to approve the January 3, 2022 Meeting agenda with addition of Items 8(i) and 14(b) and continuation of Items 9(a) and 9(b) to the January 18, 2022 City Council meeting. Motion carried 4/0.

(b) Consent Agenda

Caron moved, Dierking seconded, to approve the January 3, 2022 Consent Agenda. Motion carried 4/0.

1. November Financials

Action – Approved November Financials.

2. Designate Official Newspaper

Action – Designated the Excelsior/Shorewood Sun-Sailor as the official newspaper for 2022.

3. Approve Official Depositories and Securities Pledged as Collateral

Action – Adopted Resolution 2022-01 – Resolution of the City of Excelsior City Council Approving Official Depositories and Approving the Selection of Collateral and Its Safekeeping Entity.

4. Appointment of Assistant Weed Inspector

Action – Appointed Tim Amundsen, Public Works Superintendent, as the Assistant Weed Inspector for 2022.

5. Designate Responsible Authority and Compliance Officer for Administering Data Privacy Requests

Action – Appointed the City Clerk as the Responsible Authority and the City Attorney as the Compliance Officer for data privacy requests.

6. Closing of City Hall on January 26, 2022 for Clean-up Day

Action – Authorized staff to close City Hall on Wednesday, January 26th for a Clean-Up Day.

7. Motion to allow Dock Fund transfer to Park Capital Improvement Fund

Action – Approved the transfer of \$100,000 from the Dock Fund to the Park Capital Improvement Fund.

8. ANNUAL ACTIVITIES

(a) Choose Acting Mayor

Dierking moved, Kurschner seconded, to appoint Councilmember Caron to serve as the Acting Mayor for calendar year 2022. Motion carried 4/0.

(b) City Council Meeting Dates

Kurschner moved, Caron seconded, to move the scheduled January 17th meeting to January 18th, to move the scheduled February 21st meeting to February 22nd, to move the scheduled July 4th meeting to July 11th, and to move the scheduled September 5th meeting to September 6th. Motion carried 4/0.

(c) Appointments to Lake Minnetonka Communications Commission

Caron moved, Dierking seconded, to appoint Councilmember Kurschner to the Lake Minnetonka Communication Commission for 2022. Motion carried 4/0.

(d) Appointment of Alternate to SLMPD Coordinating Committee

Dierking moved, Kurschner seconded, to appoint Councilmember Caron to serve as the City's 2022 alternate on the SLMPD Coordinating Committee. Motion carried 4/0.

(e) Appointment of Representative and Alternate to Excelsior Fire District Board

Caron moved, Kurschner seconded, to appoint Councilmember Dierking to serve as the City's representative on the Excelsior Fire District Board of Directors and Councilmember Kurschner to serve as alternate. Motion carried 4/0.

(f) Appointment of Representative to St. Alban's Bay Bridge Committee

Kurschner moved, Dierking seconded, to appoint Mayor Carlson to work on the St. Alban' Bay Bridge with the City of Greenwood and Councilmember Caron to serve as alternate. Motion carried 4/0.

(g) Appointment of Liaison to Community for The Commons

Dierking moved, Kurschner seconded, to appoint Councilmember Caron and Councilmember Hersman to serve as liaisons to Community for the Commons for 2022. Motion carried 4/0.

- (h) Review City Council By-Laws

Kurschner moved, Dierking seconded, to continue to operate under the present By-Laws. Motion carried 4/0.

- (i) Cemetery Committee

Kurschner moved, Dierking seconded, to create the cemetery committee, appoint Mayor Carlson to the committee, and provide staff with direction to gather additional members for future polling. Motion carried 4/0.

9. PUBLIC HEARINGS

- (a) 435 Water Street Huntington Bank Conditional Use Permit Application

Action – Continued to the January 18, 2022 City Council Meeting.

- (b) 481 Second Street Lakeshore Market Sign Variance Application

Action – Continued to the January 18, 2022 City Council Meeting.

10. PETITIONS, REQUESTS and COMMUNICATIONS

- (a) Concession Building/Plaza Design Development Plans

Caron moved, Kurschner seconded, to approve the design development plans for the concession building/plaza and authorize the PAC to proceed with the preparation of construction drawings and direction as provided to staff. Motion carried 4/0.

- (b) 339 Third Street Proposals

The Council provided staff with direction.

11. ORDINANCES and RESOLUTIONS

- (a) None

12. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- (a) Accept Resignation & Declare Vacancy on City Commission

Dierking moved, Caron seconded, to accept Ross Rogney's resignation, direct staff to advertise for Citizen Inquiry Forms, and appoint Councilmember Hersman to conduction interviews. Motion carried 4/0.

13. UNFINISHED BUSINESS

- (a) None

14. NEW BUSINESS

- (a) Review of Strategy Sessions and Special Work Sessions

Caron moved, Kurschner seconded, to scheduled a Special Work Session on February 28th 5:00-6:00P.M. and March 14th 5:30-6:30. Motion carried 4/0.

- (b) Remote Meetings

Caron moved, Dierking seconded, to move to remote meetings through the end of February. Motion carried 4/0.

15. ADJOURNMENT

Dierking moved, Kurschner seconded, to adjourn the meeting at 8:46 P.M. Motion carried 4/0.

Respectfully submitted
Nalisha Williams, City Clerk