

Regular Council Meeting

MINUTES

Monday, January 8, 2024

Trinity Episcopal Church - 322 Second Street, Excelsior, MN 55331

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:40 P.M.

2. ROLL CALL

City Council: Mayor Carlson and Councilmembers Caron, Dierking, Hersman and Tyler

Absent: None

Also Present: City Manager Luger, City Attorney/Assistant City Manager Staunton, Community Development Director Mullin, and Administrative Services Director Williams.

3. APPROVAL OF MINUTES

(a) December 18, 2023 City Council Closed Session Minutes

Dierking moved, Tyler seconded, to approve the December 18, 2023 Closed Session Minutes. Motion carried 5/0.

(b) December 18, 2023 Work Session Minutes

Dierking moved, Tyler seconded, to approve the December 18, 2023 Work Session Minutes. Motion carried 5/0.

(c) December 18, 2023 City Council Minutes.

Dierking move, Tyler seconded, to approve the December 18, 2023 City Council Minutes. Motion carried 5/0.

4. OPEN FORUM

None

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 339 Third Street Construction Update

Mark Madero, Ironmark Project Manager, gave an update on the on the 339 Third Street project.

John Bradford, WSB, gave an update on the 339 Third Street project.

6. MEET EXCELSIOR

(a) South Lake Minnetonka Police Department

Police Chief, Brian Tholen, gave a quarterly update.

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Tyler seconded, to approve the January 8, 2024 Meeting Agenda with change to move item 10(a) ahead of Item 9(a). Motion carried 5/0.

(b) Consent Agenda

Dierking moved, Tyler seconded, to approve Consent Agenda Items 7(b) 1, 2, 3, 4, 5, 6, 7, 9, 10. Motion carried 5/0.

Dierking moved, Tyler seconded, to continue item 7(b)8 to the January 22, 2024 City Council Meeting. Motion carried 5/0.

1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000

Action – Reviewed Verified Claims under \$20,000 and Approved Verified Claims over \$20,000.

2. Designate Official Newspaper

Action – Designated the Sun-Sailor Newspapers as the official newspaper for 2024.

3. Resolution 2024-01 Approve Official Depositories and Securities Pledged as Collateral.

Action – Adopted Resolution 2024-01 Approving Official Depositories and Approving the Selection of Collateral.

4. Appointment of Assistant Weed Inspector

Action – Appointed Andra Ward, Parks Manager, as the Assistant Weed Inspector for 2024.

5. Designate Responsible Authority and Compliance Officer for Administering Data Privacy Requests

Action – Appoint the City Clerk as the Responsible Authority and City Attorney as the Compliance Officer for Data Privacy Requests.

6. Continue Plaza Signage to January 22, 2024 City Council Meeting

Action – Continued Plaza Signage to January 22, 2024 City Council Meeting.

7. December 2023 Building Permit Report

Action – Approved December Building Permit Report.

8. Second Reading and Adoption of Ordinance No. 665 and Summary Resolution 2024-02 Safe and Sick Leave

Action – Continued to the January 22, 2024 City Council Meeting.

9. November Financials

Action – Accepted November Financials.

10. 2024 Goal Report – First Quarter

No Action Required – Information Only.

8. ANNUAL ACTIVITIES

- (a) Choose Acting Mayor

Dierking moved, Hersman seconded, to appoint Councilmember Caron to serve as the Acting Mayor for the calendar year 2024. Motion carried 5/0.

- (b) Review City Council By-Laws

Caron moved, Dierking seconded, to approve the City Council By-Laws. Motion carried 5/0.

- (c) Appointments to Lake Minnetonka Communications Commission

Dierking moved, Tyler seconded, to appoint Councilmember Hersman to the Lake Minnetonka Communications Commission. Motion carried 5/0.

- (d) Appointment of Alternate to SLMPD Coordinating Committee

Dierking moved, Tyler seconded, to appoint Mayer Carlson with Councilmember Caron as an Alternate to the SLMPD Coordinating Committee. Motion carried 5/0.

- (e) Appointment of Representative and Alternate to Excelsior Fire District Board

Dierking moved, Tyler seconded, to appoint Councilmember Dierking as the Representative and Councilmember Tyler as an Alternate to the Excelsior Fire District Board. Motion carried 5/0.

(f) Appointment of Representative to St. Alban's Bay Bridge Committee

Dierking moved, Tyler seconded, to appoint Mayor Carlson as the Representative to the St. Alban's Bay Bridge Committee. Motion carried 5/0.

(g) Appointment of Liaison to Community for The Commons

Dierking moved, Tyler seconded, to appoint Councilmember Hersman as the Liaison with Councilmember Tyler as an Alternate to the Community for the Commons. Motion carried 5/0.

10. PETITIONS, REQUESTS and COMMUNICATIONS

(a) Excelsior Saunas Proposal

James Ganino and Leif Kjørness, Excelsior Saunas, gave a presentation.

The Council provided staff with direction to bring the sauna proposal to Community for the Commons for additional discussion.

9. PUBLIC HEARINGS

(a) Residential Review Ordinance – Proposed Zoning Amendments

Julia Mullin, Community Development Director, gave a staff report on the Residential Review Ordinance and Proposed Zoning Amendments.

Caron moved, Dierking seconded, to waive the first reading, continue the discussion to the January 22 Council work session, and schedule the second reading and approval for the February 5, 2024 City Council Meeting.

11. ORDINANCES and RESOLUTIONS

(a) THC License Discussion

The Council provided staff with direction to bring back an amended draft ordinance with language as discussed to the January 22, 2024 City Council Meeting.

12. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) None

13. UNFINISHED BUSINESS

(a) None

14. NEW BUSINESS

(a) None

15. ADJOURNMENT

Dierking moved, Tyler seconded, to adjourn the meeting at 9:25 P.M. Motion carried 5/0.

Respectfully submitted,
Deb Johnson, Administrative Assistant