

City of Excelsior  
Hennepin County, Minnesota  
Minutes  
Planning Commission  
Monday, January 24, 2022

1. CALL TO ORDER

Acting Chair Wallace called the meeting to order at 6:00 p.m.

2. ROLL CALL

Commissioners Present: Black, Craig, DiLorenzo, Harrison, Noll, Wallace

Commissioners Absent: Holste

Also Present: Community Development Director Mullin, Asst City Manager Staunton

Agenda change: Added Item 6.d Annual Meeting in March. Agenda approved.

3. APPROVAL OF MINUTES

- a) Special Planning Commission Meeting of January 13, 2022 – continued to February PC meeting

4. PUBLIC HEARINGS

a) **378 Oak Street Conditional Use Permit and Variance Applications (PC No. 22-01)**

Mullin presented the staff report.

Applicant spoke about the Application

Wallace opened the public hearing. Peter Hartwich, 186 George St., commented.

DiLorenzo moved to recommend approval of the CUP and Variance applications with the addition of 2 conditions: 1) The Applicant shall submit a survey that indicates final lot coverage calculations; and 2) Screening of outdoor equipment, including air conditioning,

must meet Ordinance Standards. Black seconded. The motion. Motion approved 6/0.

5. DISCUSSION ITEMS

**a) 217 1<sup>st</sup> Street– Sketch Plan Application (PC No. 22-03)**

Chair Wallace recused himself from the discussion. Lance stepped in as temporary Chair.

Mullin presented the staff report.

Applicant spoke about the Application.

Commissioners provided feedback to the Applicant.

No action taken.

**b) Zoning Ordinance Standards to review**

Mullin presented staff report.

Commission direction: start the review with the Good Neighbor Guidelines

No action taken.

**c) Second Monthly Meeting – see proposed Resolution**

Staunton presented staff report.

Commissioners requested confirmation from staff of the maximum number of meetings that can be missed.

Amendment revised to state 6:30 pm meeting times.

Noll made motion to approve the amendment to the PC bylaws. Harrison seconded.

Approved 5/1. (Black voted no.)

**d) Residential Review Permit Review 2021 – staff update**

Staff will create a report summarizing RRP activity since adoption of Ordinance and present to PC for review.

6. COMMUNICATIONS & REPORTS

**a) Next City Council Meeting – February 7, 2022**

**b) Next Planning Commission Meeting – February 28, 2022**

**c) Residential Review Permit Administrative Approval**

a. 125 1<sup>st</sup> Street – change to roofline

**d) Annual Meeting in March**

PC Annual Meeting will be held in March. Officers will be elected, and topics for the year will be discussed.

7. MISCELLANEOUS

**a)** Recent City Council Actions

8. ADJOURNMENT

Motion to adjourn by DiLorenzo seconded by Black. Approved 6/0.  
Meeting adjourned at 8:10 pm.

Respectfully submitted,  
Julia Mullin, Community Development Director