

City of Excelsior
Hennepin County, Minnesota

Minutes

Heritage Preservation Commission Meeting

Tuesday, February 28, 2023, 6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Acting chair Brattland called the meeting to order at 6:30 p.m.

Other Commissioners Present: Caron, O'Hanlon, Mark, Bolles, Dahlstrom, Gephart

Commissioners Absent: none

Also Present: Kevin Staunton, Assistant City Manager/City Attorney

2. AGENDA APPROVAL

Brattland moved to approve as submitted. O'Hanlon seconded. Motion passed unanimously.

3. CONSENT AGENDA

4. CITIZEN REPORTS OR COMMENTS

5. NEW BUSINESS

a) Site Alteration Permit Application – 409 Second Street (HPC No. 23-01)

This request was to approve work consisting of 1) a change to a light fixture on the front façade; and 2) change the door that provides second-floor access on the front façade.

Caron moved to approve with the condition that the light fixture be a warm light, the transom retained, and confirmation if the door can be enameled, Bolles seconded. Motion passed 7-0.

b) Site Alteration Permit Application – 201 Second Street (HPC No. 23-03)

This request was to approve work consisting of 1) replacing a chimney crown; 2) painting shakes; 3) replacing basement windows; 4) replace kitchen storm door; 5) install a boulder retaining wall; 6) replace garage light fixtures; 7) put a spandrel window in a kitchen window; and 8) install gutters on the garage. **Caron moved to approve the application, other than replacing the basement windows, and that a subcommittee be established for window review. The subcommittee would consist of Commissioners Caron, Bolles, and O'Hanlon. O'Hanlon seconded. Motion passed 7-0.**

c) Site Alteration Permit Application – 287 Water Street (HPC No. 23-04)

This request was to approve work consisting of 1) removing all faux historic iron work, awnings, tile around columns, and cornice in order to expose brick coursing detail; 2) bring storefront glass closer to sidewalk and remove brick base and replace with

storefront glass; 3) modify and soften tone of dark 1970s brick through lime wash or white wash technique; 4) installing light valance bar above storefront to illuminate original brick coursing texture and provide visual appearance of awning; 5) replacing central entry with form that aligns with remaining building heights with metal panel cladding to match storefront finish; 6) installing new crown on top of building, with metal roof fascia to match tone of storefront; 7) painting side of building contrasting darker tone of black or dark grey; and 8) adding a new dedicated entrance on Water Street. **Caron moved to continue discussion to the next meeting with the request that the applicant consider breaking cornice/parapet up, not painting the brick, and bringing back architectural elevations. Bolles proposed an amendment to require architectural cross section drawing. Caron modified the motion to include the amendment. The amended motion passed 7-0**

- d) Site Alteration Permit Amendment App. – 366 Water Street (HPC No. 23-02)
This request was to approve an amendment that would 1) allow exterior lighting fixtures not originally included in the plans; and 2) modify window locations on the rear and George Street side on the nonhistorical addition. **Caron moved to approve as presented, O’Hanlon seconded. Motion passed 7-0.**
- e) Sketch Plan Review – 106 Center Street (HPC No. 23-05)
The Commission provided the applicant with information and feedback on the sketch plan. No motion proposed.
- f) Historic Steamboat Bell Discussion
The Commission discussed the item. No motion proposed.

6. UNFINISHED BUSINESS

7. COMMUNICATIONS and REPORTS

- a) Next Regular City Council Meeting – March 6, 2023
- b) Next HPC Meeting – Tuesday, March 28, 2023
- c) Event Subcommittee Update
O’Hanlon provided and update on the subcommittee.
- d) Other Updates
 - 1) 300 Water Street
Staunton updated the Commission on the item.
 - 2) City-Owned Resource Designation Process
Staunton updated the Commission on the item.
 - 3) Subcommittees
 - i) Design Manual
Discussion was held on the manual and a training session.
 - ii) 173 Second Street
O’Hanlon and Mark provided an update on the subcommittee.
 - iii) Website Design
Mark provided an update on the subcommittee.

8. FUTURE AGENDA ITEMS

Staunton gave a brief overview of potential business for the upcoming meeting.

9. ADJOURNMENT

The meeting was concluded at 9:30 p.m.

Respectfully submitted,

Kevin Staunton

City Attorney/Assistant City Manager