

City of Excelsior
Hennepin County, Minnesota
Minutes
Heritage Preservation Commission Meeting
Tuesday, March 28, 2023, 6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Acting chair Caron called the meeting to order at 6:30 p.m.

Other Commissioners Present: O'Hanlon, Bolles, Mark, Gephart, Brattland, Dahlstrom

Commissioners Absent: none

Also Present: Kevin Staunton Assistant City Manager/City Attorney
Tim Amundson public Works Superintendent

2. AGENDA APPROVAL

Brattland moved to approve the agenda as presented, seconded by O'Hanlon. Motion passed 7-0.

3. CONSENT AGENDA

4. CITIZEN REPORTS OR COMMENTS

Commissioner Bolles had a comment regarding city inquiry forms.

5. NEW BUSINESS

a) Annual Meeting

1) Election of Officers

Caron nominated O'Hanlon as chair. Bolles nominated Brattland. Caron called a vote. **O'Hanlon received 4 votes. Brattland received 3 votes. O'Hanlon was elected chair.**

Caron nominated Brattland as vice chair. Brattland turned down the nomination and nominated Caron as vice-chair. Caron turned down the nomination.

Discussion was held on who should be the vice-chair. No further nominations were put forward.

Caron stepped down as acting chair. O'Hanlon took over as chair.

2) Review of Bylaws

The Commission discussed the bylaws. **Gephart moved to approve the change regarding the regular meeting date. Caron seconded. Motion passed 7-0**

3) List of Major Topics

b) Excelsior Commercial Historic District Signage and Banners – Design Approval

Tim Amundson showed the Commission the design. **Brattland moved to approve installation. Dahlstrom seconded. Motion passed 7-0.**

c) Site Alteration Permit Application – 345 Water Street (HPC No. 23-07)

Request was to approve work consisting of 1) complete renovation of the front façade; and 2) repairing the rear side of the structure; and 3) removing small portion of the

mural in the rear, facing the library. **Gephart moved to approve with the conditions that the applicant modify the transom from the renderings to better fit within the original design of the building, that the brick column below the transom be removed, and that the original brick be retained. Caron seconded. Motion passed 6-1, with Bolles dissenting.**

d) Site Alteration Permit Application – 300 Water Street (HPC No. 23-06)

Request was to allow the site to be used for temporary parking, material staging, placement of a construction trailer, and use as a leasing office. No permanent changes were proposed. **Bolles moved to approve as presented, Gephart seconded. Motion passed 7-0.**

e) Site Alteration Permit Application Update – 301 Water Street (HPC No. 21-36)

Request was to approve an amendment/update that would drop a request to apply color and request approval of the front entryway. **Brattland moved to approve as presented, Bolles second. Motion passed 7-0**

6. UNFINISHED BUSINESS

a) Site Alteration Permit (Continued from February 28, 2023) – 287 Water Street (HPC No. 23-04)

Request was to approve work consisting of 1) removing all faux historic iron work, awnings, tile around columns, and cornice in order to expose brick coursing detail; 2) bringing storefront glass closer to sidewalk and remove brick base and replace with storefront glass.; 3) modify and soften tone of dark 1970s brick through lime wash or white wash technique; 4) installing light valance bar above storefront to illuminate original brick coursing texture and provide visual appearance of awning; 5) Replace central entry with less obtrusive form that aligns with remaining building heights - metal panel cladding to match storefront finish; 6) installing new crown on top of building, with metal roof fascia to match tone of storefront; 7) painting the side of building contrasting darker tone of black or dark grey; and 8) adding a new dedicated entrance on Water Street. **Brattland moved to approve as presented, Gephart seconded. Caron proposed an amendment that the brick will not be painted. The amendment was accepted. The motion, as amended, passed 7-0.**

7. COMMUNICATIONS and REPORTS

a) Next Regular City Council Meeting – April 3, 2023

b) Next HPC Meeting – Tuesday, April 25, 2023

c) Other Updates

1) City-Owned Resource Designation Process

Staunton explained the item. The Commission discussed the item.

2) Subcommittee Reports

i) Event Subcommittee

O’Hanlon gave an update on the subcommittee.

ii) Website Design

Staunton gave an update on the subcommittee.

d) Cemetery Issues

Staunton explained the item. The Commission discussed the item.

e) Select Date for Training Retreat

April 8th at 9:00-11:30 was set for the training retreat.

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

The meeting was concluded at 9:00 p.m

Respectfully submitted,

Kevin Staunton

City Attorney/Assistant City Manager