

City of Excelsior  
Regular Council Meeting

MINUTES

Monday, April 18, 2022

6:30 P.M.

OATH – CHRYSTAL O’HANLON

Mayor Carlson administered the Oath of Office to Chrystal O’Hanlon.

OATH- ANNE VOGEL

Mayor Carlson administered the Oath of Office to Anne Vogel.

OATH- KARA TYLER

Mayor Carlson administered the Oath of Office to Kara Tyler.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:30 P.M.

2. ROLL CALL

City Council: Mayor Carlson and Councilmembers Caron, Dierking, Hersman, and Kurschner

Absent: None

Also Present: City Manager Luger, Public Works Superintendent Amundsen, Community Development Director Mullin, Finance Director Palmer, Assistant City Manager Staunton, and City Clerk Williams

3. APPROVAL OF MINUTES

(a) April 4, 2022 City Council Work Session Minutes

Caron moved, Kurschner seconded, to approve the April 4, 2022 City Council Work Session Minutes with the changes as noted. Mayor Carlson abstained. Motion carried 4/0.

- (b) April 4, 2022 City Council Minutes

Kurschner moved, Dierking seconded, to approve the April 4, 2022 City Council Minutes with the changes as noted. Mayor Carlson abstained. Motion carried 4/0.

4. OPEN FORUM

Peter Hartwich, 186 George Street, addressed the Council about the Saint Albans Bay Bridge and process of the proposed hotel.

Mayor Carlson read into the record that a letter was received by Dennis Walstrom, 251 West Lake Street regarding the process of the proposed hotel.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

- (a) Excelsior-Lake Minnetonka Chamber of Commerce Update

No Update.

- (b) Heritage Preservation Commission Update

Kevin Staunton, Assistant City Manager, gave an update on the Heritage Preservation Commission.

- (c) Republic Services Contract Update/ Spring Clean-Up – Scheduled for May 21

Nalisha Williams, City Clerk, gave an update on the Republic Services Contract Update and Spring Clean Up.

- (d) Construction Update

Tim Amundsen, Public Works Superintendent, gave an update on current construction projects.

(e) Mayor's Update

Mayor Carlson gave an update on the Open House scheduled for Tuesday, May 3 at 6 P.M.

6. MEET EXCELSIOR

None

7. AGENDA APPROVAL

(a) Meeting Agenda

Kurschner moved, Caron seconded, to approve the April 18, 2022 Meeting Agenda with the change to move Item 7(b)4 to Item 9(b) and move Item 9(b) to Item 9(c). Motion carried 4/0.

(b) Consent Agenda

Dierking moved, Hersman seconded to approve Items 7(b) 1,3,5, and 6. Motion carried 5/0.

1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000

Action – Reviewed Verified Claims under \$20,000 and Approved Verified Claims over \$20,000.

2. Resolution 2022-16 Approving a Variance for a Sign 481 Second Street

Action – Dierking moved, Hersman seconded, to adopt Resolution 2022-16 Approving a Variance for a Sign 481 Second Street. Motion carried 4/1. Councilmember Caron voted no.

3. Approve Project Scoping Document for 339 Third Street

Action – Approved Project Scoping Document for 339 Third Street.

4. Dock Waitlist Update

Action – Moved to Item 9(b).

5. New Finance Software Purchase

Action – Approved BS & A Software Purchase.

6. Authorize Ad for Bid – Excelsior Boulevard Sanitary Sewer Lift Station Rehab Project

Action – Accepted Plans and Specifications and Authorized Staff to Advertise for Bids for the Excelsior Boulevard Lift Station Rehabilitation Project.

8. PUBLIC HEARINGS

(a) 634 Third Avenue Variance Application

Mayor Carlson recused himself. Councilmember Caron became Acting Mayor.

Peter Hartwich, 186 George Street, addressed the Council.

Dierking moved, Kurschner seconded, to adopt Resolution 2022-18 Resolution Approving a Variance from the Maximum Permitted Height of an Accessory Structure at the Property Located at 634 Third Avenue with the conditions as stated. Motion carried 4/0.

(c) 44 First Street Variance Application

Mayor Carlson rejoined the meeting.

Mike Sharratt, 464 Second Street, Applicant, addressed the Council.

Peter Hartwich, 186 George Street, addressed the Council.

Caron moved, Dierking seconded, to adopt Resolution 2022-15 Resolution Approving a Variance from the Rear Yard Setback for a two-stall attached garage at 44 First Street with direction provided to staff. Motion carried 5/0.

9. PETITIONS, REQUESTS and COMMUNICATIONS

- (a) 300 Water Street - Sketch Plan Review

This item was discussed after Items 9(b) and 9(c).

Kirk Litynski, 319 Barry Avenue, Applicant, addressed the Council.

Ben Lindahl, Doran Companies, Architect, addressed the Council.

The Council provided the applicant with feedback.

- (b) Dock Waitlist Update (Amended)

The Council provided staff with direction.

- (c) Mooring Policy Residency Discussion

Kurschner moved, Dierking seconded, to approve Erik Ambrose's request to rent a dock for the 2022 season and provided staff with direction. Motion carried 4/1. Councilmember Hersman voted no.

10. ORDINANCES and RESOLUTIONS

- (a) None

11. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- (a) Commons Ballfield Scheduling Policy

The Council provided staff with feedback.

(b) Oak-Water Gateway Concept Proposal

Diane & Bob Bolles, 229 Third Street, addressed the Council about the preservation of the gazebo.

The Council provided staff with direction.

(b) Parks and Recreation Commission Appointment

Caron moved, Hersman seconded, to appoint Nathan Schmidt to the Parks and Recreation Commission. Motion carried 5/0.

Dierking seconded, Caron seconded, to direct staff to advertise for Citizen Inquiry Forms and appoint Mayor Carlson to conduct interviews. Motion carried 5/0.

12. UNFINISHED BUSINESS

(a) None

13. NEW BUSINESS

(a) Draft Real Estate Purchasing Philosophy

The Council provided staff with direction.

(b) Schedule a Special Meeting

The Council provided staff with direction.

14. ADJOURNMENT

Dierking moved, Caron seconded, to adjourn the meeting at 10:14 P.M. Motion carried 5/0.

Respectfully submitted,  
Nalisha Williams, City Clerk