

City of Excelsior  
Planning Commission Meeting Minutes  
Monday, April 24, 2023

**Meeting Location: Trinity Episcopal Church, 322 Second Street, Excelsior, MN 55331**

**Entrance is located on Second Street**

**Meeting room is located in Chamberlain Hall**

**6:30 P.M.**

1. CALL TO ORDER

Acting Chair Kate Holste called the meeting to order.

A motion was made by Commissioner Bildsoe, seconded by Commissioner Muenzberg, to elect Andrew Punch as chair and Kate Holste as vice-chair for the 2023-24 term. Motion approved 5-0. New Chair Punch was absent; Commissioner Holste continued as Acting Chair.

2. ROLL CALL

Commissioners Present: Bildsoe, Holste, Muenzberg, Noll, Tyler.

Commissioners Absent: Punch

Others in attendance: Julia Mullin, Community Development Director

Mayor Todd Carlson made comments. Thanked Chair Dan Wallace for his tenure as Planning Commissioner and Chair and for his service to the City of Excelsior. Introduced Council review of the Residential Review Ordinance and indicated need for Planning Commission participation and involvement.

3. APPROVAL OF MINUTES

a) Planning Commission Meeting, March 27, 2023

Motion to approve by Bildsoe. Seconded by Muenzberg. Approved 5-0.

4. PUBLIC HEARINGS

a) **541 William Street** - Residential Review Permit Application (PC No. 2023-09)

Acting Chair Holste opened public hearing. The following members of the public spoke: Karen Schott, 320 Oak Street spoke in support; Bernard Hansen, 365 College Avenue spoke in support; Cate Honzl 540 William Street spoke against; and Susan Louris, 556 William Street spoke against.

Bildsoe moved to recommend approval of the Residential Review Permit Application. Muenzberg seconded. Approved 3-2. Holste and Noll voted against the motion.

Bildsoe moved to recommend approval of the Variance Application. Muenzberg seconded. Approved 5-0.

b) **151 Bell Street** – Residential Review Permit Application (PC No. 2023-04) – continued to May 22, 2023, Planning Commission meeting.

## 5. DISCUSSION ITEMS

a) **163 Second Street** – Review and recommend approval of Resolution 2023-37 denying the Residential Review Permit (PC No. 2023-05)

Bildsoe moved to approve Resolution 2023-37. Tyler seconded. Approved 5-0.

b) **254 Lake Street** – Review and recommend approval of Resolution 2023-38 denying the Residential Review Permit (PC No. 2023-06)

Muenzberg moved to approve Resolution No. 2023-38. Bildsoe seconded. Approved 5-0.

c) City Council Review of Residential Review Permit Ordinance and visioning session

## 6. COMMUNICATIONS & REPORTS

a) Next City Council Meeting – May 1, 2023

b) Next Planning Commission Meeting – May 22, 2023

c) Updates

## 7. MISCELLANEOUS

## 8. ADJOURNMENT

Muenzberg moved to adjourn. Noll seconded. Approved 5-0.

Meeting adjourned at 9:00 pm.

Respectfully submitted,

Julia Mullin, Community Development Director

2023 Attendance

| Meeting   | Jan<br>23 | Feb<br>27 | Mar<br>27 | Apr<br>24 | May<br>22 | Jun<br>26 | Jul<br>24 | Aug<br>28 | Sep<br>25 | Oct<br>23 | Nov<br>27 | Dec<br>26 |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Black     | P         | A         | X         | X         | X         | X         | X         | X         | X         | X         | X         | X         |
| Bildsoe   | X         | P         | P         | P         |           |           |           |           |           |           |           |           |
| Holste    | P         | P         | A         | P         |           |           |           |           |           |           |           |           |
| Muenzberg | X         | P         | P         | P         |           |           |           |           |           |           |           |           |
| Noll      | P         | A         | A         | P         |           |           |           |           |           |           |           |           |
| Punch     | P         | P         | P         | A         |           |           |           |           |           |           |           |           |
| Tyler     | P         | A         | P         | P         |           |           |           |           |           |           |           |           |
| Wallace   | A         | P         | P         | X         | X         | X         | X         | X         | X         | X         | X         | X         |

P – Present

A – Absent but gave prior notice

U – Absent without notice

SM – Special Meeting

X – Not applicable (cancelled meeting or not on PC)