

City of Excelsior
City Council Work Session

MINUTES

Monday, May 17, 2021

5:30 P.M.

1. Call to Order/Roll Call

Mayor Carlson called the work session to order at 5:31 P.M. This work session was a remote meeting conducted via Zoom.

City Council: Mayor Carlson and Councilmembers Caron, Dierking, and Hersman

Absent: Councilmember Kurschner

Also Present: City Manager Luger, City Attorney Staunton, and City Clerk Williams

Mayor Carlson stated in accordance with the requirements of Minnesota Statutes Section 13D.021, the Mayor, the City Manager and the City Attorney have determined that an in-person meeting is not practical or prudent because of the "COVID-19 Health Pandemic" emergency declared under Chapter 12 of the Minnesota Statutes. All staff and City Council members will be participating by telephone or other electronic means. All actions votes will be recorded as roll call votes.

2. Agenda Approval

Hersman moved, Caron seconded, to approve the May 17, 2021, City Council Work Session. On a roll call vote, Caron, Dierking, Hersman, and Carlson voted yes. Motion carried 4/0.

3. Full-Time Administrative Assistant Request

City Manager Luger addressed the Council about the need for a full-time administrative assistant. The Council and staff discussed options for increasing staff in other departments, current staffing, and the full-time administrative assistant position. The Council authorized City Manager Luger to hire a full-time administrative assistant and a seasonal position.

4. Adjournment

Caron moved, Dierking seconded, to adjourn the meeting at 6:23 P.M. On a roll call vote, Caron, Hersman, Dierking, and Carlson voted yes. Motion carried 4/0.

Respectfully Submitted,
Nalisha Williams, City Clerk