

**City of Excelsior
Planning Commission Meeting Minutes
Monday, May 22, 2023**

**Meeting Location: Trinity Episcopal Church, 322 Second Street, Excelsior, MN 55331
Entrance is located on Second Street
Meeting room is located in Chamberlain Hall
6:30 P.M.**

1. CALL TO ORDER

Chair Punch called the meeting to order.

2. ROLL CALL

Commissioners Present: Bildsoe, Holste, Muenzberg, Noll, Punch, Tyler.

Commissioners Absent: None

Others in attendance: Julia Mullin, Community Development Director; Kevin Staunton, City Attorney

3. APPROVAL OF MINUTES

a) Planning Commission Meeting, April 24, 2023

Motion to approve by Bildsoe. Seconded by Holste. Approved 5-0.

4. PUBLIC HEARINGS

a) **151 Bell Street** - Residential Review Permit Application (PC No. 2023-04) - continued from March 27, 2023, Planning Commission meeting

Chair Punch opened public hearing: no members of the public spoke.

Tyler moved to recommend denial of the Residential Review Permit Application. Bildsoe seconded. Approved 4-2. Holste and Muenzberg voted against the motion. Staff will create resolution of denial for the City Council's consideration based on staff reports and Planning Commissioners' discussion.

b) **220 School Avenue** - Subdivision Application to create three condominium units (PC No. 2023-10)

Chair Punch opened public hearing: no members of the public spoke.

Holste moved to recommend approval of the Subdivision Application. Bildsoe seconded. Approved 6-0.

5. DISCUSSION ITEMS

a) **500 Third Street** - Sketch Plan Review of plans to add garage (PC No. 2023-05). The Planning Commission provided feedback to the Applicant; the Sketch Plan will go to the City Council on June 20, 2023.

b) City Council Review of Residential Review Permit Ordinance and visioning session. The Planning Commission reviewed the results of the Council Work Sessions and began to formulate recommendations for improving the Residential Review Permit Ordinance. This item will come back to the Planning Commission for additional work; the Planning Commission will finalize recommendations for the City Council.

c) City of Stillwater Demolition Ordinance. This item was combined with 5(b).

6. COMMUNICATIONS & REPORTS

a) Next City Council Meeting - June 5, 2023

- b) Next Planning Commission Meeting - June 26, 2023
- c) Administrative Approval of Amendment to Residential Review Permit - 44 Center Street
- d) Updates

7. MISCELLANEOUS

8. ADJOURNMENT

Holste moved to adjourn. Muenzberg seconded. Approved 6-0.
Meeting adjourned at 9:00 pm.

Respectfully submitted,
Julia Mullin, Community Development Director

2023 Attendance

Meeting	Jan 23	Feb 27	Mar 27	Apr 24	May 22	Jun 26	Jul 24	Aug 28	Sep 25	Oct 23	Nov 27	Dec 26
Black	P	A	X	X	X	X	X	X	X	X	X	X
Bildsoe	X	P	P	P	P							
Holste	P	P	A	P	P							
Muenzberg	X	P	P	P	P							
Noll	P	A	A	P	P							
Punch	P	P	P	A	P							
Tyler	P	A	P	P	P							
Wallace	A	P	P	X	X	X	X	X	X	X	X	X

P - Present

A - Absent but gave prior notice

U - Absent without notice

SM - Special Meeting

X - Not applicable (cancelled meeting or not on PC)