

Regular Council Meeting

MINUTES

Monday, August 7, 2023

Trinity Episcopal Church - 322 Second Street, Excelsior, MN 55331

6:30 P.M.

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:35 P.M.

2. ROLL CALL

City Council: Mayor Carlson and Councilmembers Caron, Dierking, Hersman and Tyler

Absent: None

Also Present: City Manager Luger, Public Works Superintendent Amundsen, Assistant City Manager/City Attorney Staunton, City Planner Van Holland, Parks Manager Ward, and Administrative Services Director Williams

3. APPROVAL OF MINUTES

(a) July 17, 2023 Work Session Minutes

(b) July 17, 2023 City Council Minutes

(c) July 31, 2023 Special Work Session Minutes

Dierking moved, Hersman seconded, to approve the July 17, 2023 Work Session Minutes, July 17, 2023 City Council Minutes, and July 31, 2023 Special Work Session Minutes. Motion carried 5/0.

4. OPEN FORUM

(a) None

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 339 Third Street Update

Mark Madero, Ironmark, gave an update on the 339 Third Street Construction.

John Bradford, WSB, gave an update on the 339 Third Street project funds.

(b) HPC Update – 345 Water Street

Kevin Staunton, Assistant City Manager/City Attorney, gave an update on the 345 Water Street project.

(c) Excelsior Fire District Update

Councilmember Dierking gave an update on the Excelsior Fire District.

(d) Mayor Updates

Mayor Carlson gave a compliment to the business district and gave an update on the SLMPD JPA.

6. MEET EXCELSIOR

(a) None

7. AGENDA APPROVAL

(a) Meeting Agenda

Caron moved, Dierking seconded, to approve the August 7, 2023 Meeting Agenda. Motion carried 5/0.

(b) Consent Agenda

Dierking moved, Tyler seconded, to approve August 7, 2023 Consent Agenda Items 7(b) 1,2,3,4,5,6,7,9,10,11,12,13. Motion carried 5/0.

Caron moved, Dierking seconded, to move item 7(b)8 to item 13(c). Motion carried 5/0.

1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000

Action – Reviewed Verified Claims under \$20,000 and Approved Verified Claims over \$20,000.

2. June Financials

Action – Accepted June Financials.

3. July Building Permit Report

Action – Accepted July Building Permit Report.

4. Second Quarter Gambling Report

Action – Acknowledged 10% Gambling Donations for Second Quarter 2023.

5. Resolution 2023-56 Accept Monetary Donation Veteran’s Memorial Fountain Repair

Action – Adopted Resolution 2023-56 Accept Monetary Donation Veteran’s Memorial Fountain Repair.

6. Approve Pay Voucher No. 3 Excelsior Boulevard Lift Station Rehabilitation

Action – Approved Pay Voucher No. 3 Excelsior Boulevard Lift Station Rehabilitation.

7. Resolution 2023-55 Fair Housing Policy

Action – Adopted Resolution 2023-55 Fair Housing Policy.

8. Parking Ordinance Amendment (Chapter 32), Waive Second Reading and Approval

Action – Moved to Item 13(c)

9. Building Code Amendments (Chapter 8), First Reading

Action – Waived the first reading and scheduled the second reading and adoption of Ordinance No. 654. at the August 21, 2023 Meeting.

10. Resolution 2023-57 Calling for Public Hearing on Assessment for Water Street Overlay Improvement Project

Action – Adopted Resolution 2023-57 Calling for Public Hearing on Assessment for Water Street Overlay Improvement Project.

11. Resolution 2023-58 Calling for Public Hearing on Assessment for 2021 Street and Utility Improvement Project

Action – Adopted Resolution 2023-58 Calling for Public Hearing on Assessment for 2021 Street and Utility Improvement Project.

12. Receive Quotes and Award Contract 2023 Sewer Improvement Project

Action – Received Quotes and Awarded a Construction Contract for the 2023 Sewer Improvement Project for the Grand Total in the amount of \$65,563 to Hydro-Klean, LLC.

13. Approve Pay Voucher No. 16 2021 Street & Utility Improvement Project

Action – Approved Pay Voucher No. 16 2021 Street & Utility Improvement Project.

8. PUBLIC HEARINGS

- (a) 163 Second Street Residential Review Permit Application

Dierking moved, Hersman seconded, to continue this item to the August 21, 2023 City Council Meeting. Motion carried 5/0.

9. PETITIONS, REQUESTS and COMMUNICATIONS

- (a) None

10. ORDINANCES and RESOLUTIONS

- (a) Emergency Ordinance – Use of Recreational Cannabis in Public

Dierking moved, Tyler seconded, to waive the reading and adopt Emergency Ordinance No. 655. Motion carried 5/0.

11. REPORTS of OFFICERS, BOARDS, and COMMITTEES

- (a) Planning Commission Vacancy

Hersman moved, Dierking seconded, to appoint Matt Neale to the Planning Commission. Motion carried 5/0.

12. UNFINISHED BUSINESS

- (a) Oak Savanna Project

Hersman moved, Caron seconded, to approve the Oak Savanna Project for work to begin in early Fall 2023. Motion carried 5/0.

13. NEW BUSINESS

- (a) Objectives for a Comprehensive Review of the Sign Ordinance (Chapter 24)

The Council provided staff with direction.

(b) Short Term Rental Work Group

The Council provided staff with direction.

(c) Parking Ordinance Amendment (Chapter 32), Waive Second Reading and Approval (Amended)

Caron moved, Hersman seconded, to approve parking at 106 Center Street with no paid parking on the weekends. Motion failed 2/2. Mayor Carlson and Councilmember Dierking voted no. Councilmember Tyler abstained.

Dierking moved, Tyler seconded, to adopt version one of Ordinance No. 653. Motion carried 3/2. Councilmember Caron and Hersman voted no.

14. ADJOURNMENT

Hersman moved, Dierking seconded, to adjourn the meeting at 8:38 P.M. Motion carried 5/0.

Respectfully submitted,
Nalisha Williams, Administrative Services Director