

Regular Council Meeting

MINUTES

Monday, October 2, 2023

Trinity Episcopal Church - 322 Second Street, Excelsior, MN 55331

6:30 P.M.

1. CALL TO ORDER

Acting Mayor Dierking called the meeting to order at 6:35 P.M.

2. ROLL CALL

City Council: Acting Mayor Dierking and Councilmembers Hersman and Tyler

Absent: Mayor Carlson and Councilmember Caron

Also Present: Public Works Superintendent Amundsen, City Attorney/Assistant
City Manager Staunton, Community Development Director Mullin,
Finance Director Palmer, and Administrative Services Director
Williams

3. APPROVAL OF MINUTES

(a) September 18, 2023 Work Session Minutes

(b) September 18, 2023 City Council Minutes

(c) September 25, 2023 Special Meeting Minutes

Tyler moved, Hersman seconded, to approve the September 18, 2023 Work Session Minutes, September 18, 2023 City Council Minutes, and September 25 Special Meeting Minutes. Motion carried 3/0.

4. OPEN FORUM

Michael Anderson, 540 Wheeler Drive, addressed the Council about speed limits.

5. CITY COUNCIL COMMUNICATIONS, QUESTIONS, and REPORTS

(a) 339 Third Street Construction Update

Mark Madero, Ironmark, gave an update on the 339 Third Street Construction.

John Bradford, WSB, gave an update on the 339 Third Street project funds.

(b) Planning Commission Update

Community Development Director, Julia Mullin, gave an update on the Planning Commission.

(c) Parking Survey

Community Development Director, Julia Mullin, gave an update on the parking survey.

(d) Fall Clean-Up – October 28th

Administrative Services Director, Nalisha Williams, gave an update on the upcoming Fall Clean-Up event.

(e) Cemetery Committee Update

Administrative Services Director, Nalisha Williams, gave an update on the cemetery committee.

(f) Excelsior Fire District Update

Acting Mayor Dierking gave an update on the Excelsior Fire District.

(g) THC Licenses

Assistant City Manager/City Attorney, Kevin Staunton, addressed the Council about THC licenses.

- (h) 106 Center Street (amended)

Assistant City Manager/City Attorney, Kevin Staunton, addressed the Council about the incident at 106 Center Street.

6. MEET EXCELSIOR

- (a) None

7. AGENDA APPROVAL

- (a) Meeting Agenda

Hersman moved, Tyler seconded, to approve the October 2, 2023 Meeting Agenda. Motion carried 3/0.

- (b) Consent Agenda

Hersman moved, Tyler seconded, to pull Item 7(b)5 for discussion and approve Items 7(b)1,2,3,4,6,7, and 8. Motion carried 3/0.

- 1. Review Verified Claims under \$20,000 and Approve Verified Claims over \$20,000

Action – Reviewed Verified Claims under \$20,000 and Approved Verified Claims over \$20,000.

- 2. Continue Second Reading and Adoption of Ordinance No. 658 Road Restrictions

Action – Continued Second Reading and Adoption of Ordinance No. 658 Road Restrictions.

3. Bench Purchases for Water Street Trailhead

Action – Approved the purchase of 4 benches from Vestre for the Water Street Trailhead for \$6,860 to be funded by the Park Improvement Fund.

4. Purchase of Equipment Park Capital Fund

Action – Approved the purchase of listed items out of the Park Capital Fund.

5. Workplan for 2023 Objectives

Action – Hersman moved, Tyler seconded, to approve the Planning Commission Workplan for 2023 Objectives.

6. September Building Permits Report

Action -Approved September Building Permits Report.

7. August Financials

Action – Approved August Financials.

8. Resolution 2023-70 Accepting In-Kind Donations

Action – Adopted Resolution 2023-70 Accepting In-Kind Donations.

8. PUBLIC HEARINGS

(a) Assessment Hearing – Utilities and Other Charges

Action - Hersman moved, Tyler seconded, to adopt Resolution 2023-69 Resolution Levying Assessments for Costs Incurred by the City for Delinquent Utilities and Other Charges. Motion carried 3/0.

9. PETITIONS, REQUESTS and COMMUNICATIONS

(a) None

10. ORDINANCES and RESOLUTIONS

(a) None

11. REPORTS of OFFICERS, BOARDS, and COMMITTEES

(a) None

12. UNFINISHED BUSINESS

(a) None

13. NEW BUSINESS

(a) None

14. ADJOURNMENT

Tyler moved, Hersman seconded, to adjourn the meeting at 7:07 P.M. Motion carried 3/0.

Respectfully submitted,
Nalisha Williams, Administrative Services Director