

City of Excelsior  
Hennepin County, Minnesota

Minutes

Heritage Preservation Commission Meeting

Tuesday, October 31, 2022, 6:30 p.m.

1. CALL TO ORDER/ROLL CALL

Acting Chair Caron called the meeting to order at 6:30 p.m.

Other Commissioners Present: O'Hanlon, Bolles, Brattland

Commissioners Absent: Noll

Also Present: Kevin Staunton, Assistant City Manager/City Attorney

2. AGENDA APPROVAL

a) Bolles moved to appoint Caron as chair pro temp, Brattland seconded. **Motion passed 4-0**

b) Acting Chair Caron recommended moving items 5a to be heard after 5c and 5d and add discussion items on quorum change and the date of Union Place sign review for Nov 17 placed under item 7. **Brattland moved to approve the agenda as amended, Bolles seconded, and the motion passed 4-0.**

3. CONSENT AGENDA

4. CITIZEN REPORTS OR COMMENTS

Peter Hartwich, 186 George Street, spoke regarding the Minnehaha.

5. NEW BUSINESS

a) New Officers

Discussion held after item 5d. Commission decided to rotate the interim chairmanship.

b) Web Site Discussion

Staunton explained that discussion will be held at the next meeting. Acting chair Caron asked for a motion to continue the discussion. **Bolles moved to continue discussion at the next meeting, seconded O'Hanlon. Motion passed 4-0**

c) Amendment to Site Alteration permit – 429 Second Street

The request was to amend a previous approval to allow an accent color to be used as the main color AND to use a custom mix brown/wood tone for window sashes.

**Brattland moved to approve the amendment as presented, Bolles seconded and the motion passed 4-0.**

d) Site Alteration Permit – 262 Lake Street

Request was to conduct preliminary steps intended to reveal the condition of existing historical material; steps requested were: remove exterior Transite siding, demolish an existing detach garage, remove a front porch, and remove trees on the property.

**Brattland moved to approve with the following conditions; removal of transite siding**

**approved, no demolition of the garage at this time, removal of certain front porch features for investigatory purposes, and leave to staff and the City Arborist regarding tree removal, O'Hanlon seconded, and the motion passed 4-0.**

6. UNFINISHED BUSINESS

7. COMMUNICATIONS and REPORTS

8. FUTURE AGENDA ITEMS

Staunton gave a brief overview of potential business for the next meeting.

9. ADJOURNMENT

The meeting was concluded at 8:30 p.m.

Respectfully submitted,

Kevin Staunton

City Attorney/Assistant City Manager